

I. Opening – August 15, 2020

- A. Call to order at 3:00 pm
- B. Open with Serenity Prayer
- C. 12 Traditions read by Annie T
- D. CCFAA Preamble read by Judy B.
- E. 7th Tradition -
- F. Delegate Check-in/Group Announcements
- G. Month Birthdays – 84 years

II. Preliminary Business:

- A. Delegate Check-in: Total Delegates = 52
- B. Quorum met – Yes

Group Name	Delegate	Last Attended
11th Step Meditation Meeting	Mary F.	8/15/2020
12th Tradition Big Book	Spencer P.	8/15/2020
A Way Out Men's Group	Paul G.	8/15/2020
AA Unity Group- Thursday	Joyce W.	7/18/2020
Amor Y Acclon	Rae D.	5/16/2020
Attitude Adjustment of Davis	Dean V.	8/15/2020
Auburn Fellowship	Bob B.	7/18/2020
Babes In Recovery	Monavon M.	2/15/2020
By The Grace	Amy T.	8/15/2020
Cameron Park Group	Tony J.	7/18/2020
Capital City Men's Group	Keven H.	8/15/2020
Cathedral Group	Nick O.	8/15/2020
Christian Valley 6:05	Frank K.	2/15/2020
Citrus Heights Group	Steve R.	8/15/2020
Colfax Fellowship	Evan C.	6/20/2020
Cordova Lunch Bunch	Mike L.	8/15/2020
Cordova Serenity Seekers	Bob	8/15/2020
Daily Attitude Adjustment-Fair Oaks	Russ H.	8/15/2020
Daily Direction AA Group	Gilda O.	8/15/2020
Davis Hope Group	Alexis M.	7/18/2020
Davis Young Peoples	Ryan M.	8/15/2020
Destiny Group	Catherine T.	8/15/2020
Downtown Young People's	Dan F.	4/18/2020
Dry Dock	Kimberly C.	2/15/2020
East Yolo Fellowship	Shari P.	8/15/2020
Eldorado Hills Group	Tony J.	8/15/2020
Elk Grove Fellowship	Rick W.	7/18/2020
Eparto Fellowship	Rae D.	8/15/2020
Fair Oaks Beginners	Tamara J.	8/15/2020
Fair Oaks Village	Mike K.	8/15/2020
Fireside Book Study	Chris K.	8/15/2020
Folsom Big Book	Alex H.	8/15/2020
Folsom Friday Night	Chris F.	12/21/2019
Folsom Saturday AM Group	Lisa M.	8/15/2020
Folsom Way of Life	Carrie M.	8/15/2020
Folsom Wednesday Night Group	Amy T.	8/15/2020
Freedom Group	Joel B.	7/18/2020
Galt Fellowship	Sol	9/21/2019
Girls Night Out	Annie T.	8/15/2020
Greenhaven Group	Pamela L.	8/15/2020
Group One	Jen V.	6/20/2020
Group Three	Judy B.	8/15/2020
Happy Hour Group of AA	John A.	1/18/2020
Into Actio-Citrus Heights	Ron C.	12/21/2019
Jaywalkers Group	George M.	2/15/2020
Language of the Heart Women	Bridget C.	12/21/2019
Last House on the Block	Irene B.	9/21/2019

Group Name	Delegate	Last Attended
Lavender Heights Y.P.	Judah J.	2/15/2020
Lunacy Commission	Dave M.	8/15/2020
Mather New Beginnings	Jessica P.	8/17/2019
Midtown Solutions	Nate S.	7/18/2020
MnnYPAA	Marci D.	6/20/2020
Mommies and Me (women)	Courbet A.	8/15/2020
Natomas Group	Gilbert C.	2/15/2020
North Hall Group	Shawn H.	7/18/2020
North Sacramento Group	Dominic C.	2/15/2020
Number One Offenders	Bill O.	4/18/2020
Oak Park Fellowship	Liz G.	8/15/2020
Oak Tree Fellowship	Matt E.	8/15/2020
Phoenix Fellowship	Shelby C.	6/20/2020
PLAYPAA	Jennie R.	8/17/2019
Precisely How we have Recovered	Renee C.	8/15/2020
Primordial Ooze Men's Book Study	Robert F.	7/18/2020
Rio Linda Fellowship	Dayton B.	8/15/2020
Rocklin Fellowship	Kara R.	8/15/2020
Roseville Eastside	Matt B.	5/16/2020
Roseville Fifth Street Fellowship	Laura B.	8/15/2020
Roseville Tuesday Night Group	Dalene P.	8/15/2020
Round Table	Anthony P.	8/15/2020
SACYPAA	Al E.	8/15/2020
Saturday Morning womens Reflections	Dorothy S.	8/15/2020
Second Chance	Michael G.	7/18/2020
Serenity Book and Study Group	Loretta C.	7/18/2020
Sharing and Caring Group	Kathy J.	7/18/2020
Sixty Minute Solution	Pamela B.	8/15/2020
Southport Serenity	David L.	8/15/2020
Sunday Moring Serenity	Peggy J.	9/21/2019
Sunset Happy Hour Women's Group	Nancy V.	8/15/2020
Sunset Saturday	Michele V.	7/18/2020
The "Know" Good Group	Lara C.	1/18/2020
The Anchor	Nancy B.	12/21/2019
The Best Is Yet to Come	Robert M.	8/15/2020
Three Legacies Group	Thomas R.	2/15/2020
Thursday Morning Book Study	Vickie H.	8/15/2020
Thursday Night Men's Group	David B.	8/15/2020
Traditional Group	Julia W.	8/15/2020
Tuesday Cordova KISS Group	Shella S.	7/18/2020
Tuesday Night Beginners	Dean B.	7/18/2020
What a Concept!	Holly J.	8/15/2020
What a Way to Start a Weekend	Valerie H.	8/15/2020
White Flag Men's Group	Garrett N.	8/15/2020
Willing Women	Joyce M.	8/15/2020
Women for Women	Linda J.	8/15/2020
Woodland Group	Veronica R.	8/15/2020
Woodland Traditional Group	Jeanne S.	8/15/2020

C. Attending Elected Positions

Position	Name	Attendance
CCFAA Chair	John E.	Present
Assistant Chair	Pierre D.	Present
Treasurer	Pat Y.	Present
Recording Secretary	Jason S.	Present
TeleService Chair	Garrett N.	Present
By Laws & Procedures Chair	Paul G.	Present
PI/CPC Chair	Courbet A.	Present
H&I Liaison	Paul G.	Present

Position	Name	Attendance
Special Events	Dennis Y.	Present
NCCAA Liaison	Catherine T.	Present
B-Day/Faithful Fiver	Kathy J.	Absent
OOB Chair	Steve S.	Present
OOB Member	Mike K.	Present
OOB Member	Al E.	Present
OOB Member	Russ H.	Present
Picnic Chair	Vickie H.	Present

D. New Delegates

Group Name	Delegate
Artists, Writers, and Musicians	Scott R.
Roseville Tuesday Night	Dalene P.

Group Name	Delegate
Roseville Tuesday Night(Alt)	Steve B.
Sunset Happy Hour Women's	Nancy V.
Woodland Group	Veronica R.

E. Visitors

Kim M – District 24 Liaison, Bre, Steven C., Kathryn M.

Approval of Minutes

Motion to Accept Minutes as amended from July 2020 - Approved

Trusted Servant Reports**➤ CCFAA Chairperson's Report – John E.**

This past Tuesday I was in attendance at the monthly OOC meeting, and we had a full quorum with all members in attendance. Carrie M was a guest Delegate visitor and presented information on a possible future proposal for the inclusion in the By-Laws or in the Operating Procedures depending on which one ends up being the correct context. The Office Manager has some important information in her report and asked that I read it to the group. I will present that report following Steve's OOC report in just a few minutes.

We reviewed the PPP discussion upcoming for this month's Old Business agenda, and I would like to re-iterate what I mentioned in the Agenda, please don't ask to be heard more than twice, so that we can let everybody that wishes to speak have an opportunity to do so; and if someone has already said the things that any one of you would like to say, please refrain from being redundant so that we can keep our time on this discussion efficient and expedient. September's meeting will be the vote, and then depending on how that vote goes, we can get into the discussion on when and how we are going to pay it back, or if we are going to file the Forgiveness papers, depending on the September vote.

We discussed the idea of Operating Expense Reductions, and came to the conclusion after reviewing the Profit and Loss Statement in the new By The Way, that we are running bare bones, almost all of the expenses are payroll and office expenses, so your thoughts on this matter are welcome.

The 2021 Budget considerations need to be sent to the office from the Special Committees so that we can try to make sense of a budget in these uncertain times.

➤ Assistant Chair/CNIA Liaison – Pierre D.

New Groups:

- Parking Lot Meeting – Mon – Fri 11:30am , Tahoe Park, 3300 61st St, Sacramento 95820 – Outdoor, 1 hr, open. Bring your own chair to sit on.
- Woodland Online Group – Zoom only Meeting – Meeting ID: 766 9523 0238, Password: Reflect 35, Tuesday - 9am Daily Reflections, open, 1hr & Thursday – 9am , Living Sober, Open, 1 hr.
- Artists, Writers, Musicians of AA – Saturday 1pm, Gold Lion Arts, 2733 Riverside Blvd, Sacramento, 95818 – open 1 hr. Currently Meeting on Zoom only, Meeting ID: 167 839 735

The last Area Committee meeting was held on July 18th. After the reports were given, the group listened to our Delegate, Tom A., gave a wonderful power point presentation. After that, the attendees engaged in robust sharing in the "What's on Your Mind" segment of the meeting. Some of the topics included: In person meetings vs. zoom/hybrid meetings; Next year's Pre-Conference Assembly and who will host it; and what are CNIA's financial responsibilities during these uncertain times. All these conversations were spirited and well received! Appreciation to all who participated.

At today's Area 07 meeting, the Area's 2021 Spending Plan will be discussed. The finance Committee has been working hard on the numbers and will be presenting what they have completed so far.

Some upcoming events to watch for include:

2020

Oct 16-18	Mini PRAASA	on Zoom
Dec 19 (Proposed)	Area Planning Meeting	West Sacramento 2021
Jan 16-17	Winter Assembly	Sonora
Mar 5-7	PRAASA	Central California, Area 93

➤ Office Operations Committee Chair Report – Steve R.

- OOC meeting had all board members in attendance.
- Please review all of the board members reports and the office manager's report.
- This effort will enhance you and your group's insight to current events now playing and suggestions for continued continuity with issues that arise.
- Thanks are in order to all board members for continuing selfless service and bringing your strengths to bear in service to AA and membership on all of these various issues.
- The addition of a comprehensive overview to membership on issues currently in play and given today to you includes: A.A. Service manual, Twelve Concepts for World Service, and the Traditions in short and long form. Thanks to those who painstakingly researched and organized this document presented to membership. (you know who you are).
- Gratitude to the anonymous donation of cabinetry and installation of same in our Central Office.
- Fiscal issues abound with the restrictions placed on all of us by Pandemic guidelines. Our overhead and expenses continue so please keep your contributions coming we need the help.
- There is much to review and digest. Herbert Spencer was quoted in Spiritual Experience II page 568.
- Your board members and office manager staff are here for you. Please utilize these resources as needs be.

➤ Office Manager's Report – Rae W.

- The Office is closed to the Public, but we are opened for curbside pickup by appointment.
- Place your order at our online store at <https://aasacramento.org> and arrange for pickup or shipping.
- We can process contributions and payments on our website using debit or credit cards and PayPal. We use the Venmo app (@CCFAA) for contributions **only**. The website **will not** allow you to pay for store items using Venmo.
- Second Quarter Payroll and Sales tax deposits, payments and quarterly reports were completed by the July 31 deadline.
- Please visit the website at: <https://aasacramento.org> for guidelines and suggestions for re-opening safely and in accordance with your specific-county protocols. It is suggested that each meeting pay close attention to the county requirements and complete and keep copies of the documentation with the copy of the email from the county health department on hand during all meetings.
- Please submit a copy of the completed county Appendix A form or your written Prevention Plan to centraloffice@aasacramento.org to have your meeting listed in our schedule and on our website.
- We will continue to list virtual and physical meetings as they are re-opened.
- The CCFAA Recording Secretary is working on the assignment and activation of group email addresses at the aasacramento.org domain. The process will start with the active group CCFAA delegates.
- We have had an anonymous donation of storage cabinets for the office bathroom as the existing cabinets didn't survive the floor replacement.
- We were without network access for three days until we could get the wireless router replaced and the Server software updated.
- Of the ten (10) Northern CA Central Office that meets semi-annually, none have applied for PPP and none had the need to do so. All reported in March that individual contributions had increased to a level beyond group contributions. And, all had significant Prudent Reserves.
- Of the five Central Offices that replied to questions about PPP and applying for PPP, to date one has responded to applying, receiving and voting to select loan forgiveness. Two others are in the intergroup voting process and two other intergroups have voted not to accept the PPP.
- Voting on PPP is still in progress in some areas because the initial program rollout was hurried and there were reports of program funds running out, but funds are now still available. Some thought it their fiduciary responsibility to apply before the end date of the initial program and then have the members vote to accept or return the funds ASAP.
- An expressed consideration was that the PPP was offered to all qualifying employers to pay their employees rather than furlough them. It was not given specifically to Alcoholics Anonymous just as discounts and rewards programs are offered to businesses and most central offices are nonprofit corporations.
- What is important here is the unity of the fellowship and AA as a whole.

➤ Treasurer's Report – Pat Y.

Financial Statement Commentary & Analysis

- Sales of AAWS literature, in house publications, and medallions are budgeted for the month of July to be \$11,708, the actual sales of these items was \$3,834. 32.7% of Budget.
- Group Contributions were budgeted at \$10,000. The actual contributions were \$10,191. \$191 above budget for the month of July 2020, Year to date is 74% of Budget.
- Other sources of revenue – Birthday Contributions, Office Services Revenue, and Faithful Fivers were budgeted at \$2,050 and the actual was \$3,084 – a positive 50.4%.
- July operating expenses were \$15,173 and below budget guideline by 12.5%
- July 2020 Net Loss is \$973 and the Year to date Net Loss is \$20,370

CASH ACCOUNT BALANCES Per Bank Statement

NAME OF ACCOUNT	BALANCE JULY 1, 2020	JULY ADDITIONS/ DEPOSITS	JULY CHECKS/ CHARGES	BALANCE JULY 31, 2020
SAVINGS ACCOUNT (1)	\$35,763.86	\$1.48	\$0.00	\$35,765.34
CHECKING ACCOUNT (2)	\$29,102.62	\$18,576.07	\$16,990.25	\$30,688.44
TOTAL	\$64,866.48	\$18,577.55	\$16,990.25	\$66,453.78

- **(1) Savings Account contains the Prudent Reserve Funds
Per our Operating Procedures**

8.7.4 Prudent reserve: The purpose of the prudent reserve is to ensure our ability to withstand and react to a difficult financial situation. Experience has taught us a prudent reserve is four months average operating expenses of the Central Office for the preceding twelve months. It should be kept in a "money management" fund where it is accessible while earning interest. One month's expenses should be maintained in the operations checkbook.

- **To adhere to our Operating Procedures – CCFA established an interest bearing Savings Account.**

- This Savings account contains our Prudent Reserve and was opened in March 2018.
- Operating expenses are estimated to be \$16,000 per month.
- There should be an additional \$28,235 in this account to comply with our operating procedures.
- However, there is no responsible or feasible means to add funds during this pandemic.

Currently, CCFA has 2.24 months in our Savings Account

- (2) Checking Account is the Operating Account (General Fund)
Per Operating Procedures
8.7.5 General Account Fund: The General Account Fund is for the payment of expenses needed to Operate CCF. These funds come from volunteer AA group contributions, individual contributions, and special program events. Excess funds in the General Account may be transferred to the prudent reserve with delegate approval.
- The CCFA operating account has \$30,688 which translates to 1.9 months of operating expenses. To request delegate approval to transfer \$14,688 to the Savings to increase the Prudent Reserve would be imprudent as the cash balance are volatile
- In Summary.....
 CCFA is in a precarious financial position. Your continued support is most appreciated.

➤ Teleservice Chairperson’s Report – Garrett N.

Website : <http://aasacramento.org/service-opportunities/teleservice/>

Shift Calls July(as of 8/11/20)		
Teleservice	Jul-20	YTD
12 Step	54	299
Meeting/Info	248	1,343
Totals	302	1,642

New Business:

- We are now receiving calls for the Western Slope District 22 and are currently working to build a 12th step list to better support the El Dorado County area.
- We’ve had the line 24/7 since Tuesday, March 17th. We’ve had lots of support from new volunteers and substitutes looking to be of service while at home. Daytime shifts are filled.
- We are in need of Bi Lingual Teleservice Volunteers
- All shifts are currently filled

Old Business:

- We welcomed a new Orientation Coordinator, Sarah K. this month. Sarah previously held a hotline shift and spent a year as Shift Coordinator. She’s enthusiastic about welcoming our new volunteers and we’re happy to have her on board.
- Teleservice has folded in District 17. We are expanding our pool of TS candidates as well as our reach offering teleservice assistance to a wider group of callers.
- We are working to help callers get on the CCF website to find Zoom meetings; emphasizing the importance of 12th step calls for newcomers right now. We need a list of people comfortable using Zoom who can help callers (Zoom support line).
- Always in need dedicated volunteers to provide 12 Step Work
- Continuing to work with Special Needs (take a meeting to Home and Hospital) to increase volunteer base
- 64 potential volunteers in queue

Next CCFAA Holiday Closure. Teleservice will cover these days :

On-going daytime shift coverage

Regular Business:

Current Teleservice Potential Volunteer Count = 64
 Current Teleservice Volunteer Count = 52
 Break out (37) Shift + (7) Shift Coord + (1) Orientation + (1) Co Chair + (1) Chair + (1) 12 Step Coordinator + (1) Special Needs Coordinator
 Current Teleservice Substitute Count = 81
 Current Teleservice 12 Step Count = 147
Volunteer Position # = 344

We send updates bi-weekly on Sunday: These bi-weekly updates include Updated Teleservice (TS) Flyer, Shift, Sub and 12 Step Lists. CCFAA Telservice Web page is updated with open shifts.

Weekly Meetings with Chair + Co Chair as check in and review

Monthly Meetings with Chair, Co-Chair, 12th Step Coordinator & Orientation Coordinator

➤ By Laws & Procedures Chairperson’s Report – Paul G.

The BLOPS committee is presenting a draft of the proposed bylaws to the delegate body. This is to allow each delegate to review with their group. Please feel free suggest changes or challenge the document as written. I am sharing the document through a link to a Google Drop Box. The file is a word document and will allow the person to comment in a column next to the document. When commenting please refer to the item number of the section you

wish me to look at. This will allow for an interactive exchange as we update any suggested changes or explain why the document has certain text included. Keep in mind this rewrite of the bylaws goes from 5 pages to 36 pages. This was done because our by-laws did not comply with current laws for non profit corporations.

I would like to thank the committee David B., Michelle, and Kevin H. as well as the OOC for their review and criticism of these pages. Keep in mind that if you find things you do not understand or do not agree with please leave a comment in the drop box so that it can be addressed.

The process of review and discussion will take a couple of months. My email address is pgilling@surewest.net please let me know if you are having problems accessing the documents. If we cannot work through the problems then I will send you a hard copy. Please try to comment in the drop box so all can see the concern and the change or response from that concern. This will, hopefully, keep us from answering the same question ten different times.

Please keep in mind I would be glad to jump on ZOOM with a group if they wish. Sometimes answers take time to research so give me a little time to reply or find an answer if needed.

DROPBOX DOCUMENT:

<https://www.dropbox.com/s/ymsgmhfernjsy/CCF%20Bylaws%20as%20of%206-14-2020.docx?dl=0>

➤ **PI/CPC Chair – Courbet A.**

Hello. My Name is Courbet and I am the new PICPC Chair.

We have changed our Committee Meeting location and time. It will now be the first Thursday of every month at 6pm at Café Dantorels at 2700 24th Street.

If you would like to volunteer please attend the next meeting or email me at ccfpicpc@aaasacramento.org
Let's get some Public Information out there! All are welcome!

➤ **Birthday Club/Faithful Fivers – Kathy J.**

Nothing New to Report, any questions please contact me via email bdayf5er@aaasacramento.org

➤ **Special Events Chair – Dennis Y.**

Nothing New to Report

➤ **Picnic Chairperson's Report – Vickie H.**

Nothing New to Report

Reports – Special Committees, Delegates, Liaisons & Invited Guests

➤ **Hospitals & Institutions – Paul G.**

The committee is just starting up again, met last month. Still not going into any facilities yet, due to covid-19.

➤ **NCCAA Liaison – Catherine T.**

Nothing New to report

Old Business

Delegate discussion on payback of the PPP Loan – Speak no more than twice; and if someone has stated the same thing you wanted to say, please refrain from repeating the same point so that we don't get redundant. A Points To Ponder document from the OOC has been sent to the Delegates containing information about the loan, timetables, updates on contributions, and more. Please read and discuss with your groups the information contained in this document as you collect your group's conscience before the vote next month.

The Points to Ponder Document is also available online at the following address:

<https://aaasacramento.org/wp-content/uploads/2020/08/OOC-Report-on-PPP-Loan.pdf>

New Business

None

Closing

The next meeting will start at 3:00pm and will be held on Zoom, Meeting ID: 924 300 378 – Password: 9960 – Telephone call in number 669-900-6833, on Saturday September 19th, 2020. The meeting closed at 5:11 pm with the "I am Responsible" Declaration. Respectfully submitted by Jason S., CCFAA Recording Secretary