

I. Opening – April 18, 2020

- A. Call to order at 3:00 pm
- D. CCFAA Preamble read by
- G. Month Birthdays – 17 Years

- B. Open with Serenity Prayer
- E. 7th Tradition – Garrett N.

- C. 12 Traditions read by - Dave M.
- F. Delegate Check-in/Group Announcements

II. Preliminary Business:

A. Delegate Check-in: Total Delegates = 41

B. Quorum met – Yes

Group Name	Delegate	Last Attended
12th Tradition Big Book	Jill J.	2/15/2020
AA Unity Group- Thursday	Joyce W.	4/18/2020
Amor Y Accion	Rae D.	4/18/2020
Attitude Adjustment of Davis	Dean V.	1/18/2020
Auburn Fellowship	Teresa M.	4/18/2020
Babes In Recovery	Monavon M.	2/15/2020
Been There, Done That	Jason W.	5/17/2019
By The Grace	Ruth C.	2/15/2020
Cameron Park Group	Tony J.	1/18/2020
Capital City Men's Group	Keven H.	4/18/2020
Cathedral Group	Nick O.	1/18/2020
Cenacle group	Toni E.	9/21/2019
Christian Valley 6:05	Frank K.	2/15/2020
Citrus Heights Group	Linda M.	4/18/2020
Colfax Fellowship	JT L.	2/15/2020
Cordova Lunch Bunch	Mike L.	4/18/2020
Cordova Serenity Seekers	Bob	2/15/2020
Daily Attitude Adjustment-Fair Oaks	Russ H.	4/18/2020
Daily Direction AA Group	Gilda O.	4/18/2020
Davis Hope Group	Alexis M.	10/19/2019
Davis Young Peoples	Ryan M.	4/18/2020
Destiny Group	Barbara B.	1/18/2020
Downtown Young People's	Dan F.	4/18/2020
Dry Dock	Kimberly C.	2/15/2020
East Yolo Fellowship	Shari P.	4/18/2020
Elk Grove Fellowship	Rick W.	1/18/2020
Esparto Fellowship	Matt B.	2/15/2020
Fair Oaks Beginners	Tamara J.	4/18/2020
Fair Oaks Village	Mike K.	4/18/2020
Fireside Book Study	Chris K.	2/15/2020
Folsom Big Book	Alex H.	12/21/2019
Folsom Friday Night	Chris F.	12/21/2019
Folsom Saturday AM Group	Lisa M.	4/18/2020
Folsom Way of Life	Sean McN.	8/17/2019
Folsom Wednesday Night	Amy	5/17/2019
Fourth Dimension Group	Kreana B.	4/20/2019
Freedom Group	Joel B.	1/18/2020
Galt Fellowship	Sol	9/21/2019
Girls Night Out	Annie T.	4/18/2020
Good for Nothing Men's	Jimmy S.	6/15/2019
Greenhaven Group	Eric L.	2/15/2020
Group One	Jen V.	4/18/2020
Group Three	Judy B.	4/18/2020
Happy Hour Group of AA	John A.	1/18/2020
Into Actio-Citrus Heights	Ron C.	12/21/2019
Jaywalkers Group	George M.	2/15/2020
Language of the Heart Women	Bridget C.	12/21/2019
Last House on the Block	Irene B.	9/21/2019
Lavender Heights Y.P.	Judah J.	2/15/2020
Lunacy Commission	Dave M.	4/18/2020
Mather New Beginnings	Jessica P.	8/17/2019

Group Name	Delegate	Last Attended
Midtown Solutions	Nate S.	1/18/2020
MnnYPAA	Marci D.	2/15/2020
Mommies and Me (women)	Courbet A.	2/15/2020
Natomas Group	Gilbert C.	2/15/2020
New Hope Group	Bruce H.	5/17/2019
North Hall Group	Beth M.	2/15/2020
North Sacramento Group	Dominic C.	2/15/2020
Number One Offenders	Bill O.	4/18/2020
Oak Park Fellowship	Liz E.	4/18/2020
Oak Tree Fellowship	Matt E.	4/18/2020
PLAYPAA	Jennie R	8/17/2019
Precisely How we have Recovered	Leslie Mc.	4/18/2020
Primordial Ooze Men's Book Study	Robert F.	4/19/2020
Rio Linda Fellowship	Dayton B.	2/15/2020
Rocklin Fellowship	Melanie J.	2/15/2020
Rocklin Racetrack Group	Angelica M.	8/17/2019
Roseville Eastside	Matt B.	1/18/2020
Roseville Fifth Street Fellowship	Laura B.	2/15/2020
Roseville Tuesday Night Group	Rick W.	4/18/2020
Round Table	Anthony P.	1/18/2020
Sacramento Spring Fling	Jeff P	5/17/2019
SACYPAA	Al E.	4/18/2020
Saturday Morning womens Reflections	Lindsey B.	9/21/2019
Second Chance	Michael G.	1/18/2020
Sense of Belonging	Coral R.	8/17/2019
Serenity Book and Study Group	Loretta C.	4/18/2020
Sharing and Caring Group	Kathy J.	4/18/2020
Sixty Minute Solution	Pamela B.	2/15/2020
Southport Serenity	David L.	4/18/2020
Sunday Moring Serenity	Peggy J.	9/21/2019
Sunset Saturday	Michele V.	2/15/2020
The "Know" Good Group	Lara C.	1/18/2020
The Anchor	Nancy B.	12/21/2019
The Best is Yet to Come	Robert M.	4/18/2020
The Other Meeting	Derek	5/17/2019
Three Legacies Group	Thomas R.	2/15/2020
Thursday Night Men's Group	David B.	1/18/2020
Traditional Group	Beth R.	4/18/2020
Triangle Group	Katie R.	6/15/2019
Tuesday Cordova KISS Group	Dale	9/21/2019
Tuesday Night Beginners	Dean B.	4/18/2020
We Agnostics Group	Kevin G.	4/20/2019
Welcome Group	Tom H.	2/16/2019
What a Concept!	Holly J.	2/15/2020
What a Way to Start a Weekend	Valerie H.	4/18/2020
White Flag Men's Group	Garrett N.	4/18/2020
Willing Women	Diorah B.	4/18/2020
Women for Women	Linda J.	4/18/2020
Woodland Group	Jeanne S.	4/18/2020
Woodland Traditional Group	Jeanne S.	4/18/2020

C. Attending Elected Positions

Position	Name	Attendance
CCFAA Chair	John E.	Present
Assistant Chair	Pierre D.	Present
Treasurer	Pat Y.	Present
Recording Secretary	Jason S.	Present
TeleService Chair	Garrett N.	Present
By Laws & Procedures Chair	Paul G.	Present
PI/CPC Chair	Bill O.	Present
H&I Liaison	Paul G.	Present

Position	Name	Attendance
Special Events	Dennis Y.	Present
NCCAA Liaison	Katherine T.	Present
B-Day/Faithful Fiver	Kathy J.	Present
OOB Chair	Steve S.	Present
OOB Member	Mike K.	Present
OOB Member	Al E.	Present
OOB Member	Russ H.	Present
Picnic Chair	Vickie H.	Present

D. New Delegates

Group Name	Delegate
SACYPAA	Al E.

E. Visitors

Betty K.

Approval of Minutes

Motion to Accept Minutes from March 2020 - Approved

Trusted Servant Reports**A. CCFAA Chairperson's Report – John E.**

Hello to all our Trusted Servants, and welcome to our first Zoom online meeting of the CCFAA.

I was in attendance at the Zoom meeting for the OOC this past Tuesday evening, we had a full Quorum, and the office manager Rae was in attendance with us. Her report will be covered in Steve's OOC report.

We want to give an extra thanks to Pete B, our webmaster, and to those that have been helping him compile the data for our online meeting schedules, Robin, Jason, Kathryn C, and Leah D. The website now has a comprehensive list of on-line meetings that is reflected in the AA Meeting App with The Chair. There is a form to add your meeting to the list if you are not already on there, and suggested Zoom protocols are available for conducting your meeting.

This has been a lot of work in a short amount of time, and again, extra thanks go out to those involved with the success of this transition. We are still looking for a webmaster to take over next year, please direct any responses to Rae at the Central Office. The phone number at Central Office is 916-454-1771.

Keep on top of your meeting treasurers so that we can get contributions to CCFAA back on track as soon as possible. We still have operating expenses and inventories that we need to maintain even during these unusual times, so thank you for staying on top of that issue.

OK, let's move on to the other Chair reports. Thank you for keeping me sober another day.

"Principles before personalities"

JohnE Chair, CCFAA

B. Assistant Chair/CNIA Liaison – Pierre D.

- Like all of us, CNIA has and is experiencing the effects of the Coronavirus mitigation strategies--social distancing, quarantine and isolation. The ban on face to face gatherings has essentially eliminated all of our meetings. The Monthly Area Committee Meetings and the Pre-Conference Assembly (scheduled for April 4th and 5th) were reformatted into online meetings using the Zoom platform which has become so familiar to most of us these last few weeks. We have indeed become a Zoosooming fellowship.
- All this being said, the good news is that CNIA is alive and well. We may not be meeting in person but our service commitment to the groups in Area 7 remains solid. Before the "lockdown" the 53rd Pacific Region AA Service Assembly was held in Tucson, March 6-8. Area wide workshops were conducted to discuss General Service Conference Agenda Items. These Workshops were extremely useful in helping groups reach their positions on the Agenda items which were then shared with the Area Delegate at the Pre Conference assembly noted above.
- The General Service Conference was postponed due to the Covid-19 crisis. There may be a new tentative date set for the GSC. It is May 16th.
- CNIA will schedule a second sharing session for all the groups who did not have a chance to hold a group conscience and share with our Delegate on the Panel 70 Agenda. Saturday, May 9th has been chosen for this date. Please alert your GSRs. An Area Committee Meeting is being held today April 18th. It is providing a good time to hear from the Districts on how things are going?
- Finally, I must acknowledge and applaud the efforts and performance of the CCF staff and our Webmaster during this time of emergency. Almost overnight our website had information on where online meetings were available and how to access them. The situation was so fluid so as to make one wonder how the IT folks could keep the information all straight and accurate. Yet they DID IT! Starting with a rudimentary listing of online meetings the list quickly morphed into the sophisticated grid of online meetings which is currently available. Kudos to these hard working folks.

That's all for now. Thanks for listening.

C. Office Operations Committee Chair Report – Steve R.

All board members attended the 4/14/20 OOC meeting.

- A new day is here and we are working to keep our Fellowship viable and functioning.
- Due to current events our office and members are adjusting to new ways of conducting business as usual.
- A special thanks for all the work, seen and unseen that are keeping our fellowship functioning and operational.
- Please review the reports that are available and share with your group members.
- We are currently reviewing aspects of our needs and options. The reports describe areas and issues relevant to this end.

- The changes to office procedures, special events and meetings are requiring great attention. Thank you to all.
- We are self-supporting through our own contributions. Please show support including financial as we trudge this road. You are all appreciated.

Thank you in service
Steven R.

D. Office Manager's Report – Rae W. – Not Presented at Meeting

- Huge thanks for our webmaster, Pete B. and Kathryn C. who moved quickly to establish a process for tracking and displaying virtual meetings as physical meeting closed.
- The Virtual Meeting Finder and Guide is up and running as of 4/10/2020.
- Submit new or updates for virtual meetings online using the form at <https://aasacramento.org/add-a-virtual-meeting/>. Robin and Jason updated the Meeting Finder Plug-in to allow the sharing of virtual meetings on the Meeting Guide App (Chair App). It was a tedious and time-consuming task. They did a terrific job of getting the information formatted and into the Meeting Finder on our website in an efficient and timely manner.
- Two of our regular volunteers are helping by answering the business line remotely. Teleservice continues to answer hotline calls 24/7
- Carlos tabbed and folded the April BTW and delivered it to the W. Sac bulk mail unit. We are working on the May newsletter for mailing on April 30.
- Help for virtual meetings is now available on the website.
- Best Practices for Digital 7th Tradition is available on the Virtual Meetings tabs to help those who would like to pass a "Virtual Basket" at their online meeting.
- Although our website is opened 24/7, the office hours for processing requests is still 9am to 5pm weekdays. Emails and orders **are not** processed on weekends.
- Our online store (aasacramento.org) is open and you can continue to place your orders for pick-up by appointment or have your order ship. You can continue to pay-by-phone as we work to complete the Payment Processing Gateway.
- Payroll and Sales tax deposits and returns will be filed by the April 28 deadline.

Operational Items

The following help aids added to the website for virtual meetings:

- Managing Meeting Participants
- Handling Online Meeting Disruptions in the Moment
- Attending Online Meetings with Zoom
- Zoom Meetings: Anonymity & Default Settings
- Personal Anonymity in a Zoom Meeting Best Practices

Under the Donate Tab:

- Best Practices for a Digital 7th Tradition

CCFAA Policy Statements required for payment gateway authorization

- CCFAA Privacy Statement
- Refund Policy
- Shipping Policy
- Website Policy

E. Treasurer's Report – Pat Y.

CASH BALANCES MARCH 1, 2020 TO APRIL 14, 2020

April Rent is Paid

Employee Wages are paid to April 30

April Employee Benefits are Paid

Accounts payable - \$3,057

Sales tax payable - \$2,547

Accounts Receivable - \$3,962

Inventory - \$38,480 - Well stock for books and chips - 3 month supply

Prudent Reserve = 4 months operating expenses - conditions met as cash below

NAME OF ACCOUNT	BALANCE MARCH 1, 2020	MARCH ADDITIONS/ DEPOSITS	MARCH CHECKS/C HARGES	BALANCE MARCH 31, 2020	APRIL ADDITIONS /DEPOSITS	APRIL CHECKS /CHARGES	BALANCE APRIL 14, 2020
SAVINGS ACCOUNT	\$35,757.90	\$1.42	\$0.00	\$35,757.90	\$1.51		\$35,759.41
CHECKING ACCOUNT	\$35,792.57	\$15,981.28	\$30,491.04	\$21,282.81	\$8,079.71	\$5,293.88	\$24,068.64
TOTAL	\$71,550.47	\$15,982.70	\$30,491.04	\$57,040.71	\$8,081.22	\$5,293.88	\$59,828.05

Thanks everyone for their support of our central office and hope all the delegates will continue to let their groups know message that is carried by our central office and the need to keep up the financial support even in these precarious time Merchandise can be purchased and the orders are processed through our trusted staff. Contributions can be made directly to Central office by both the groups and individuals and are always most appreciate Respectfully submitted,
Pat Y

F. Teleservice Chairperson's Report – Garrett N.

Website: <http://aasacramento.org/service-opportunities/teleservice/>

Shift Calls December (as of 4/08/20)		
Teleservice	Feb-20	YTD
12 Step	40	105
Meeting/Info	252	539
Totals	292	644

New Business:

- We've had the line 24/7 since Tuesday, March 17th. We've had lots of support from new volunteers and substitutes looking to be of service while at home. Daytime shifts are filled through April 30th.
- We are working to help callers get on the CCF website to find Zoom meetings; emphasizing the importance of 12th step calls for newcomers right now. We need a list of people comfortable using Zoom who can help callers (Zoom support line).
- Welcome Jen A. as 12th Step Coordinator. Jen is working closely with Garrett, Julie and AI to update our 12th step list and orient new volunteers to be on the 12th step list.
- TBD: Teleservice Workshop on Sunday, May 17, 2020 at Roseville Tuesday Night Group @2p-3:30p. The address is 315 Lincoln Street in Roseville.
- Teleservice has folded in District 17. We are expanding our pool of TS candidates as well as our reach offering teleservice assistance to a wider group of callers.
- We are in need of Bi Lingual Teleservice Volunteers
- We currently have no open shifts.

Old Business:

- Always in need dedicated volunteers to provide 12 Step Work
- Continuing to work with Special Needs (take a meeting to Home and Hospital) to increase volunteer base
- 52 potential volunteers in queue

Next CCFAA Holiday Closure. Teleservice will cover these days:

May 25 - (Mon.) Memorial Day (0 of 2 shifts covered)

Regular Business:

Current Teleservice Potential Volunteer Count = 40
 Current Teleservice Volunteer Count = 39
Break out (32) Shift + (7) Shift Coord + (1) Orientation + (1) Co Chair + (1) Chair
 Current Teleservice Substitute Count = 79
 Current Teleservice 12 Step Count = 126
Volunteer Position # = 283

We send updates bi-weekly on Sunday: These bi-weekly updates include Updated Teleservice (TS) Flyer, Shift, Sub and 12 Step Lists. CCFAA Teleservice Web page is updated with open shifts.

Weekly Meetings with Chair + Co Chair as check in and review

Monthly Meetings with Chair, Co-Chair & 12th Step/Orientation Coordinator

G. By Laws & Procedures Chairperson's Report – Paul G.

By-Laws review is on-going. Nothing to report at this time

H. PI/CPC Chair – Bill O.

Nothing to Report

I. Birthday Club/Faithful Fivers – Kathy J.

Hi Family, this is Kathleen J. and I'm the chair for Faithful fivers and the birthday club. Please when you're in a zoom meeting mention to your groups that they still can contribute by going to the website and contributing to the birthday club signing up for that and also Faithful Fivers, also the memorial fund and subscription to the grapevine. If you're in need of the paper pamphlets, contact central office and they may be able to mail you some. Thank you for letting me be of service

J. Special Events Chair – Dennis Y.

- Due to the Covid-19 Pandemic, all large gatherings have been forbidden and we must plan accordingly, therefore, the Anniversary Meeting must be postponed until further notice.
- Let me assure you that just as soon as the Governor allows such gatherings, the church will be ready to accommodate our group and we are equipped / prepared to proceed on short notice.
- However: I question if we should try for a date in May (anniversary), settle for a future date, some other Month this year, or simply put off the Anniversary meeting till 2021 ?

K. Picnic Chairperson's Report – Vickie H.

- Even in these very uncertain times, I've been moving forward with plans for the CCFAA Picnic which is scheduled for Sunday, August 16.
- Team leads and their home groups are in place for most concessions and activities. Still need home groups to volunteer for the plant booth and hosting the meeting segment (speakers, reading 7th tradition) and putting together a photo booth. Great opportunity for service.
- Looking for design ideas for this year's Picnic T-Shirt. Please put the word out to your home group members. Design ideas can be forward to me at ccfpicnic@aasacramento.org
- Undoubtedly there is a need to proceed with caution and consideration as to whether the picnic will even take place. At this time, I'm not committing any financial resources. The next few weeks should reveal more information about limitations and restrictions on social gathering.
- Before the next delegates meeting, it is my intent to zoom in with the team leads and measure group conscience.

Vickie, 2020 CCFAA Picnic Chair

FUN, FESTIVITIES AND FELLOWSHIP – CCFAA PICNIC, SUNDAY 8/16/20

Reports – Special Committees, Delegates, Liaisons & Invited Guests**A. Hospitals & Institutions – Paul G.**

Facilities are closed due to COVID-19. Nothing to Report at this time.

B. NCCAA Liaison – Catherine T.

Due to our current crisis, the May 2020 conference in Modesto has been cancelled. I have been keeping in contact with Shaun G., the current Chairperson, who said that the NCCAA 73rd Fall Conference September 25, 26 and 27th is still scheduled. As I get updates, I will report to CCFAA.

Further, Shaun said at this point nothing more has changed, we are taking it day to day with California guidelines. If the social distancing continues through June or July cancelling San Jose in September may become feasible. He will send out an email at the end of the month if there are further changes.

In addition, there is an NCCAA steering committee meeting that got pushed from April to May 31st, at the Stockton Alano Club at 1:15 pm. We will be submitting nominations for Chairperson, among other items.

If anyone would like to attend, there are two seats left and we will be meeting at East Yolo Fellowship at noon, 12pm, that day.

The website address is www.Norcalaa.org

Most Sincerely, in service,

Catherine T.

Old Business

None

New Business

None

Closing

The next meeting will start at 3:00pm and will be held on Zoom, Meeting ID: 924 300 378 - Password: 9960 - Telephone call in number 669-900-6833, on Saturday May 16th, 2020. The meeting closed at 4:10pm with the "I am Responsible" Declaration. Respectfully submitted by Jason S., CCFAA Recording Secretary