



Picnic Date: 08/22/04

Time: 9am—4pm

We need everyone's help to get ready for
the

CCFAA Annual Picnic !

Meetings Every Thursday 6PM at Central
Office 7500 14th Avenue, Ste 27

Sacramento. Between 65th & Power Inn
Represent*

Stay fired up!!

*We are planning
many special
activities for your
enjoyment however, we
need your help to make it
all happen.*

★ *Come get jiggy with it!*

For more info-
Contact: Ty M.,
Picnic chair
(916) 204-9504

Or Call:
Central Office
454-1771



ONCE AGAIN, IN KEEPING WITH THE SPIRIT OF GRATITUDE

I would like to take this opportunity to thank all of the Registered Groups and members of A.A. who have given support to Central Office and to your Office Manager. The past year has been quite a roller coaster with all the changes, deletions and additions in many different areas of the operations of Central Office and I thank you for your continued patience and tolerance.

Thank you to all of the groups and individuals who have called, written and walked into the office to mention how happy, positive and comfortable you feel with your Central Office. Thank you to the groups and individuals who allow us to make mistakes and stick with us as we correct them... sometimes slowly. Because of all of you, I have fallen in love with being your trusted servant over and over again.

Thank you, to our Teleservice Chair: Your unending commitment to the A.A. community and Central Office is greatly appreciated. You make my position so much easier. Thank you to all of the volunteers who answer the phones in the office, the volunteers who answer the phones from their homes at night and in the early morning. You are the ones who really carry the message.

Thank you, to my Office Assistant. Your quiet, humorous demeanor makes us all feel easy. I appreciate you.

I stated in the November 2003 issue of the BTW that most people never have the opportunity to work doing what they love while being financially compensated. Most people do what they have to do to pay their bills.

Thank you for allowing me to have it all!!

Your Office Manager,



CENTRAL OFFICE

**We have new contact
information!**



Our Fax number
has changed:
(916)452-9132

**Please send all
BTW
information
to
centraloffice@ccfaa.org**





7500 14th Ave. Sacramento CA 95820 www.aasacramento.org
Bus. Line 916-454-1771 Hot Line 916-454-1100 Fax!

CCFAA MASTER CALENDAR

SERVICE OPPORTUNITIES AT THE CCFAA CENTRAL OFFICE

1. Would you like to be a phone volunteer at Central Office? If you have 1 year sobriety and 4 hours of free time to help another alcoholic call Central Office at 454-1771
2. We need volunteers to help with assembly, labeling and mailing of the Flyers on Friday July 13, at 9 am. Call 454-1771.
3. We need volunteers to help with the assembly, labeling, and mailing of the By the Way on Friday July 30, at 9 am. Call 454-1771.

You may Fax, Email, Mail or Walk-In your Group News, Birthdays, Mailing Address Changes, etc., to the Central Office. The Fax number is 452-9132. The Flyer deadline is the 10th of every month. The deadline for the By The Way is the 15th of the month for the following month's issue.

Please include a name and phone number with all correspondence.

E-Mail Address: centraloffice@ccfaa.org

HOT LINE ACTIVITY REPORT

July 2004

Telephone Service	May 2004	YTD
12 STEP Calls	73	420
MEETINGS/ INFO Calls	1,500	15,607

TELESERVICE ACTIVITY REPORT

July 2004

Telephone Service	May 2004	YTD
12 STEP Calls	66	348
MEETINGS/ INFO Calls	930	5,131

GROUP SECRETARIES...

Please let us know who you are so we can send you your group's copy of the By The Way each month. We want to be sure we have up-to-date information about your group meeting location, day, time, and format. CCFAA is here to be of service to you and your group. Does your group have a Central Office (CCFAA) Delegate? Every registered group is entitled to be represented. Your group's participation helps us do a better job of serving our Alcoholics Anonymous Community. Call us if you would like to know more about the duties and rewards of being a Central Office (CCFAA) Delegate. Please feel free to visit your Central Office at 7500 14th Avenue, Ste. 27 Sacramento, CA 95820. Stop in, say hello---we're always glad to see you. We would like you to get to know your Central Office, and we would like to get to know you.

JULY 13, 2004
OFFICE OPERATIONS COMMITTEE
6:30PM – Central Office
7500 14th Avenue, Ste. 27
Sacramento, CA 95820

JULY 17, 2004
DELEGATES MEETING 4:00PM
3:00PM New Delegates
Woodlake Park
500 Arden wy. Sacramento, CA.

CNIA
July 9-11, 2004 NCCAA in Stockton
July 16-18, 2004 Pacific Region Forum
July 17 Area Meeting (Cancelled) for July

ALL REGISTERED GROUPS
Please send us an electronic copy of your flyer so we will be able to put them on our website:
centraloffice@ccfaa.org

TELESERVICE OPPORTUNITIES
Be on the "Firing Line" of service in
Alcoholics Anonymous
Call Central Office (916) 454-1771
Next Mtg., July 18, @ 2 PM 2703 El Camino Ave.

The By The Way is published monthly by the Central California Fellowship of Alcoholics Anonymous, 7500 14 Avenue, Suite 27, Sacramento, CA 95820.
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GROUP NEWS

AMERICAN RIVER ALANO CLUB meetings now located at 5660 Main Ave., Orangevale, CA.

ACTION GETS IT GOING
Friday 8 PM Book Study;
Tuesday 8 PM Step Study,

Sunday 7 PM Open Discussion, St. Paul's Episcopal Church Corner of 15th, and J St., Sacramento.

ALIVE AND SOBER GROUP Tuesday & Friday, 8 PM. 1050 Douglas Blvd, Roseville at Bethel Lutheran Church.

CAMERON PARK GROUP Lite of the Hills Ch., 3100 Rodeo Dr., behind Burke Junction, Cameron Park.

CARRYING THE MESSAGE GROUP has open mtgs. U C Davis Medical Center, 2315 Stockton Blvd

CITRUS HEIGHTS GROUP every Wednesday 8 PM., 7737 Highland Ave., First Apostolic Church.

CORDOVA LUNCH BUNCH is starting a new mtg called Ask It Basket we need your support. 11223 Trinity River Dr. @ Sun River Church.

DOWNTOWN SOBRIETY every Wednesday 6 PM, Shasta Hotel, 1017 10th Street in Sacramento.

FIRESIDE BOOK STUDY Thursday, 7:30 PM, North Minster Presbyterian Church, 3235 Pope Avenue. (between Watt and Whitney).

FOLSOM WAY OF LIFE GROUP 410 Wool Street, Folsom, Trinity Church Hall, Thursdays, 7:00 PM, Open Meeting.

FREEDOM FROM BONDAGE GROUP closed women's meeting that needs support. Tuesday Noon, 1 hour in Dance Studio 1. Saturday, 11 AM Sierra II Center, 2791 24th Street, Sacramento.

GALT FELLOWSHIP birthdays celebrated last Saturday each month, 7 PM. 20 weekly mtgs. listed in the directory; 169 4th Street, Galt. (209) 745-1525.

GRANITE BAY LAKESIDE 6365 Douglas Blvd., Lutheran Church. 7 PM Saturday. We are sorry that Central Office forgot your last months birthdays. We would like to celebrate Joe P., and Teri S., for 3 months sober. Will you forgive us?

HAPPY CAMPERS FELLOWSHIP St. George's Episcopal Church. 5600 Winding Way, Carmichael. Tuesday May 4. 8 PM.

HEAD ACROSS WOMEN'S GROUP Wednesdays from 6:00 PM, 7850 Watt Avenue, St. Andrews Church, North Highlands. Come join us.

HI FLYERS GROUP has moved to its new location back alongside the Cameron Park Airport, 3043 Alhambra Drive, Suite A in Cameron Park. Mtg are daily at noon Mon – Sat 5:30 PM. Sun-Fri 7PM. Wed & Sat. 7:30 AM mtgs., Friday 9 PM & Saturday 10 PM.

HUMMINGBIRD HOLLOW GROUP meets 8 PM Mon. & Fri. at 435 Aspen Street at Kentucky Ave., Woodland 95695.

LIVING SOBER WOMEN'S GROUP Every Friday night, 6 PM. Located 1066 26th St. and K Street. by Sutter's Fort.

LIVING THE DREAM Wednesdays 7:30 PM. Faith United Methodist Church, 36th at J St.

LOOMIS FELLOWSHIP meets Wednesday 7:30 PM, 6440 King Road, Congregational Church.

MIDTOWN SOLUTIONS Sac Town Alano Club, 3508 24th St., Check mtg schedule for days & times.

MONDAY NIGHT CLUB meets every Monday at 7:00 PM in Goethe Hall at 17th St. and L St. Birthday night is the last Monday of the month.

MONDAY NIGHT YOUNG PEOPLE AA 7:30 PM, Kaiser facility, In schedule under N.E. American River.

NO WHINERS St. Luke's Episcopal Church, 2nd & Lincoln St., Woodland.

OAK PARK would like to celebrate birthdays for Helen 6 mos and Harmony 30 days.

ONE DAY AT A TIME meets Tuesday Citrus Heights at 12:05 PM, 5901 San Juan Ave., Advent Lutheran Church.

RIGHT HERE RIGHT NOW meets Tuesdays 7 PM Study and Thursdays 7:30 PM., candlelight, topic. 8407 Van Marin Lane at corner of Calvin Drive.



GROUP NEWS – CONT.

RIO LINDA FELLOWSHIP Friday night meeting format has changed from study to open discussion with speaker. First Friday of every month @ 8pm. Rio Linda would like to wish a happy belated birthday to: Sharon C., 27yrs; Lacy T., 9 yrs; Stacy A., 3 yrs; Matt D., 3 yrs; Theresa D., 1 yr.

ROSEVILLE FELLOWSHIP MONDAY NIGHT Every Monday night, 7:30 PM in the basement of the Carnegie Museum at the corner of Pleasanton and Lincoln St., Old Roseville. The Roseville Fellowship would like to say Happy Birthday to Bob T. with 6 months.

ROUND TABLE GROUP Every Monday night at 8 PM in St. Andrew's Episcopal Church, 1-hour mtg., 7850 Watt Avenue in Antelope.

SACRAMENTO PRIMARY PURPOSE GROUP meets every Tuesday, 7 PM. Open, Podium participation. Doors open 6 PM, Birthdays celebrated weekly by taking a cake from the Podium, Faith United Methodist Church 36th St. & J St., Sacramento.

SHARING & CARING 6749 Fair Oaks Blvd., Carmichael.

SISTERS IN SERENITY 2020 J Street, 2nd floor
Wednesday 7 PM. Enter on parking lot side.

SOUTHPORT SERENITY 1020 Capital Avenue, West Sacramento at the Center for Spiritual Awareness. Across from "Old Rancho Hotel" (currently Dharma Realm Buddhist monastery) just east of Merkley Ave.

SPRING INTO WELLNESS, One hour Women's mtg., Fridays 1:30 – 2:30 PM. Well Spring Women's Center 3414 4th Ave in Oak Park in the old firehouse bldg.

SUNDAY NIGHT KAISER MEN'S meeting 7 PM, Kaiser Hospital, 2025 Morse Ave. Conf. Rm. 2. Lower level, next to cafeteria. 1 hour. Bob B., 485-9153; Steve O., 485-7169

THE CURTIS PARK GROUP OF AA invites you to join us for recovery at the Sac Town Alano Club, 3508 24th St. Sun. – Sat., 9:00 PM – 10:00 PM.

TRUTHSEEKERS CANDLELIGHT MEETING
Tuesday, 10 PM, Roseville 5th Street Alano at 111 5th St.

WEST SLOPE FELLOWSHIP Senior Center, 5581 Gail Rd, (off Forbay Rd), Pollock Pines.

WHITE FLAG MEN'S GROUP Men's stag meeting that meets every Wednesday night at 7 PM, at the St. Francis Episcopal Church, 11430 Fair Oaks Blvd., Fair Oaks.

WOODLAND GROUP meets daily at Noon. Mon-Sat. Evening meetings start at 7:30 PM. 241 California St. (right end of Rite Aid shopping center, enter from rear).



MEETING INFORMATION

ADD/CHANGE/DELETE

As of March 2004 Central Office will only accept Meeting Information changes from [CCFAA Delegates and elected trusted servants](#). This will eliminate the receipt of conflicting group information. Our meeting schedules are current and up to date. As such we may eliminate this page in the future.

New Meetings

No longer Meeting

Woodland Traditional: Wednesday 6pm Men's Meeting
Thursday 6pm Beginner's Meeting

SPEAKER MEETINGS

WEEKLY SPEAKER MEETINGS

CAMERON PARK GP

Every Saturday, 8 PM, Light of the Hills Church, 3100 Rodeo Dr., Cameron Park (behind Burke Junction)
July 3 - David S., Roseville
July 10 - Larry F., Clear Lake
July 17- Laura P., Folsom
July 24- Bill S., Stockton
July 31- Kay R., Cameron Park
August 7- Maureen W., Sacramento
August 14- Kim E., Sacramento

FOLSOM WAY OF LIFE GROUP

410 Wool Street, Trinity Church Hall Thursday 7 PM, open mtg. Surprise guest speaker each week with group draw participation.

LIVING THE DREAM Wicked Awesome Speaker Mtg @ 7:30 PM. Faith United Methodist Church, 36th & J St.

ROSEVILLE TUESDAY NIGHT GP

Every Saturday, 8 PM, 315 Lincoln Street, Roseville.

MONTHLY SPEAKER MEETINGS

ACTION GETS IT GOING 3rd Sunday of the month, 7 PM., St. Paul's Episcopal Church, Corner of 15th St. & J. St.

CLOSE KNIT WOMEN'S GROUP Thursday, 3:00 PM, 111 5th St. (back room of Alano Club, Roseville).

EAST YOLO FWP Saturday July 17, 2004 @ 7 PM. 10-Minute Speaker, Tenny B., Main Speaker, Doug H., from Curtis Park.

ELK GROVE FELLOWSHIP Monthly Speaker Mtg., the 3rd Saturday every month at 8 PM. 9151 Grove St. Native Sons Hall, corner of Kent and Grove).

GALT FELLOWSHIP 169 4th Street, Galt. Speaker 1st Saturday of every month. July 3, 2004 hot dogs and burgers @ 6pm followed by speaker @ 7pm, Kathy R., Concord. August 7, 2004, 6pm cold cuts followed by 7pm speaker, John F., Antelope.

SACRAMENTO MONTHLY Meets the 2nd Saturday of every month 8:00pm @ 5401 Freeport Blvd, Centennial Methodist Church (just north of Freeport & Fruitridge intersection). July's host group is the Citrus Heights Group. Speaker, Linda D., from El Dorado Hills.

SHARING & CARING Speaker meeting July 3, 2004 6749 Fair Oaks Blvd., Carmichael

TRADITIONAL GROUP July 25, 2004 @ Noon. Main Speaker, Robbie from Cameron Park Group. 10 minute Speaker, Bruce B., Traditional Group.

WHITE FLAG MEN'S GROUP Recurring monthly speaker meeting. First Saturday of the month, 8 PM, Sunset No-Al Club, 5809 Gibbons Drive, Carmichael.

WOODLAND GROUP Speaker Mtg and Potluck July 10, 2004. 6 PM Food and Fellowship. 7 PM AA an Al-Anon Speakers. 241 California St., Woodland. Birthday night July 22, 2004 @ 7:30 PM followed by cake and coffee.



SPECIALS EVENTS

ALCOHOLICS ANONYMOUS PI/CPC CHAIRPERSON NEEDED

Volunteers needed for PI/CPC
Public Information and Cooperation with the Professional
Community. Contact Central Office (916)454-1771.

ALCOHOLICS ANONYMOUS

Volunteers needed for Special Needs.
Contact Scott Mc (916)271-0333 or contact Central
Office (916)454-1771.

BRIDGING THE GAP next meeting August 10, @ 7 PM.
Coco's Restaurant 7887 Madison Ave, Citrus Heights.

CCFAA ANNUAL PICNIC

August 22, 2004 from 9am to 4pm. Picnic Location:
9950 Elk Grove Florin Rd. Please call Ty M., (916)204-
9504 if you or your group would like to volunteer and
participate in supporting your local Central Office.

GROUP THREE Fourth of July Alkathon. Meetings start
July 3rd, 6PM through July 4, 8PM. 3912 60th St.,
Sacramento. Tallac Village Shopping Center.

NORTH AUBURN GROUP 3RD Annual 4th of July Bash.
12:00PM Meeting. 3:00PM Speaker, Rich B., from Lodi.
Hosted by the Auburn Fellowship. Chana Park on the
corner of Dry Creek. Call Michelle (530)906-3340 or
Charles (530)305-0589.

NCCAA (Northern California Council of Alcoholics
Anonymous) **57th ANNUAL SUMMER CONFERENCE**
July 9,10,11,2004. Civic Auditorium, 525 N. Center St.,
Stockton. Send \$8.00 Pre registration to Treasurer
NCCAA P.O. Box 5870, Oceanside, CA 92052-5870.
\$10.00 Registration at the door.

Meeting information add.



7500 14th Ave. Sacramento CA 95820 www.aasacramento.org
Bus. Line 916-454-1771 Hot Line 916-454-1100 Fax 916-452-9132 Email: centraloffice@ccfaa.org

BIRTHDAYS BIRTHDAYS BIRTHDAYS

One way AA members express their gratitude is by sending contributions to Central Office as their sobriety anniversary approaches. If you are so inclined, send a dollar for each year of your sobriety, or whatever you feel you can afford. Your contributions help to keep the doors of our Central Office open so that other alcoholics might find sobriety too. We would like to thank the following for their contributions.



HAPPY BIRTHDAY!!! Mike M., 11 yrs;
Cindy Jo M., 10 yrs; Riley M., 1 yr;

ACTION GETS IT GOING	Gail B 10	Chris G 1	Pam N 6	Deanna C 9	Mike H 3
Earl K 18	Brenda C 10		Larry M 5	Raelean G 9	Stevie M 3
Andy A 14	Carrie C 8	GRANITE BAY LAKESIDE	Deniska G 4	Nancy W 9	George O 3
Mike R 12	Melinda S 5		Cheryl D 3	Geoff B 8	Stephanie 3
Scott T 9	Bob Z 4	Tony O 23	Pete N 2	Patti C 8	Nancy S 3
Piete C 7	Eleen R 3	Jim D 3	Jennifer 2	Robyn W 8	Micheal V 3
Cory C 6	Steve E 3	Janice P 2	Nancy M 2	Yolanda W 8	Marshall W 3
Larry C 5	Michael M 3		Carol L 2	Jennifer W 8	Patsy S 2
Bernardo C 2	Fred R 3	GREENHAVEN GRP	Ken L 2	James N 7	Rick F 2
James P 2	Harjeet B 2	Bob P 27	Mike W 2	Sandra S 7	Sarah B 2
Greg C 2	Andrew T 2	Dennis B 24	Sean W 2	William A 6	Paul C 2
	Gerald M 2	Jill M 23	Jimmy M 2	Amelia B 6	Dank 2
	Phillip W 1	Michael D 17	Mary A 1	Christina B 6	Sabra C 2
CARMICHAEL GROUP	Bridget H 1	Gloria S 16	Adain M 1	Cathy C 6	Carol L 2
Micki H 17	Alonzo B 1	Ron M 16	Elizabeth R 1	George C 6	Thomas M 2
Steve H 13	Daniel P 1	Muriel W 14	Debi B 1	Thomas E 6	Joesph M 2
Bruce L 9		Kerry C 13	Paul D 1	Michelle F 6	Raynoldo T 2
Ruben C 4	ELK GROVE FWP	Nora W 13	Bob H 1	James G 6	Doe N 1
	Sally L 24	Muriel K 12		Scott H 6	Sayyid F 1
	Graham S 17	Kris P 11	GROUP THREE	Brian J 6	Earl W 1
CITRUS HEIGHTS GROUP	Joyce H 16	Tatia C 10	Kathy A 33	Robert K 6	
Don S 19	Tim R 12	Darren L 9	Timothy M 31	Rudy M 6	INDIAN CHARLIES
Rita G 6	Lori S 12	Jennifer W 8	David C 28	Robert P 6	Rob B 1
Dave C. 3	Troy F 8	Richard S 6	Larry W 25	Mark P 6	
Susan P 3	Kurt V 7	Beth K 5	Kevin C 22	Ray P 6	LINCOLN FELLOWSHIP
Rich P 2	Laura B 5	Dan Y 5	Jill M 22	Maxina Q 6	MaryLee B 19
	Tamera D 4	Denise C 5	Rose W 22	Lewis R 6	Chris H 15
COURAGE TO CHANGE	Shailla S 4	Jack S 5	Edith C 21	Terry R 6	Keith H 15
Pat P 23	Shane B 3	Larry S 5	Dennis B 20	Denise R 6	Larry T 6
Richard R 8	Randy D 3	Steve B 5	Tony T 19	Larry T 6	Tami S 12
Trish B 6	Julius R 3	Tricia B 5	Lynn L 18	Brendon W 6	Joseph G 4
Lorraine B 2	Jen M 3	Dominic D 4	Michael H 18	Scott Z 6	Jim D 3
	Don A 3	Jamie S 4	Bill H 18	Jon C 4	Mike H 2
DAVIS FRIDAY NOON	Vicki H 2	Mary J 4	Bruce B 16	Greg C 4	Scott S 2
Sharon B 12	Donna K 2	Annette 3	Sheryl M 16	Patrick D 4	Rick 2
	David S 2	Betty O 3	Ron M 16	Mary M 4	George S 2
	Maceo 1	Carole 3	Stan T 16	Cliff P 4	Ken M 1
		Jennifer 3	Penny M 15	Mickey S 4	Scott L 1
	FAIR OAKS BEGINNER'S	Neil V 3	David M 15	Donald S 4	
	Sylvia 8	Sheila 3	Debby W 14	Melissa K 4	NATOMAS GROUP
DIXON NO NAMES	Steve W 6	Stephanie 3	Mike S 13	Jack A 4	Dennis B 20
Katie C 5	Gail G 5	Tom 3	Mike W 13	Claudia 4	Laurie R 12
Maureen T 1		Robert H 2	Rosetta M 12	Richard D 4	Sam R 12
		Tom T 2	Peter S 12	James H 4	Robin H 8
EAST YOLO FELLOWSHIP	FIRESIDE FELLOWSHIP	Bill P 1	David S 12	Amy H 4	Mike N 6
Karen L 26	Bill L 14	Christa 1	William Z 12	Kathy S 4	Sandy K 4
Sandra L 17		Monique 1	Linda K 11	David C 3	Christine H 1
Donna C 15	GALT		Kathy W 11	Hilary C 3	Esperanza L 1
David S 15	Mark B 5	GROUP ONE	Clay L 10	Mike C 3	
Edward H 14	Robert K 3	David J 18	Janice M 10	James E 3	
		Bill H 18	Claudia B 9	Bernadette G 3	



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<u>NORTH HALL</u>	Lois H	14	Bob C	15	Mary M	8
Claire G	24	Vivian V	13	Richard S	7	
Sylvia M	22	Sharon C	13	<u>ROSEVILLE</u>		
Allen R	22	Julie M	12	<u>TUESDAY NIGHT</u>		
Carin Kay	22	Dale	11	Bill B	28	Tamera K
Jim H	20	David C	11	Bill S	23	Misty H
Greg A	19	Dale	11	Susan J	19	Paula J
Kit O	19	John C III	11	Tim J	18	Renee S
Gary G	17	Linda L	10	Kim O	17	Sally W
Rob R	15	Michelle B	10	Karl D	15	Wally G
Vivian M	15	Fred B	9	Steve S	15	Dennis W
Dan W	14	John S	8	Chuck	15	John H
Cathy M	14	Richard B	8	Will H	7	John W
Mike W	13	Dayle K	8	Richard T	6	Allen M
Liz A	13	Rhonda D	7	Jason L	5	Frank L
Steve H	13	Ron M	7	Ken R	2	Chuck N
Lotte R	6	Chris D	7	Pammy M	2	Aaron W
Robyn N	5	Rhonda R	7	Rita M	1	Rich L
Lisa B	2	George L	6	Taylor P	1	Linda E
		Troy C	6	Daniel E	1	Michelle M
		Wendy C	6	Marilyn B	1	Scott C
<u>OAK PARK</u>		Susie R	5	Lars L	1	Peggy M
Adrian L	14	Michelle F	5	Vicki K	1	Dawn H
Michael P	10	Richard O	4	Cliff K	1	Carrie M
Lisa V	9	Lisa K	4	Kelly F	1	Amber M
Terry F	2	Claudia	4			Judth B
		Shannon R	4	<u>Roseville Tuesday</u>		Gary W
		Kim C	4	<u>night Alive and</u>		Marc R
		Lyn R	4	<u>Sober</u>		
<u>OAK TREE</u>		Bob S	4	Kathy N	22	<u>WOODLAND GRP</u>
Jill M	23	Denita M	4	Cathy M	20	Diana B
Kris H	14	Dorothy G	4	Ron G	8	Richard L
Mike W	13	Bob L	4	Mike F	8	Tani L
Lynn K	12	Andy M	4	John	6	Sharon R
Ron W	11	Jennifer T	3	Gordon S	5	Stanton L
Debra B	8	Kathleen D	3	Ricky N	2	Kara L
Bill P	8	Chris	3			Janet G
Karen J	8	Chelsea H	3	<u>ROUND TABLE</u>		John D
Neil V	3	Joshua C	3	<u>GROUP</u>		MaryLynn R
		Tabetha	3	Mic T	18	Ken K
<u>PLACERVILLE</u>		Vicki V	3	Bill O	6	Elise C
<u>HANGTOWN GROUP</u>		Jeff M	3			<u>WOODLAND</u>
Laura L	15	Michael G	3	<u>SUNSET HAPPY</u>		<u>TRADITIONAL</u>
Beth M	12	Cindy O	3	<u>HOOR WOMEN'S</u>		<u>GROUP</u>
John W	8	Kris P	2	Doris S	24	Stacy R
<u>RANCHO MURIETA</u>		Toni G	2	Sharon C	13	Bob D
Brenda N	20	Betsy O	2			Michael LG
Kim G	2	George M	2	<u>SUNSET SATURDAY</u>		Mathew L
Joe B	1	Laura W	2	<u>11:30</u>		Alan R
<u>RIO LINDA FWP</u>		Heather R	2	Doris S	24	Gary L
Roger R	27	Cynthia D	2	Dee W	22	Rex H
Wayne S	19	Joe P	2	Marti S	21	Amy
Dave D	16	Kim B	2	Barb P	14	Doug G
Ken O	11	Shawn S	2	Nancy M	2	Kevin P
Jene B	7	Jason C	2	Missed from June:		Mark F
Dennis J	7	Jason M	1	Lynn M	19	Paul R
Kirt A	6	Eric M	1			Sharon K
Lenna C	3	Miles C	1	<u>TRADITIONAL GRP</u>		June E
Tim S	3	Dorothy W	1	Kathy A	33	Jim S
Harold O	2	Tina B	1	Mary Shields G	33	Chris P
Richard L	1	Maureen M	1	Jan M	26	Tony D
		Wes S	1	Laura R	23	Skeeter
<u>ROSEVILLE 5TH</u>		Joan H	1	John F	17	Michael W
<u>STREET FWP</u>		Frank K	1	Mark A	16	Gray C
Ray B	29	Bryan A	1	Sharon S	15	Joshua C
Frank S	23			Marty C	12	Nancy N
Don T	19	<u>ROSEVILLE MON.</u>		Linda J	11	Joe M
Tony T	19	<u>NIGHT FWP</u>		Linda T	10	Maureen T
Jan N	17	Ann C	21	Reggie N	10	

If
everyone
Celebrating
a
Birthday
in the
Month of
July
gave
\$1.00 for
every
year
sober,
Central
Office
would
have
received
\$3,033.00



NORTHERN CALIFORNIA H & I COMMITTEE

H & I Committee meeting
June 17, 2004
3271 Marysville Blvd.
Hagginwood Park Club House
Sacramento, CA
6:00 PM 7:00 PM

Meeting called to order at 6:02 PM
H & I Statement of Purpose, read by Shelton
Twelve Traditions, read by John
Call for any new G.I.R. s: Gabby, Midtown Solutions;
John, Brian
New Members: Teresa, Michael, John, Brian
AA Birthdays: Chrissy 2 yrs., John 6 Mo., Julie 20 yrs.,
Chuck 7 yrs., Linda 15 yrs, Sheldon 15 yrs.
Recording Secretary Report: The minutes were
distributed and circulated and then accepted by the
group.
Region 40 Chair, Greg B. Gave his report to Mark,
the meeting date of October 9, 2004 has been changed
to October 10, 2004.
Area 42 Chair
Treasurer . Rico R., Report for May 2004
Opening balance as of May 1, 2004
Contributions Income 42.72 225.18
Printing Expense 00.00 225.18
Rent Expense 15.00 210.18
Help Flyer Expense 23.34 186.84
CCFAA Distribution 10.00 176.84
Prudent Reserve <100.00 276.84
Total month ending balance (less prudent
reserve) 176.84
Mary brought up that the price of Big Book s is going to
go up a \$1.00 and suggested that we should buy
additional copies to stock up. She would like everyone
needing books to put their orders in right away.
By the Way, H & I editor, Jeanette M. Reported that
there has some confusion with Central Office and
getting the reports put into the By-The-Way. After
speaking with Bathany and faxing the report over to
her, it seems that the matter has been taken care of.
CCFAA Liaison (Central Office) Kimberly was not able
to make the meeting how ever she is representing H & I
at the scheduled CCFAA meetings.
CNIA Liaison (unassigned)
Bridging the Gap John F. Reported that there will
be an information table at the Unity Day. NCCAA will
be having a workshop in July.
Facilities:
Alternative House, Chuck K., No report

Beamer Street Detox Mike H., OK

Center Point Inc. Rob A., Going well
Center Point Transitional, - Pete W (916) 247-0517.
Was not present, but it was reported that all is going
well, could use support.
Crestwood Manor, - Marie D. - 922-1705, no report
John Adams Transitional Facility, - Scott Mc (916) 271-
0333, Going well, could use support.
Monroe Ctr.,
Jim S. (Men s side) (530) 758-4744, needs support,
three years of sobriety, and needs a clearance; the
clearance process takes quite a while.
Elisabeth S. (530) 758-7559 no report
Option House, - Alyce O.(209) 745-7767, was not
present but it was reported that she could chair
persons.
River City South Recovery, Tim N. 684-0854, Needs
people.
Sac. County Boys Ranch Jerry M (916) 348-6968, all
is well
Sac. County Juvenile Hall
Women Mary R. (209) 748-2698, all is well
Men Ron H., could use men to help, one-year
sobriety and please announce at meetings.
Sacramento County Mail Jail
Men - Jeff S. 977-0919, needs men chairpersons with
18 months of sobriety. Need to get a clearance.
Women Linda H. 441-7439, needs women
chairpersons with 18 months of sobriety. Need to get a
clearance.
Sac. Co. Mental Health Donna C. 859-0599, all is
well but could always use chair persons.
Sac. Co. Rio Consumnes Correctional Center (RCCC)
Men Steve M. 691-9897, No report
Women Doris B. 685-9460, needs people with 18
months of sobriety and need to have a clearance.
Sacramento Job Corps Robert C. 366-3581, needs
chair persons.
Salvation Army Rehabilitation Center Tim H. 631-
8171, all is well.
Sutter Center for Psychiatry



H & I - continued

Teen Mark F. - 443-3220, all is well.
Adult Rico R. 501-2434, needs chair persons with 6 months of sobriety.
Volunteers of America Mark C. 391-8317, all is well.
Wayfarer Center - Dennis W. (530) 661-1999, all is well.
CMF Vacaville (Ranch) Tino H. 451-6350, no report.
CSP Mule Creek Paul S. 451-7892, needs chair persons with 1 year of sobriety, need to be able to committee to two meetings.
CSP-Sacramento Bill D. 624-9646, all is well.
CSP Folsom Greg W. (530) 887-1887, no report
Old Business -.Craig reported that the flyers are in at Central Office. Mary reported that we need volunteers for the table at Unity Day. At the June 10, 2004 General Committee we are sponsoring it and need to have volunteers.
New Business It was reported that we need to appoint to the Spring Fling Committee a liaison committee. Jeanette M., Teresa E., and John were appointed to be the committee.

We will be moving from the present meeting location to a new location in August.

The new location will be in North Sacramento at the Woodlake Center @ 500 Arden Way (Arden and Del Paso Blvd.) next to the train station.

Meeting ended at 7:00 PM

CONTACTS

GENERAL CHAIRMAN

Marcel A. - (415) 567-6871

REGION 40 CHAIRMAN

Greg B. - 916-488-7031

AREA 42: SACRAMENTO & YOLO COUNTIES

Area Chairperson

Chris W. - (916) 455-1290

AREA 43: EL DORADO COUNTY

Todd D - (530) 626-8877

AREA 44: AMADOR COUNTY

Patty C - (209) 267-5141

AREA 45: COLUSA, SUTTER & YUBA CO

Terry D - (530) 674-7061

REGION 30 CHAIRMAN

Lorraine M. - (530) 873-1518

AREA 32: PLUMAS COUNTY

Sam H - (916) 836-0436

AREA 34: PLACER COUNTY

Brigitte P. (530) 889-2871

AREA 36: NEVADA/SIERRA COUNTIES

Dalton C - (916) 273-2352

H&I EDITOR

Jeanette H. (916) 247-4269



CCFAA Delegate's Meeting Minutes – June 19th 2004
(By David S: Recording Secretary)

I. Opening

- A. Call to order at 4:03 PM
- B. Open with Serenity Prayer

Traditions Read

I. Preliminary Business

AA at Unity
Action gets it Going
Carry the Message
Daily Attitude Adjustment
East Yolo FWP
Galt AA
Group One
Hope and Serenity
Natomas Group
North Sacramento
Pathway to Spirituality
Serenity Seekers
Sixty-Minute Solution
Spring Fling Committee
Traditional Group

B. *Delegate Check-in: 29 present – Quorum requirement met.*

Chris F	AA Unity Group	Leon N
Mary M	Big Book University	Kim N
Tony T	Cottage 12 x 12	Larry J
Laura A	Early Times	Shirley T
Tina H	Fair Oaks Monday Night	Sharon E
Alyce O	Gibbons Noon	Lee K
Sheldon E	Group Three	Ethan E
Mike K	Living Sober Woman	Kimberly W
Christopher M	North Hall	Larry C
John C	Oak Park FWP	Kevin W
Susan K	Rancho Murrieta	Jack F
Michael Mc	Sharing and Caring	Danika M
Bill P	Spiritually Speaking	Patricia O
Butch R	Too Young	Nicholas O
Andy W		

c. Attending Elected Positions:

CCFAA Chairperson	Roger E	Tele-service Chair	Jeannie A
Asst. chairperson	Jon M	Buck of the Month	Absent
Recording Secretary	David S	OOB Member	Butch R
Treasurer	Paul S	OOB Member	Tina H
PI/CPC	Absent	OOB Member	Tony T
Bylaws & Procedures Chair	Joe M	OOB Member	Jack F
NCCAA Delegate	Alyce O	Special Needs Chair	Absent

II. Approval of April Minutes

1. A motion to approve the April minutes with one correction is made and seconded. Lines 54 – 57 in the April group contributions report should be deleted and the total should read \$17,606.54. Vote is unanimous in favor 3 delegates abstained. Minutes approved.

III. Approval of New Groups

1. AA at Unity: 9249 Folsom Blvd. Sacramento; 7:00pm Mondays. Vote is unanimous in favor.
2. Early Times: 6161 Valley Hi Dr. Sacramento; 10:00am Fridays. Vote is unanimous in favor.

IV. Reports of Trusted Servants

A. Tele-service – Jeannie A – Present/Report Written

12 Step calls 66
Information calls 930

Open Shifts: Thursday 12am and Saturday 8am.

To make yourself available for an open shift, place your name on the shift waiting list or the shift substitute list call Central Office, 454-1771, Sobriety requirements for shift volunteers are one year.

Jeannie also expressed her concern that information submitted by tele-service is not being reflected in the new meeting schedules when they are printed at the central office.



- B. Buck of the Month – James S – Absent/No Report
- C. PI/CPC – Dayel P – Absent/No Report
- D. Special Needs – Scott Mc – Absent/No Report
- E. By-Laws and Procedures – Joe M. – Present/Report E-mailed
In this first month I have been studying historical actions and forming the committee. I will be absent next month because of a long-planned vacation, but in August we will start the presentation of some changes, initially focusing on existing By Laws which have been mostly ignored, our election process, and the ballot counting methodology.
Opinion on today's propositions
By Laws Section IX
1. The OOC is empowered to enact their own rules of procedure. It is not clear that this proposition is necessary. However, meets standards.
 13. Meets standards
 14. Meets standards
PROCEDURES Art VIII Sec 8.03
Meets standards, but does not define quorum. Perhaps a quorum of four or five would avoid any future potential problems.
- F. Treasurer Report – Paul S. - Present/Report E-Mailed
As of this reporting the treasurer is still trying to find the root of the problem with a few mismatched figures in the spreadsheet program he is using for his reports. Other than the small discrepancies that were pointed out at the delegates meeting, the reports that were handed out to the delegates are correct. Paul assures me he is working to correct the problem and should have it worked out by his next report.
- G. Office Operations Committee – Jack F. – Present/Report E-mailed
I want to thank the Office Operations Committee members for electing me to the position of Chairperson. You may contact me at 916 687-7365 or email me at: oocjackf@hotmail.com
The membership of the committee has stabilized and we have developed a good working relationship. This will help us continue to improve the operation of the office. I want to sincerely thank the members for the large amount of time and dedication that this service requires. We are making good progress. After many hours of discussion and careful deliberation one of the major issues will be presented later as New Business. I want to encourage all the Delegates to request members of their groups to volunteer for service at the Central Office. Please call and let us know what your skills are and the amount of time you can offer in service. Some groups have made a decision to withhold financial support for the operation of CCFAA. Unfortunately, this puts a strain on the fellowship. We ask that these groups reevaluate this decision.
- H. NCCAA Delegate - Alyce O. - Present/Report Written
1. Next conference is in Stockton. July 9-11th 2004
 2. Conference in Yuba City. October 1-3rd 2004
- Remember register early for a discounted rate. For more information
Call Alyce O. at (209) 745-7767 or log on to www.ncc-aa.org
- I. H & I Liaison to CCFAA – Kimberly F. – Present/Report Written
1. Chris W. is the new H&I area chairperson is now Mark C. He can be contacted at (916) 391-8317. Chris W. is now the H&I workshop coordinator he can be contacted at (916) 455-1290.
 2. Area 42 will be hosting the regional H&I meeting on October 10th 2004. It will be held at the North Hall meeting on 2nd st. at 11:00am
 3. H&I is in desperate need of men volunteers to go into the county jail. Please contact her if you or someone you know is willing to help. 18 months sobriety required.
 4. CNIA Unity day will be June 26th at Rusch Park.
Kimberly can be contacted @ (209) 745-1694 or (209) 346-3010 if you have any questions about H & I.
- J. Fiscal Health Committee – Kim N – Present/Report Submitted in Full
1. A Prudent Reserve is a monthly average calculated from 4 months of normal expenses. The February 2004 BTW reports that the Prudent Reserve should be \$37,892.00 but the Current Reserve is only \$31,043.71. Also, the February BTW reports that the difference between these two numbers is \$0. How can that be? The shortage was



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more appropriately calculated and identified in the November BTW as \$7,162.72 and in January 2004 as \$6,874.65.

This means the reserve was seriously short, long before the February announcement of "dipping" into it.

Section 6.03(4) of the By-Laws state that: "The Prudent Reserve Account shall not exceed four (4) months of the average operating expenses of the Central Office for the preceding twelve (12) months." We interpret this as a requirement that the maximum amount in the Prudent Reserve shall not exceed the 4 month expense average. This average is a cap on the amount of the reserve. As this is a guideline, there cannot be a shortage as reported. We noted that from September 03 to February 04, this account increased from \$30,943.20 to \$31,043.71. There is no evidence that we are dipping into this "Prudent Reserve Account."

This fund was placed into a 12 month CD with a maturity date of November 2004 with interest compounded quarterly. The committee feels that a 12-month CD does not provide for liquidity if funds are needed for emergencies.

The calculation of the shortage changed between the months referenced due to a change in bookkeeping. The reserve was not seriously short.

RECOMMENDATION:

1. Amend the By-Laws to establish a minimum prudent reserve amount.
2. The OOC should review alternate methods of investing these funds that allow for emergency withdrawal without penalty and the method should be brought to the Delegates for approval.
3. Reporting in the By-The-Way should include the following 3 items:
 - Preceding 12 month Average of Operating Expenses:
 - Maximum Prudent reserve balance (Average x 4 months) = :
 - Current Reserve Balance:

2. Group contributions are our primary Revenue source and have not been reported in the BTW for months. Are those missing months going to be reported?

Previously unreported group contributions were published in the March 2004 By The Way.

We noted, however, that the total of reported group contributions for January and February 2004 and the year-to-date total at February did not agree with the monthly and year-to-date amounts reported on Income and Expense Statements. The Treasurer explained that the Office Manager made mistakes when transcribing amounts from information given her by the Treasurer.

Recommendation: That all information published in The By-The-Way bears the editorial responsibility of the Office Manager. The Office Manager must insure that all information submitted by others for publication is transcribed accurately and all information is included in the publication.

Prior to submitting financial reports to the Office Manager, the Treasurer should review the financial information for accuracy. A review of the procedures may also help to reduce errors.

3. Routine CO tasks such as payment of bills, taxes and filing of forms were not completed and resulted in assessment of penalties. This situation was at the same time that the Interim Office Manager was paid an additional \$200 a month to ensure that those things did get done. The February BTW states that the new Office Manager is working up to 70 -80 hours a week yet the office was closed from December 24th through December 26th and December 31st through January 2nd. Why was this additional holiday time not reported in the BTW as paid time or non-paid time? Are the current excess hours paid overtime or non-paid time?

3A. The Treasurer reported to us that IRS Form 990 for FY 2002 had been prepared by the former bookkeeper, but was not received by the IRS. This return, which does not require payment of income taxes, has been submitted to the IRS by the current bookkeeper. No notice of assessment of penalties by IRS has been received to-date.

3B. CCFAA Operating Procedures Section III, 3. states that the office observes only New Year's Day and Christmas Day as holidays. "Other days of closure may be only authorized by Delegate approval."

At the November Delegates meeting, Delegates approved closure of the CCFAA office on December 24, 25, 26, 31, 2003 and January 1, 2, 2004.

Section XX. Amendments to the Operating Procedures states that procedures may be amended by a simple majority of the present duly registered Delegates, provided that such amendment is processed by procedures in Section XX.

Recommendation: In the future, all amendments to the Operating Procedures follow Section XX, Amendments to the Operating Procedures. These procedures were not followed prior to the vote by the Delegates to amend the Operating Procedures.

3C. The Manager was paid for additional holiday time off. The Manager was not paid overtime for reported excess hours worked.

In the OOC November Report to the Delegates the Office Manager requested payment for unused "last year's" vacation. No response to that request was provided in that report. The Treasurer told us that the Office Manager was paid \$920.00 gross wages for 80 hours of unused vacation.

Section IV, 5. of the Operating Procedures states "The full time staff shall accrue vacation at the rate of 5/6 days per month. Vacation leave may be accrued up to a maximum of twenty (20) working days. (Full time is described as averaging 30 paid hours or more per week.)"

Recommendation: Operating Procedures do not provide for payment of unused vacation in lieu of taking off actual vacation days. In the future, employees should not be paid for unused vacation. The Committee recommends that the By Laws and



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Operating Procedures state that there will be no cash buyouts during the course of active employment and that vacation days accrued in excess of 20 days will be lost.

It is also recommended that the wording of Section IV, 5 of the Operating Procedures be modified to provide a simpler understanding of the calculation of accrued hours.

4. The Special Events Fund normally maintains a balance of \$5,000. This fund is used for the reservation of the park and deposit for the annual CCFAA picnic. This fund is always replenished from the net revenue collected at the picnic to return the total to \$5,000.00. Reports have indicated a Special Events Fund total of \$1,414.53 in January and \$1,402.66 in February. Why is there a discrepancy of \$11.87 between the January and February amounts? There is also a separate Picnic Fund being reported of \$2,883.38. Is this the "net" proceeds and why wasn't this money reimbursed to the Special Events Fund? We could not find any reference in governing documents that required the Special Events Fund to be maintained at \$5,000 or that a separate account is to be established. We did note that the Special Events Fund is decreasing monthly. The Treasurer explained that the monthly decrease is a bank service charge.

Recommendation: Close Special event fund account. Include in the monthly Income and Expense Report the income and expenses for any such event. As per the Operating Procedures Section XVI, 5, the Special Program Chairperson shall upon conclusion of the event, report the final accounting to the Delegates. We recommend this final accounting be published in the By-The-Way.

5. Why is there such a discrepancy in the General Fund from November 30, 2003 of \$9,376.40 to December 31, 2003 of \$2,587.52? The difference is \$6,788.88. The CPA reported to the Delegates in January that the General Fund now balances. For such a large discrepancy a full reporting should be given.

Financial reports for October, November and December 2003 are not included in the online archive of the By-The-Ways although the Income and Expense report is included in the printed version of the November By-The-Way. We have not been able to obtain printed copies of October and December to determine whether those reports were in fact included in the printed By-The-Way. The question remains of why are the financials missing in the on-line archive?

When November year-to-date income and expenses are subtracted from December year-to-date income and expenses (excluding literature fund transfers), and the net amount is added to the General Fund balance from November, the resulting cash balance is \$3,052.23. This is \$464.71 less than the reported balance.

Recommendation: The 2003 Year-end report was published in the May 2004 By The Way. Treasurer should present to Delegates and publish missing reports. The printed and online versions of the By The Way reporting should reconcile month to month and published announcements should be noted as corrections or changes are made. It is also necessary to maintain monthly archive hardcopies (paper) of all versions of the By The Way that may be distributed through different means, such as through mailing, Delegate meeting handouts and online.

6. Why is the Imprest account being closed and how will petty cash on hand be accounted for? When was this first reported to the delegate body? This account maintains a check and balance between cash and normal operating expenses that are paid for with checks.

The Imprest account has been closed. Petty Cash has been established consistent with the Operating Procedures. A Petty Cash of \$125 and a literature cash drawer of \$45 have been set up. The Treasurer reported that incidental expenses such as doughnuts and toilet paper have been paid for out of the literature cash drawer.

Recommendation: Amend operating procedures to insure that incidental expenses are only to be paid from Petty Cash and not out of the (literature) cash drawer.

The By Laws provides for a maximum of \$150 in Petty Cash and this Committee suggests that there be \$100 for Petty Cash and \$50 for the cash drawer.

Also, a procedural manual should be developed to describe and explain the uses of the different accounts/funds and expenses and would be helpful to maintain consistency and proper accounting during daily operations by the Central Office staff and the elected servants. It would also assist in transition of trusted servants from one to the next.

7. Why is the new bookkeeper requiring an additional \$500 beyond the scope of the current services (February 2004 BTW)? Also, pro bono services as reported in the BTW are contrary to the Traditions.

In the February By-The-Way, the Treasurer's report from the January OOC minutes states "She (The bookkeeper) will need more time than originally planned to straighten out our books. She estimates additional fees of \$500.00; she will also donate some of her time pro bono. Joan's letter of engagement was reviewed and signed." This was presented to the Delegates in the January Delegates meeting and the minutes were approved in February. The wording of Pro bono was also discussed and the committee felt that the wording could have been a bit different. We also noted that much of our work is service oriented and that with the exception of the wording was not out of the ordinary.

Recommendation: Expenses exceeding the budget by \$200 must be brought to the Delegates for approval before expenditure. Delegates should be more cautious in approving minutes and understand the By-laws and Operating procedures. Also, points of clarity or additional information can and should be requested by the Delegates to ensure full understanding of OOC reporting. Reporting should remain on topic, be concise and address CCFAA business and not personal commentary.

8. Is the current bookkeeper's fee consistent within the budget? Yes



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9. In the past, a non-AA member was hired for bookkeeping services in keeping with practicing our primary purpose. Although procedures permit an AA member, it is problematic that the inherent conflict of interest of an accountant married to the Treasurer is not recognized. Six other Central Offices responded "yes" to the question "Do you see a conflict of Interest here?"

The relationship between the Bookkeeper and the Treasurer was brought to the attention of the Delegates at the January 17, 2004 meeting. Delegates unanimously approved a motion to "accept that there is no conflict of interest and to maintain both people in their current capacity." No system of internal control can prevent misappropriation of funds if individuals responsible for accounting collaborate. Internal controls for the accounting functions of the office do provide a reasonable separation of duties. Two signatures are required for checks. At this point in time, only one signature is required for the debit card. The office manager and the treasurer tally receipts and prepare the weekly bank deposit. The bookkeeper records information provided to her by the office manager.

Recommendation: In the future, it is advisable that there not be a close relationship between the Office Manager, the Treasurer, or the Bookkeeper in order to eliminate the appearance of a conflict of interest.

We recommend that a system of purchase orders be established that require two signatures for the debit card to provide a paper trail and method of accountability.

10. The OOC is discussing the removal of registered groups who are also outside of the 25-mile area from the Meeting Schedule. The Meeting Schedule content has always been discussed and decided on by the CCFAA delegate body. Also, do any of these groups contribute financially to CCFAA?

Section III, 7. of the Operating Procedures discussing meeting schedules states "Such schedules shall contain information on the meetings of registered A. A. Groups and may also list information on AI-Anon, Alateen, and Alano Clubs".

Recommendation: All registered A.A. Groups must be included in the meeting schedule. All Groups that have been removed from the current schedule must be re-instated. The Operating Procedures must be amended if groups outside the 25-mile area are to be eliminated.

11. The CO Bookkeeper with whom there were no previous complaints or problems was fired at a critical time when new budgets were being developed, tax accountability and quarterly employment report was due to the California Franchise Tax Board, and balancing of annual bookkeeping was to occur. Our non-profit status is accorded by the State of California and as such, must be respected.

The firing of the previous Office Manager, budget and tax preparation and the quarterly employment report have no bearing nor effect on CCFAA's non-profit status. The information concerning the termination of the previous accountant that was provided to the Delegates was inadequate.

12. The proposed amendment, as submitted by the chairperson of CCFAA, to discontinue mailing complimentary hardcopies of the BTW to groups was submitted without supporting justification or reasons.

John E. withdrew the proposed amendment.

13. It appears that the cost of the CO Manager attending conferences outside of the Sacramento Area in terms of travel, expense and office coverage is unwarranted during this fiscal crisis.

Based on revenue and expenses to date for the year 2004, we have not found that we are in a financial crisis. We understand this concern was based on the February 2004 By The Way appeal for funds. Also, the approved budget contained monies for this purpose.

14. Why did CO commence to obtain a DSL (high speed internet) and new server when shortage of prudent reserve has been known for months? When was this expenditure authorized by the Delegates? Was this forecast in the 2003 Budget last year? If not was a change made?

Having established that there is no shortage of the Prudent Reserve (refer to item #1), the payment of a DSL that is expensed to the existing phone bill is not problematic and its expenditure does not require Delegate approval.

Recommendation: In the future, ensure that the money budgeted for phone expenses include the DSL charge.

15. What is the cost of leasing new office equipment as compared to the previous cost? Why was this necessary?

This information was presented to the Delegates in the January 17, 2004 meeting and the leasing was approved.

Recommendation: We suggest that the status of the new office equipment be reported to the Delegates by the OOC to determine if the potential cost savings are being met and if not, that recommended actions to achieve the savings be identified.

16. Cash payment of unused vacation to an employee who is still actively employed is an unusual personnel practice. What was the actual cost to CCFAA to cash out the Interim Office Manager's vacation as reported in the December 2003 BTW?

See our recommendation for item 3B.

17. The Office Manager of CO should be aware and skilled in the principles (i.e., anonymity contained in the Traditions, when composing for, or editing and reviewing, the BTW. The BTW again was used to publish unsubstantiated accusations and the



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full name of the prior bookkeeper in the same manner as occurred in the administrative removal of the previous Office Manager. This is slander, character assassination, flagrant violation of our Traditions and leaves CCFAA vulnerable to serious legal counter action. Publishing only initials and titles is irrelevant and not a resolution to what created the problem. It is disturbing that a demand for an accounting has not been made.

We agree it was inappropriate to publish accusations and the full name of the former bookkeeper and that it violated AA Traditions. Recommendation: The By The Way should be carefully edited and reviewed to eliminate any items that are inappropriate.

18. Why was \$6,000 reported under the clerical salary line item for ALL salaries during 11/1-11/30/03?

We reviewed the General Fund check register and found checks for the following gross wages:

11/14/03	\$ 920.00	Interim Manager payment for unused vacation
11/14/03	1,342.50	Interim Manager payroll 11/1-11/15
11/18/03	1,624.00	Office Assistant back payroll
11/21/03	614.40	Interim Manager back pay
11/25/03	140.00	Office Assistant payroll 11/16 – 11/30
11/25/03	<u>1,343.50</u>	Interim Manager payroll 11/16 – 11/30
	\$5,984.12	Total

The total of the items listed above is \$101.00 less than the published Treasurer's report. We have not been able to meet with the Bookkeeper to reconcile this difference.

At the October 18, 2003 Delegate meeting, a motion was approved "to increase the pay of the interim office manager to a level equal to the base pay of the office manager or roughly \$15.50 per hour, effective 08/18/2003.

At the November 15, 2003 OOC meeting, the interim office manager presented a request to hire office volunteer, Kim, for 2 hours per day @ \$10.00 per hour.

The Office Manager told us during a meeting on May 14, 2004 that no computer or hardcopy (paper) documentation is available to verify the payments listed above. The Office Manager has no recollection of how back pay for the Office Assistant and for herself was calculated.

This Committee has received conflicting information from the parties who were questioned concerning the loss of computer information as a result of a crash of the office computer.

Recommendation: Backup of all computer information should be completed daily by the Office Manager. A hardcopy (paper) of time sheets and wage payments should be prepared to document payments and maintained in employees' files. Back pay should not be paid unless brought to the attention of and approved by the Delegate body.

19. It is inappropriate to mention the name of a HVAC (heating and air conditioning) company in the BTW and state that CCFAA will contact them since one of the repairmen is in the program.

We do not agree with this comment.

20. Why was the 7th Tradition taken at the CCFAA December 2003 meeting not recorded? If no one knew how much was collected, how can it be deposited into the CCFAA checking account?

\$55.26 is recorded as a 7th Tradition. However, \$55.26 is also reported as being collected at the OOC meeting. This Committee assumes that the book keeping was reconciled and the item mentioned was due to clerical oversight.

21. Reports provided for other 7th Tradition collections are confusing, incomplete or missing. An example is that the 7th Tradition from the December OOC meeting was \$55.26 yet only six people attended as reported in the BTW. The 7th Tradition at the December CCFAA meeting was the same exact amount to the penny, i.e., \$55.26. Another monthly OOC report did not mention the 7th Tradition at all. Without accurate accounting and reporting at this level, there can be no confidence in what is occurring in other fiscal matters within CCFAA.

We agree that the reports are confusing and conclude this to be a result of clerical errors. We found that the archived and online By The Ways do not include Income and Expense reports; and, the online copy of the January By The Way reporting December duplicates the November CCFAA minutes.

Recommendation: Office staff should allow adequate time to review all work for clarity and accuracy and when discrepancies or errors are noted, corrections should be published in the following By The Way.

K. Picnic Chair – Absent – Ethan E. gave a brief Verbal Report

L. CCFAA Chairperson – Roger E. – Present/Report Verbal only

M. CNIA Liaison – Jon M. – Present/Report Written

I attended the CNIA meeting this morning and gave a report on CCFAA. During the questions a person mentioned that the CCFAA delegates meeting would be held at a new location beginning in July. The new address for the CCFAA delegates meeting beginning in July will be: Woodlake Park 500 Arden wy. Sacramento, California. I was unable to stay for all the CNIA meeting because I had to come to CCFAA.



V. New Business

A. A motion was made and seconded to open discussion about an independent audit of CCFAA. Though a vote was not taken discussion ensued till a priority motion to table was proposed. The vote to table was 22 in favor 1 opposed the motion to table carried.

B. Tony T. made a motion that Paul S. be removed from the position of Treasurer for failing to perform in that capacity. Lengthy discussion ensued. Vote was 5 in favor 22 opposed 3 abstained.

C. Motion relating to Office Manager contract.

The Operating Procedures of CCFAA (Section IX, 4] states in part:
After the six month probationary period, the committee shall recommend to the delegates the approval or disapproval of the applicant. If the Delegates approve of the applicant, the Office Operations Committee shall offer a one-year contract to the applicant.

The OOC at the regular meeting of June 15, 2004 and continued to June 18, 2004 voted that the probation of the applicant not be approved.

In fulfillment of this, the OOC places the following motion on the floor:

We move that the Bathena Dixon be approved for the position of Office Manager and be offered a one year contract. [End of motion]

This motion is made in the affirmative to avoid any confusion over the meaning of a "yes" vote and a "no" vote. A "yes" vote meaning a contract would be offered, a "no" vote meaning that no contract would be offered. In fulfillment of the probationary contract dated January 13, 2004 relating to further salary negotiations, the OOC reviewed the salary and voted to make no salary adjustment. That said and seconded discussion ensued.

Motion to table till next month was unanimous in favor.

D. Motion to Adjourn is made and seconded. Vote is unanimous in favor. Meeting adjourned.

VI. Seventh Tradition = \$42.00

VII. Closing

- A. The next CCFAA Delegates Meeting will be held July 17th at 4pm. Don't forget the new address: Woodlake Park 500 Arden wy. Sacramento, CA.
- B. The meeting closed at 5:56pm with The Lord's Prayer.



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GROUP CONTRIBUTIONS JULY 2004

Group Name	Gp No	May	YTD
12 STEP GROUP	291		0.00
A STEP INTO THE LIGHT			0.00
AA BOOK STUDY	478		0.00
AA COMES OF AGE STUDY GP	?		0.00
AA COMES OF AGE STUDY GP	?		0.00
AA MAD HOUSE	?		0.00
AA Unity Gp	480		324.60
AA WOMEN'S STEP STUDY	361		0.00
ACTION GETS IT GOING	2		0.00
ALIVE N SOBER	554		1042.80
AMADOR COUNTY SPKR MTG	194		8.00
ANONYMOUS			577.22
ARDEN & MORSE GROUP	4		0.00
AS BILL SEES IT - CARMICHAEL	324		0.00
ATTITUDE ADJUSTMENT - DAVIS	547		0.00
AUBURN DRY DIGGINS	5	15.00	175.00
AUBURN FWP	6	30.00	802.18
AUBURN OVER 50 GROUP	10		90.00
AUBURN WOMEN'S STEP STUDY	361		0.00
BIG BOOK SEMINAR	5005		0.00
BIG TIME SOBRIETY	344		60.00
BOOK STUDY MEETING	47		0.00
BY THE GRACE	552		0.00
CAMERON PARK GROUP	19		574.20
CAMERON PARK WOMEN OF AA	550		0.00
CAN DO GROUP	638		0.00
CARRYING THE MESSAGE	622		0.00
CATHEDRAL GROUP	22	360.00	760.00
CHAPTER THREE GROUP	502	125.14	125.14
CITRUS HEIGHTS AA@NOON	467		40.00
CITRUS HEIGHTS GROUP	34		109.11
CITRUS HEIGHTS STEP STUDY	535		0.00
CLARKSBURG MEETING	531		400.00
COLFAX GROUP	35		0.00
COME AS YOU ARE GROUP	615		300.00
CORDOVA BIG BOOK STUDY	45		135.00
CORDOVA FRIDAY NIGHT GP	39		50.00
CORDOVA GOOD MORNING	40	25.00	25.00
CORDOVA K.I.S.S.	42		100.00
CORDOVA LUNCH BUNCH - MON.	426		50.00
CORDOVA SATURDAY NIGHT	679	50.00	100.00
CORDOVA SATURDAY NITE MENS	44		0.00
CORDOVA SERENITY SEEKERS	352		146.35
CORDOVA SUNDAY NIGHT	41		20.00
COTTAGE 12X12 STEP/STUDY	47		0.00
COTTAGE GROUP - WEDNESDAY	48		0.00

Group Name	Gp No	May	YTD
COUNTRY CLUB GROUP	51		189.00
COURAGE TO CHANGE	53		189.00
DAILY ATTITUDE ADJ. - FAIR OAKS	381	742.98	3550.68
DAILY REFLECTIONS	472		0.00
DAVIS AS BILL SEES IT - MENS	397		0.00
DAVIS FRIDAY NOON GROUP	351	150.00	300.00
DAVIS HOPE GROUP	54		210.00
DAVIS WED. WOMEN'S STEP STUDY	67		131.00
DAVIS YOUNG PEOPLE'S	482		63.15
DIXON BIG BOOK STUDY	53		0.00
DIXON DRY DOCK	530		0.00
DIXON NO NAMES GROUP	57		475.00
DOBBINS WILD BUNCH	58		0.00
DON'T FIDDLE AROUND GROUP			0.00
DRY DOCK GROUP	61		0.00
E.G. IN ALL OUR AFFAIRS	392		0.00
EARLY BIRD GROUP			0.00
EAST YOLO FELLOWSHIP	63		0.00
ELK GROVE BROWN BAGGERS	410		0.00
ELK GROVE CAME TO BELIEVE	16		0.00
ELK GROVE DAILY REFLECTIONS	617		0.00
ELK GROVE FELLOWSHIP	673	100.00	500.00
ELK GROVE GROUP	67		570.00
ELK GROVE HELPING HANDS	671		0.00
ELK GROVE MEN'S THUR. 6PM	501		0.00
ELK GROVE POA WOMEN'S	496		60.00
ESPEE FELLOWSHIP	69/64		60.00
F.O.WHAT A WAY TO START WEEKEND WOMEN'S GP	296		297.55
FAIR OAKS BEGINNERS	72		0.00
FAIR OAKS MONDAY		40.00	40.00
FAIR OAKS VILLAGE GROUP	5054		200.00
FAIR OAKS ONE DAY AT A TIME	387		50.00
FAIR OAKS THURSDAY NIGHT	71		100.00
FIRESIDE FELLOWSHIP	75		20.00
FIRST THINGS FIRST	365		0.00
FIT FOR LIFE	330		457.84
FLORIN SUNDAY NIGHT	76		0.00
FOLSOM BIG BOOK	545		325.14
FOLSOM FRIDAY NIGHT	77	194.41	293.94
FOLSOM NEW LIFE	517		0.00
FOLSOM SATURDAY MORN. MTG.	607		0.00
FOLSOM SATURDAY NIGHT	79		0.00
FOLSOM TUESDAY NIGHT MEN'S	371	437.21	437.21
FOLSOM WAY OF LIFE	557		370.07
FOLSOM WEDNESDAY GROUP	78		120.00
FOLSOM YOUNG PEOPLE'S GP	624		0.00
FORESTHILL BENT NICKEL GROUP	81		50.00



Group Name	Gp No	May	YTD
FOUNTAIN OF YOUTH	662		0.00
FOUR REASONS GROUP	549		90.00
FOXHALL GROUP			10.00
FREEDOM FROM BONDAGE	82		40.00
FREEDOM GROUP	83		157.00
FRIDAY NIGHT AA MEETING - CARM.	623		0.00
FRIDAY NITE GROUP AA	655		139.00
FRIDAY WAY OUT GROUP	542		0.00
FRUITVALE GROUP	526		50.00
GALT FELLOWSHIP	90	50.00	265.00
GEORGETOWN GROUP	92		0.00
GIBBONS MONDAY 130 WOMENS	?		74.00
GIBBONS NOON	668		1,168.99
GO TO ANY LENGTH GROUP	91		44.83
GRANITE BAY/LAKESIDE	97		152.00
GREENHAVEN GROUP	109		600.00
GROUP ONE	111	20.00	140.00
GROUP THREE	112		423.50
GUSTINE FELLOWSHIP			50.00
H STREET FWP	618		0.00
HANGTOWN GROUP			86.00
HAPPY CAMPERS	457		100.00
HAPPY DESTINY			104.00
HAPPY JOYOUS & FREE	114	100.00	200.00
HEAD ACROSS WOMEN'S	505		0.00
HELPING HANDS	671		73.78
HIGH FLYERS	476		0.00
HOLY SMOKELESS	115		0.00
HUMMINGBIRD HOLLOW WOODLAND	310		0.00
IN ALL OUR AFFAIRS	394	330.00	330.00
INTO ACTION	533		25.00
JACKSON FELLOWSHIP	119		0.00
KISS-AS BILL SEES IT-WOMEN'S	519	158.48	158.48
LAGUNA STUDY GROUP	666		0.00
LIFE AFTER ALCOHOL	636	192.00	388.60
LINCOLN THURSDAY NIGHT GP	539	46.00	177.00
LIVE OAK GROUP	496		0.00
LIVING SOBER WOMEN - FRIDAY	345		317.63
LIVING THE DREAM	?		0.00
LOOMIS FELLOWSHIP	132		30.00
LOOMIS THURSDAY WOMEN'S STUDY	461		0.00
LOOMIS WED AM BOOK STUDY	681		0.00
MAD AT KENNETH GROUP	683		49.01
MARYSVILLE DOWNTOWN GP	102		120.00
MARYSVILLE SERENITY GP	142		25.00
MATHER BROWN BAGGERS	145	5	15
MATHER THURSDAY NIGHT	144		30.00

Group Name	Gp No	May	YTD
MCCLELLAN BROWN BAGGERS	163	5.00	10.00
MCCLELLAN THUR. NIGHT OPEN	164		170.00
MCKINLEY PARK GROUP	353		300.00
MONDAY NIGHT YOUNG PEOPLE	610		0.00
MONDAY WOMEN'S STEP STUDY	159		162.00
MUSTARD SEED GROUP	162		29.89
MYSTIC CHIX	635	162.54	209.27
N. AREA MEN'S GROUP	??		200.00
NATOMAS GROUP	411		0.00
NEVER ON TUESDAY	653	142.50	816.50
NEW HOPE GROUP	172		0.00
NEWCASTLE BIG BOOK	648		50.00
NO WHINERS - WOODLAND	470		160.00
NORTH AUBURN GROUP	656		25.00
NORTH HALL GROUP	177	105.60	1200.32
NORTH HIGHLANDS GROUP	166		18.60
NORTH SAC GROUP	178		0.00
OAK PARK FWP	179		0.00
OAK TREE	180		0.00
OAKDALE GROUP			0.00
ORANGEVALE OPEN	182		255.00
ORANGEVALE SIXTY MINUTE GP	490		275.00
PATHWAY TO SPIRITUALITY	191		0.00
PHOENIX FWP	193		50.00
PINE GROVE FELLOWSHIP	651		7.50
PIONEER SIERRA FOOTHILL	195		0.00
PLACERVILLE APPLESEED	196		40.00
PLACERVILLE HANGTOWN GROUP	198		0.00
PLACERVILLE SUNRISE ATT. ADJ.	644		0.00
PLEASANT GROVE GROUP	652		0.00
PLYMOUTH GROUP			0.00
QUEST FOR CHANGE	503		0.00
RAILROAD FLAT AA GROUP	?		5.00
RANCHO MURIETA GROUP	609	270.00	685.00
RESCUE GROUP	667		0.00
RIGHT HERE RIGHT NOW	477		0.00
RIO LINDA FELLOWSHIP	203	75.00	175.00
RIVER CITY ROUNDUP			0.00
RIVER PARK RECOVERY	554		292.80
RIVER PINES AA			0.00
ROCKLIN FWP	677	50.00	200.00
ROCKLIN RACETRACK GROUP	436		0.00
ROCKLIN THURSDAY NITE GROUP	612		0.00
ROCKLIN TUESDAY NITE SOL	642		0.00
ROLOFF TO RECOVERY	435		126.40
ROSEMONT STICK/WINNERS	205		0.00
ROSEVILLE 5TH STREET FWP	465		315.00



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Group Name	Gp No	May	YTD
ROSEVILLE CHAPTER 3 GROUP	502		0.00
ROSEVILLE EASTSIDE FWP	206		0.00
ROSEVILLE FRIDAY NIGHT WOMEN'S	211		0.00
ROSEVILLE HAPPY DESTINY	207	25.00	25.00
ROSEVILLE INDIAN CHARLIE'S	213		0.00
ROSEVILLE MEN'S STAG	210		0.00
ROSEVILLE MONDAY NITE FWP	208	50.00	175.00
ROSEVILLE TUE. 12X12 STUDY	646		0.00
ROSEVILLE TUESDAY NIGHT	215	150.00	1225.00
ROSEVILLE TWELVE STEPPING STONES	216		0.00
ROUND TABLE GROUP	217	100.00	100.00
SAC MONTHLY SPEAKER MEETING	5028		100.00
SACRAMENTO DOWNTOWN MEN	640		0.00
SACYPAA	647		0.00
SATURDAY E.D.I.	527		501.44
SATURDAY NEWCASTLE FELLOWSHIP			0.00
SECOND CHANCE	494		0.00
SERENITY STEPS	49		50.00
SERENITY BOOK & STEP STUDY GRP	613	50.00	150.00
SHARING & CARING GROUP	222	50.00	250.00
SIERRA PINES - AUBURN	687		0.00
SIERRA FOOTHILLS FELLOWSHIP	?	40.33	87.65
SIERRA STEP SISTERS	678		58.97
SIERRA WEDNESDAY AM GP	224	100.00	300.00
SIMPLE BUT NOT EASY	50		0.00
SIMPLY COOL	613		0.00
SISTERS IN SERENITY	540	120.00	120.00
SISTERS OF SOBRIETY	665		21.00
SIXTY MINUTE SOLUTION GROUP	500		280.00
SOLUTIONS FOR MEN	543		0.00
SOUTHPORT SERENITY	627	117.00	117.00
SOUTHSIDE SOBRIETY	343		0.00
SPIRITUALLY SPEAKING GROUP	238		0.00
SPRING FLING GROUP	5038		10,104.00
STEP SISTERS	511		0.00
STRAIGHT MEN'S GROUP	259		1,000.00
STRAIGHT TALK GROUP	260		0.00
SUNDAY BOOK STUDY	420		0.00
SUNDAY MORNING SERENITY	506		284.08
SUNDAY NIGHT MEN'S MEETING	475		0.00
SUNDAY NIGHT RECOVERY HOUR	261		0.00
SUNRISE SPEAKER MEETING	262		0.00
SUNSET HAPPY HOUR WOMEN	267		140.00
SUNSET NOON - THURSDAY	26		0.00
SUNSET SATURDAY 11:30 AM GP	266		0.00
SUNSET TGIF GROUP	27		0.00
SUNSET WOMEN - 11AM WEDNESDAY	273	214.80	214.80

Group Name	Gp No	May	YTD
SUTTER BUTTES ROUND-UP	606		0.00
SUTTER CREEK PATHFINDERS	493		3.95
SUTTER GROUP COUNTRY CLUB	51		0.00
SUTTER/GOTTAWANNA	512	250.38	584.32
THANK GOD IT'S SMOKE FREE	487		450.00
THREE LEGACIES GROUP	280		190.00
THURSDAY MORNING STEP	460		0.00
THURSDAY NIGHT MEN'S GROUP	281		0.00
TOO YOUNG	682	466.00	466.00
TRADITIONAL GROUP	283		450.65
TRIANGLE GROUP	614		300.00
TUESDAY CARMICHAEL	285		119.00
TUESDAY NIGHT BEGINNERS	459	62.65	212.65
TUESDAY 12 STEPS TO SOBRIETY GP			0.00
TURNING POINT	360		100.00
VALLEY SPRINGS COFFEE BREAK	?		5.00
W.H.O.'S IN FOLSOM	440		0.00
WE CAN GROUP	660		0.00
WE CARE	293		100.00
WE SURRENDER MEN'S	601		0.00
WEDNESDAY WOMEN'S GIBBONS	295		257.50
WEDNESDAY WOMEN'S STEP	672		0.00
WEEKEND WOMEN - SATURDAY	296		252.40
WEST SLOPE FELLOWSHIP	379		0.00
WHITE FLAG MEN'S GROUP	299		286.55
WILTON GROUP	302		0.00
WINTERS KITCHEN TABLE	304		166.92
WOMEN ACE IT	334		15.00
WOMEN TO WOMEN	532/5052		0.00
WOMEN'S CLOSE KNIT GROUP	534		0.00
WOMEN'S REFLECTIONS II	664	15.50	15.50
WOMEN'S STEP STUDY II	663		87.27
WOODLAND GROUP	308		84.00
WOODLAND TRADITIONAL GROUP	650	30.00	150.00
WTS ANONYMOUS GROUP	2002		100.00
YUBA CITY 329 GROUP	31		0.00
YUBA CITY FOXHALL GROUP	311		75.00
TOTALS		5,818.52	45,423.66

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