

AGENDA August 15, 2020
Central California Fellowship of AA Delegate's Meeting

- 1. Opening - (10 Mins)**
 - a. Call to order at 3 PM, Moment of Silence, Serenity Prayer.
 - b. Special Announcements by Traditional Group: parking, smoking, bathrooms.
 - c. Reading of: i. Twelve Traditions-Annie T; ii. CCFAA Preamble
- 2. Delegate and Visitors check-in (pass basket/7th tradition) – (10 Mins)**
 - a. Each person identifies themselves, their position, and shares group announcements.
 - b. Count the Quorum Requirements – Recording Secretary. Total Count _____.
 - c. Any other visitors? Welcome! (Do you have a brief announcement?)
- 3. Sobriety Birthdays for August**
- 4. Review of last month's report as outlined in the By-The-Way. Motion to accept?**
- 5. Reports of Trusted Servants:**
 - a. CCFAA Chairperson: JohnE (5 mins)
 - b. Assistant Chairperson/CNIA Liaison: Pierre Del P (5 mins)
 - c. Office Operations Committee Chairperson: Steve R (5 mins)
 - d. Office Managers Report: (read by JohnE) (5 mins)
 - e. Treasurer: Pat Y (5 mins)
 - f. Teleservice Chairperson: Garrett (5 mins)
 - g. Bylaws and Operating Procedures Chairperson: Paul G (5 mins)
 - h. PI/PCP Chairperson: Courbet (5 mins)
 - i. Birthday Club/Faithful Fivers Chairperson: Kathy J (5 mins)
 - j. Special Events Chairperson: Dennis Y (5 mins)
 - k. CCFAA Picnic Chairperson: Vicki H (5 mins)
- 6. Other reports: Special Committees, Delegates, Liaisons and Invited Guests –**
 - a. Hospitals and Institutions Liaison: Paul G (5 mins)
 - b. NCCAA Delegate: Katherine T (5 mins)
- 7. Old Business –**
 - a. Delegate discussion on payback of the PPP Loan – Speak no more than twice; and if someone has stated the same thing you wanted to say, please refrain from repeating the same point so that we don't get redundant. A Points To Ponder document from the OOC has been sent to the Delegates containing information about the loan, timetables, updates on contributions, and more. Please read and discuss with your groups the information contained in this document as you collect your group's conscience before the vote next month.
- 8. New Business –**
 - a. Voting on the issue of the payback of the PPP Loan will occur during the September meeting. If the vote is to PAYBACK the loan, we will introduce a motion addressing the time table for paying it back. If the vote is for NOT paying it back, we will file for the forgiveness right away in order to conform to the October deadline paperwork requirement.
- 9. Closing (No later than 5 PM; Close with I Am Responsible)**

Present issues to CCFAA Chairperson JohnE; 916-225-0209; jellis2003@yahoo.com. Issues may have been covered in past meetings or may not be an issue for delegate's meeting. The chairperson will add them to the next delegate meeting agenda when appropriate. Thank you.

I. Opening – July 18, 2020

- A. Call to order at 3:00 pm
 B. Open with Serenity Prayer
 C. 12 Traditions read by – Bob B.
 D. CCFAA Preamble read by – Carrie M.
 E. 7th Tradition -
 F. Delegate Check-in/Group Announcements
 G. Month Birthdays – 56

II. Preliminary Business:

- A. Delegate Check-in: Total Delegates = 56
 B. Quorum met – Yes/No

Group Name	Delegate	Last Attended
11th Step Meditation Meeting	Mary F.	7/18/2020
12th Tradition Big Book	Spencer P.	7/18/2020
A Way Out Men's Group	Paul G.	7/18/2020
AA Unity Group- Thursday	Joyce W.	7/18/2020
Amar Y Accion	Rae D.	5/16/2020
Attitude Adjustment of Davis	Dean V.	7/18/2020
Auburn Fellowship	Bob B.	7/18/2020
Babes in Recovery	Monavon M.	2/19/2020
By The Grace	Amy T.	7/18/2020
Cameron Park Group	Tony J.	7/18/2020
Capital City Men's Group	Keven H.	7/18/2020
Cathedral Group	Nick O.	7/18/2020
Christian Valley 6:05	Frank K.	2/19/2020
Citrus Heights Group	Steve R.	7/18/2020
Coffax Fellowship	Evan C.	6/20/2020
Cordova Lunch Bunch	Mike L.	7/18/2020
Cordova Serenity Seekers	Bob	6/20/2020
Daily Attitude Adjustment-Fair Oaks	Russ H.	7/18/2020
Daily Direction AA Group	Gilda D.	6/20/2020
Davis Hope Group	Alexis M.	7/18/2020
Davis Young Peoples	Ryan M.	7/18/2020
Destiny Group	Barbara B.	7/18/2020
Downtown Young People's	Dan F.	4/18/2020
Dry Deck	Kimberly C.	2/15/2020
East Yolo Fellowship	Shari P.	7/18/2020
Eldorado Hills Group	Tony J.	7/18/2020
Elk Grove Fellowship	Rick W.	7/18/2020
Esparto Fellowship	Rae D.	7/18/2020
Fair Oaks Beginners	Tamara J.	7/18/2020
Fair Oaks Village	Mike K.	7/18/2020
Firaside Book Study	Chris K.	7/18/2020
Folsom Big Book	Alex H.	7/18/2020
Folsom Friday Night	Chris F.	12/21/2019
Folsom Saturday AM Group	Lisa M.	7/18/2020
Folsom Way of Life	Carrie M.	7/18/2020
Folsom Wednesday Night Group	Amy T.	7/18/2020
Freedom Group	Joel B.	1/18/2020
Galt Fellowship	Sol	9/21/2019
Girls Night Out	Annie T.	7/18/2020
Greenhaven Group	Eric L.	7/18/2020
Group One	Jan V.	6/20/2020
Group Three	Judy B.	7/18/2020
Happy Hour Group of AA	John A.	1/18/2020
Into Actio-Citrus Heights	Ron C.	12/21/2019
Jaywalkers Group	George M.	2/15/2020
Language of the Heart Women	Bridget C.	12/21/2019
Last House on the Block	Irene B.	9/21/2019
Lavender Heights Y.P.	Judah J.	2/15/2020

Group Name	Delegate	Last Attended
Lunacy Commission	Dave M.	7/18/2020
Mather New Beginnings	Jessica P.	6/17/2019
Midtown Solutions	Nate S.	7/18/2020
MnnYPAA	Marci D.	6/20/2020
Mommies and Me (women)	Courbet A.	7/18/2020
Natmas Group	Gilbert C.	2/15/2020
North Hall Group	Shawn H.	7/18/2020
North Sacramento Group	Dominic C.	2/19/2020
Number One Offenders	Bill O.	4/18/2020
Oak Park Fellowship	Liz G.	6/20/2020
Oak Tree Fellowship	Vickie H.	7/18/2020
Phoenix Fellowship	Shelby C.	6/20/2020
PLAYPAA	Jennie R.	8/17/2019
Precisely How we have Recovered	Renee C.	7/18/2020
Primordial Ooze Men's Book Study	Robert F.	7/18/2020
Rio Linda Fellowship	Dayton B.	6/20/2020
Rocklin Fellowship	Kara R.	7/18/2020
Rocklin Racetrack Group	Angelica M.	8/17/2019
Roseville Eastside	Matt B.	5/18/2020
Roseville Fifth Street Fellowship	Laura B.	7/18/2020
Roseville Tuesday Night Group	Rick W.	7/18/2020
Round Table	Anthony P.	1/18/2020
SACYPAA	Al E.	7/18/2020
Saturday Morning womens Reflections	Dorothy S.	7/18/2020
Second Chance	Michael G.	7/18/2020
Sense of Belonging	Coral R.	8/17/2019
Serenity Book and Study Group	Loretta C.	7/18/2020
Sharing and Caring Group	Kathy J.	7/18/2020
Sixty Minute Solution	Pamela B.	7/18/2020
Southport Serenity	David L.	7/18/2020
Sunday Morning Serenity	Peggy J.	9/21/2019
Sunset Saturday	Michele V.	7/18/2020
The "Know" Good Group	Lara C.	1/18/2020
The Anchor	Nancy B.	12/21/2019
The Best is Yet to Come	Robert M.	7/18/2020
Three Legacies Group	Thomas R.	2/15/2020
Thursday Morning Book Study	Vickie H.	7/18/2020
Thursday Night Men's Group	David B.	6/20/2020
Traditional Group	Beth R.	7/18/2020
Tuesday Cordova KISS Group	Shella S.	7/18/2020
Tuesday Night Beginners	Dean B.	7/18/2020
What a Concept!	Holly J.	2/15/2020
What a Way to Start a Weekend	Valerie H.	7/18/2020
White Flag Men's Group	Nick L.	7/18/2020
Willing Women	Joyce M.	7/18/2020
Women for Women	Linda J.	7/18/2020
Woodland Group	Veronica R.	7/18/2020
Woodland Traditional Group	Jeanne S.	7/18/2020

C. Attending Elected Positions

Position	Name	Attendance
CCFAA Chair	John E.	Present
Assistant Chair	Pierre D.	Present
Treasurer	Pat Y.	Present
Recording Secretary	Jason S.	Present
TeleService Chair	Garrett N.	Present
By Laws & Procedures Chair	Paul G.	Present
PI/CPC Chair	Bill O.	Absent
H&I Liaison	Paul G.	Present

Position	Name	Attendance
Special Events	Dennis Y.	Present
NCCAA Liaison	Katherine T.	Present
B-Day/Faithful Fiver	Kathy J.	Present
OOB Chair	Steve S.	Present
OOB Member	Mike K.	Present
OOB Member	Al E.	Present
OOB Member	Russ H.	Present
Picnic Chair	Vickie H.	Present

D. New Delegates

Group Name	Delegate
12th Traditions Big Book	Spencer P.
North Hall	Shawn T.

E. Visitors

Kim M. – District 24 Liaison

III. Approval of Minutes

Motion to Accept Minutes as amended from June 2020 - Approved

IV. Trusted Servant Reports

➤ CCFAA Chairperson's Report – John E.

- This past Tuesday I was in attendance at the monthly OOC meeting, and we had a full quorum with all members in attendance. The office manager's report will be in the next By-The-Way, but some of the highlights are the completion of the secure processing gateway for credit cards with Bank of America merchant services, PayPal and VenMo for digital contributions. Please encourage your groups to get their contributions to us to support Central Office functions.
- Different counties are still going through different opening/closing protocols, so please let the office know the status of your group, and please get your email addresses to us if you haven't done so yet.
- The updated By-Laws are getting close to being finished and we will update you on that progress as it happens.
- The OOC and the Delegate meetings will continue on Zoom for the foreseeable future.
- We had some volunteers supply materials and fix our office bathroom, and we want to give a big thanks to our OOC member Mike K. who coordinated that effort, thank you Mike.
- Our AC unit is working, but the heater portion has a problem and bids are being taken for a fix that we will schedule sometime around September or October. We will keep you posted on the details of that expenditure.
- The office will be working on the 2021 budget for a September presentation, and now let's get to the rest of the officer reports.

➤ Assistant Chair/CNIA Liaison – Pierre D.

As reported last month our CNIA Delegate, Tom A. reported on the Virtual General Service Conference at the Virtual Post Conference Assembly held on 6/20/2020. All in all the Post Conference Assembly was a huge success even though it had to be conducted virtually. It was a full day of information sharing and virtual fellowship capped off with a BYO Ice Cream Social/Speaker Meeting with Madeleine P. Past Regional Trustee as the Speaker. Tom has also held a number of Zoom meetings with various groups in Area 07 to bring the results of the GSC to as many people in our Area as possible. Tom, Claudio B. as the Alternate Delegate and the Area's E-Services Committee have done a terrific job in helping to make this unsettled time feel as normal as possible.

CNIA 07 is holding its next Virtual Area Committee Meeting via Zoom today, July 18th beginning at 10:00am.

Following the General Service Conference and Post Conference Assembly, the focus of the GSRs and other Trusted Servants in our Area seems to be to try and recapture the sense of purpose we all had before the Pandemic and the COVID 19 restrictions were put in place. In other words, how to get back to a feeling of normalcy. Throughout the Area, groups are trying various approaches to accomplishing this with varying degrees of success. The big question facing all of us is when do we resume face-to-face meetings and when we do, what will become of our Zoom meetings that have filled in so well during this time of restrictions. We shall see.

➤ Office Operations Committee Chair Report – Steve R.

OOC meeting of 7/14/20 had all members in attendance.

- The office is functioning with full consideration for members and AA supplies availability. Curb-side pick-up and mail orders all active. A special thanks to Office manager and staff for continued service in light of current events.
- Receiving suggestions for revenue raising ideas in this lean financial environment.
- A special thanks to Mike K. and associates for remodel of Central Office Rest rooms including new flooring at no cost to CCFAA.
- All committees are fulfilling their commitments and we are extremely grateful for all of their continuing progress.
- 2021 budget is being discussed.
- Please review all of the reports made available by committees

➤ Office Manager's Report – Rae W.

- The payment processing gateway is on the website and we are receiving payments and contributions. There are three payment types that we are using: (1) Authorize.net for all credit cards through our B of A merchant services, (2) PayPal and (3) VenMo for digital contributions.
- The Office is closed to the Public, but we are opened for curbside pickup by appointment. Place your order on our web store at aasacramento.org and arrange for pickup or shipping.
- We are reviewing the State Public Health Order issued July 13, 2020 and will update the online information as necessary for our 9-county area. Much thanks to our Webmaster Pete B. who was instrumental in helping us get the protocol and guidelines on the website in a timely manner.
- Please visit the website at: <https://aasacramento.org> for guidelines and suggestions for re-opening safely and in accordance with your specific-county protocols. It is suggested that each meeting pay close attention to the county requirements and complete and keep copies of the documentation with the copy of the email from the county health department on hand during all meetings. Please submit a copy of the completed county protocol form or your written Prevention Plan to centraloffice@aasacramento.org to have your meeting listed in our schedule and on our website.
- We will continue to list virtual and physical meetings as they are re-opened.

- We completed the mail migration to G Suite with the major assistance of Mark C. Thank you Mark!
 - Second Quarter Payroll and Sales tax deposits and payments will be completed by the July 31 deadline.
 - In the coming weeks the office will be contacting the groups to assist with the assigning of an email account @aasacramento.org. We are trying to streamline communications with the groups and meetings during this unprecedented time.
 - Our bathroom floor needed replacing and I want to acknowledge the contribution of materials and time by Brandon B., Mike T., Ralph P., Paul S., Jeff S. and Mike K. We're lookin' good!
 - We could not do all that we are being tasked to do without the help of Jason S., Ron H., Cindy F. Dlorah B. and Carlos A. We are grateful for your time and service.
- Stay safe. Be well. –Rae W.

➤ **Treasurer's Report – Pat Y.**

For financial information breakdown please see June P & L and 2nd Quarter Balance Sheet

Financial Statement Commentary & Analysis

- Sales of AAWS literature, in house publications, and medallions are budgeted for the month of June to be \$11,708, the actual sales items was \$3,132. 26.7% of Budget.
- Group Contributions were budgeted at \$10,000. The actual contributions were \$6,030. 60% of Budget.
- Other sources of revenue – Birthday Contributions, Office Services Revenue, and Faithful Fivers were budgeted at \$2,050 and the actual was \$3,308 – a positive 61%.
- June operating expenses were \$14,842 and below budget guideline by 11.3%

CASH ACCOUNT BALANCES

NAME OF ACCOUNT	BALANCE JUNE 1, 2020	JUNE ADDITIONS/ DEPOSITS	JUNE CHECKS/ CHARGES	BALANCE JUNE 30, 2020
SAVINGS ACCOUNT (1)	\$35,762.39	\$1.47	\$0.00	\$35,763.86
CHECKING ACCOUNT (2)	\$32,171.81	\$14,070.97	\$17,180.70	\$29,062.08
TOTAL	\$67,934.20	\$14,072.44	\$17,180.70	\$64,825.94

- **(1) Savings Account contains the Prudent Reserve Funds
Per our Operating Procedures**

8.7.4 Prudent reserve: The purpose of the prudent reserve is to ensure our ability to withstand and react to a difficult financial situation. Experience has taught us a prudent reserve is four months average operating expenses of the Central Office for the preceding twelve months. It should be kept in a "money management" fund where it is accessible while earning interest. One month's expenses should be maintained in the operations checkbook.

- To adhere to our Operating Procedures – CCFA established an interest bearing Savings Account.
- This Savings account contains our Prudent Reserve and was opened in March 2018.
- Operating expenses are estimated to be \$16,000 per month.
- There should be an additional \$28,236 in this account to comply with our operating procedures.
- However, there is no responsible or feasible means to add funds during this pandemic.

Currently, CCFA has 2.24 months in our Savings Account

- **(2) Checking Account is the Operating Account (General Fund)
Per Operating Procedures**

8.7.5 General Account Fund: The General Account Fund is for the payment of expenses needed to Operate CCF. These funds come from volunteer AA group contributions, individual contributions, and special program events. Excess funds in the General Account may be transferred to the prudent reserve with delegate approval.

- The CCFA operating account has \$29,062 which translates to 1.8 months of operating expenses. To request delegate approval to transfer \$13,062 to the Savings to increase the Prudent Reserve would be imprudent as the cash is shrinking.
- In Summary.....
CCFA is in a precarious financial position. Your continued support is most appreciated.

➤ **Teleservice Chairperson's Report – Garrett N.**

Website : <http://aasacramento.org/service-opportunities/teleservice/>

Shift Calls June(as of 7/15/20)		
Teleservice	Jun-20	YTD
12 Step	45	245
Meeting/Info	206	1,095
Totals	251	1,340

New Business:

- We welcomed a new Orientation Coordinator, Sarah K. this month. Sarah previously held a hotline shift and spent a year as Shift Coordinator. She's enthusiastic about welcoming our new volunteers and we're happy to have her on board.
- We've had the line 24/7 since Tuesday, March 17th. We've had lots of support from new volunteers and substitutes looking to be of service while at home. Daytime shifts are filled.
- Teleservice has folded in District 17. We are expanding our pool of TS candidates as well as our reach offering teleservice assistance to a wider group of callers.
- We are in need of Bi Lingual Teleservice Volunteers
- All shifts are currently filled

Old Business:

- We are working to help callers get on the CCF website to find Zoom meetings; emphasizing the importance of 12th step calls for newcomers right now. We need a list of people comfortable using Zoom who can help callers (Zoom support line).
- Always in need dedicated volunteers to provide 12 Step Work
- Continuing to work with Special Needs (take a meeting to Home and Hospital) to increase volunteer base
- 65 potential volunteers in queue

Next CCFAA Holiday Closure. Teleservice will cover these days :

On-going daytime shift coverage

Regular Business:

Current Teleservice Potential Volunteer Count	= 65
Current Teleservice Volunteer Count	= 52
Break out (37) Shift + (7) Shift Coord + (1) Orientation + (1) Co Chair + (1) Chair + (1) 12 Step Coordinator + (1) Special Needs Coordinator	
Current Teleservice Substitute Count	= 81
Current Teleservice 12 Step Count	= 140
Volunteer Position #	= 338

We send updates bi-weekly on Sunday: These bi-weekly updates include Updated Teleservice (TS) Flyer, Shift, Sub and 12 Step Lists. CCFAA Telservice Web page is updated with open shifts.

Weekly Meetings with Chair + Co Chair as check in and review

Monthly Meetings with Chair, Co-Chair, 12th Step Coordinator & Orientation Coordinator

➤ **By Laws & Procedures Chairperson's Report – Paul G.**

The BLOPS Committee has received comments from the members of the OOC. We are making changes based on their suggestions and will resubmit at next OOC meeting for their approval of draft. The document is 35 pages and includes all of the requirements from the California Corporations Code that apply to CCFAA. Optimistically the OOC approve the document with revisions at the August OOC meeting. The revised draft will be presented at the August delegates meeting for review and discussion. The process of review and approvals could take another three to four months. This process should allow groups to discuss and recommend changes before adoption. It is our hope to have the new bylaws in place prior to the next officer elections. It will then be time to review the operating procedures and bring them in line with the new bylaws.

➤ **PI/CPC Chair – Bill O.**

No Report

➤ **Birthday Club/Faithful Fivers – Kathy J.**

I am willing to travel throughout Sacramento County and dispense the two pamphlets concerning the Birthday Club, Faithful Fivers, In Memoriam, and The By The Way Newsletter subscription. I would be happy to give a brief presentation during any Group's Business Meeting.

Please email me at bdayfiver@aaasacramento.org if you're interested in a visit and/or in need of pamphlets. I can do this in person/and on zoom.

➤ **Special Events Chair – Dennis Y.**

Nothing to Report

➤ **Picnic Chairperson's Report – Vickie H.**

Nothing to Report

V. Reports – Special Committees, Delegates, Liaisons & Invited Guests

➤ **Hospitals & Institutions – Paul G.**

Nothing to Report

➤ **NCCAA Liaison – Catherine T.**

➤ I attended the NCCAA Steering Committee meeting on May 31, 2020 which been modified to Zoom. There was discussion on forming subcommittees to generate more interest and attendance at the quarterly conventions. Also, a new chairperson was not elected, in fact there were no volunteers or suggestions on a replacement. We will

be deciding to have “virtual” elections or postpone until our next live conference. (Shaun is willing to continue as Chair until this is resolved).

- The following is NCCAA future schedule reported by NCCAA Steering Committee:
 - Modesto- September 2020**
 - San Ramon— June 4, 5, 6, 2021**
 - Rocklin— October 8, 9, 10, 2021**
- In addition, the Steering Committee elected to create Sub-Committees to generate more interest and ideas for future conferences. If anyone is interested in being a part of any of these, please attend Zoom meetings. The newly created sub-committees are as follows:
 - Re-Opening Committee**
 - Social Media Committee**
 - Virtual Workshop**
 - Future NCCAA Conferences Committees**
- If interested, the next Steering Committee meeting via Zoom is **Tomorrow July19, 2020 at 1:15pm.**
- Meeting number “864 1040 6279”
- Passcode: “NCCAA2020”
- Finally, the website for NCCAA at <http://norcalaa.org/> was hacked with porn. The domain company is restoring it and updating, but all the info and dates are wrong. Do not rely on website for a couple weeks.

VI. Old Business

None

VII. New Business

- Motion to repay PPP Loan, proposed by Lise M. of Folsom Saturday Morning Group. Motion seconded and voted to move forward.
Motion Reads As - The full amount of the PPP loan of \$21,875 should be repaid in full, whether or not the funds are used in a manner that qualifies for loan forgiveness.
- Election of new PI/CPC Chair - Courbet A made herself available for and was approved by the Delegate Body as the new PI/CPC Chair

VIII. Closing

The next meeting will start at 3:00pm and will be held on Zoom, Meeting ID: 924 300 378 – Password: 9960 – Telephone call in number 669-900-6833, on Saturday August 15th, 2020. The meeting closed at 4:45pm with the “I am Responsible” Declaration. Respectfully submitted by Jason S., CCFAA Recording Secretary

Report for CCFAA centraloffice@aasacramento.org

Name: JohnE

Position: Chair

Date: 8/15/20

Email and phone: jellis2003@yahoo.com 916-225-0209

This past Tuesday I was in attendance at the monthly OOC meeting, and we had a full quorum with all members in attendance. Carrie M was a guest Delegate visitor and presented information on a possible future proposal for the inclusion in the By-Laws or in the Operating Procedures depending on which one ends up being the correct context. The Office Manager has some important information in her report and asked that I read it to the group. I will present that report following Steve's OOC report in just a few minutes.

We reviewed the PPP discussion upcoming for this month's Old Business agenda, and I would like to re-iterate what I mentioned in the Agenda, please don't ask to be heard more than twice, so that we can let everybody that wishes to speak have an opportunity to do so; and if someone has already said the things that any one of you would like to say, please refrain from being redundant so that we can keep our time on this discussion efficient and expedient.

September's meeting will be the vote, and then depending on how that vote goes, we can get into the discussion on when and how we are going to pay it back, or if we are going to file the Forgiveness papers, depending on the September vote.

We discussed the idea of Operating Expense Reductions, and came to the conclusion after reviewing the Profit and Loss Statement in the new By The Way, that we are running bare bones, almost all of the expenses are payroll and office expenses, so your thoughts on this matter are welcome.

The 2021 Budget considerations need to be sent to the office from the Special Committees so that we can try to make sense of a budget in these uncertain times.

Now, let's get to the reports from our Officers and Committee Chairs...

Thank you for letting me be of service.

JohnE

Chair, CCFAA

To: CCF Delegates
From: Pierre D.
Assistant Chair

Date: 8/15/2020

The last Area Committee meeting was held on July 18th. After the reports were given, the group listened to our Delegate, Tom A., give a wonderful power point presentation. After that, the attendees engaged in robust sharing in the "What's on Your Mind" segment of the meeting. Some of the topics included: In person meetings vs. zoom/hybrid meetings; Next year's Pre-Conference Assembly and who will host it; And what are CNIA's financial responsibilities during these uncertain times. All these conversations were spirited and well received! Appreciation to all who participated.

At today's Area 07 meeting, the Area's 2021 Spending Plan will be discussed. The finance Committee has been working hard on the numbers and will be presenting what they have completed so far.

Some upcoming events to watch for include:

2020

Oct 16-18	Mini PRAASA	on Zoom
Dec 19	Area Planning Meeting	West Sacramento
2021 (Proposed)		
Jan 16-17	Winter Assembly	Sonora
Mar 5-7	PRAASA	Central California, Area 93

Thanks for letting me be of service ODAAT

Pierre D.

OOO CHAIR REPORT AUGUST 2020

OOO meeting had all board members in attendance.

Please review all of the board members reports and the office managers report.

This effort will enhance you and your groups insight to current events now playing and suggestions for continued continuity with issues that arise.

Thanks, are in order to all board members for continuing selfless service and bringing your strengths to bear in service to AA and membership on all of these various issues.

The addition of a comprehensive overview to membership on issues currently in play and given today to you includes: A.A. Service manual, Twelve Concepts for World Service, and the Traditions in short and long form. Thanks to those who painstakingly researched and organized this document presented to membership. (you know who you are).

Gratitude to the anonymous donation of cabinetry and installation of same in our Central Office.

Fiscal issues abound with the restrictions placed on all of us by Pandemic guidelines. Our overhead and expenses continue so please keep your contributions coming we need the help.

There is much to review and digest. Herbert Spencer was quoted in Spiritual Experience II page 568.

Your board members and office manager staff are here for you. Please utilize these resources as needs be.

In service and in Gratitude

Steven Ritts

Manager's Report
August 11, 2020

1. The Office is closed to the Public, but we are opened for curbside pickup by appointment.
2. Place your order at our online store at <https://aasacramento.org> and arrange for pickup or shipping.
3. We can process contributions and payments on our website using debit or credit cards and PayPal. We use the Venmo app (@CCFAA) for contributions *only*. The website *will not* allow you to pay for store items using Venmo.
4. Second Quarter Payroll and Sales tax deposits, payments and quarterly reports were completed by the July 31 deadline.
5. Please visit the website at: <https://aasacramento.org> for guidelines and suggestions for re-opening safely and in accordance with your specific-county protocols. It is suggested that each meeting pay close attention to the county requirements and complete and keep copies of the documentation with the copy of the email from the county health department on hand during all meetings.
6. Please submit a copy of the completed county Appendix A form or your written Prevention Plan to centraloffice@aasacramento.org to have your meeting listed in our schedule and on our website.
7. We will continue to list virtual and physical meetings as they are re-opened.
8. The CCFAA Recording Secretary is working on the assignment and activation of group email addresses at the aasacramento.org domain. The process will start with the active group CCFAA delegates.
9. We have had an anonymous donation of storage cabinets for the office bathroom as the existing cabinets didn't survive the floor replacement.
10. We were without network access for three days until we could get the wireless router replaced and the Server software updated.
11. Of the ten (10) Northern CA Central Office that meets semi-annually, none have applied for PPP and none had the need to do so. All reported in March that individual contributions had increased to a level beyond group contributions. And, all had significant Prudent Reserves.
12. Of the five Central Offices that replied to questions about PPP and applying for PPP, to date one has responded to applying, receiving and voting to select loan forgiveness. Two others are in the intergroup voting process and two other intergroups have voted not to accept the PPP.
13. Voting on PPP is still in progress in some areas because the initial program rollout was hurried and there were reports of program funds running out, but funds are now still available. Some thought it their fiduciary responsibility to apply before the end date of the initial program and then have the members vote to accept or return the funds ASAP.
14. An expressed consideration was that the PPP was offered to all qualifying employers to pay their employees rather than furlough them. It was not given specifically to Alcoholics Anonymous just as discounts and rewards programs are offered to businesses and most central offices are nonprofit corporations.
15. What is important here is the unity of the fellowship and AA as a whole.

Financial Statement Commentary & Analysis

Sales of AAWS literature, in house publications, and medallions are budgeted for the month of July to be \$11,708, the actual sales of these items was \$3,834 32.7% of below Budget.

Group contributions were budgeted at \$10,000. The actual contributions were \$10,191. \$191 above budget for the month of July 2020, Year to date is 74% of budget

Other sources of revenue - Birthday contributions, Office services revenue and faithful fivers were budget at \$2,050 and the actual was \$3,084 - a positive 50.4%

July operating expenses were \$15,173 and below budget guideline by 12.5%

July 2020 Net Loss is \$973 and the Year to date Net Loss is \$20,370

CASH ACCOUNT BALANCES Per Bank Statement

NAME OF ACCOUNT	BALANCE July 1, 2020	July ADDITIONS/DEPOSITS	July CHECKS/ CHARGES	BALANCE July 31, 2020
SAVINGS ACCOUNT (1)	\$35,763.86	\$1.48	\$0.00	\$35,765.34
CHECKING ACCOUNT (2)	\$29,102.62	\$18,576.07	\$16,990.25	\$30,688.44
TOTAL	\$64,866.48	\$18,577.55	\$16,990.25	\$66,453.78

(1) Savings Account contains the Prudent Reserve Funds

Per our Operating Procedures

8.7.4. Prudent reserve: The purpose of the prudent reserve is to ensure our ability to withstand and react to a difficult a financial situation. Experience has taught us a prudent reserve is four months average operating expenses of the Central Office for the preceding twelve months. It should be kept in a "money management" fund where it is accessible while earning interest. One month's expenses should be maintained in the operations checkbook

To adhere to our Operating Procedures - CCFA established an interest bearing Savings Account This Savings account contains our Prudent Reserve and was opened in March 2018. Operating expense are estimated to be \$16,000 per month. There should be an additional \$28,235 in this account to comply with our operating procedures. However, there is no responsible or feasible means to add funds during this pandemic.

Currently, CCFA has 2.24 months in our Savings Account

(2) Checking Account is the Operating Account (General Fund)

Per Operating Procedures

8.7.5. General Account Fund: The General Account Fund is for the payment of expenses needed to Operate CCF. These funds come from volunteer AA group contributions, individual contributions, and special program events. Excess funds in the General Account may be transferred to the prudent reserve with delegate approval.

The CCFA operating account has \$30,688 which translates to 1.9 months of operating expenses. To request delegate approval to transfer \$14,688 to the Savings to increase the Prudent Reserve would be imprudent as the cash balance are volatile.

In Summary.....

CCFA is in precarious financial position. Your continued support is most appreciated.

**Respectfully submitted,
 Pat Y
 Treasurer**

CCFAA
Profit & Loss YTD Comparison
July 2020

	Jul 20	Jan- Jul 20	Prorate Budget	\$ Change	Budget
Ordinary Income/Expense					
Income					
4020 · Literature Sales	1,956.59	23,970.81	46666.62	-22,695.81	80000.00
4025 · In-House Publication Sales	263.05	4,065.24	9041.62	-4,976.38	15500.00
4035 · Medallion Sales	1,614.53	12,547.95	26250.00	-13,702.05	45000.00
4100 · Group Contributions	10,190.96	51,781.24	70000.00	-18,218.76	120000.00
4110 · Anonymous Contribution	344.00	2,153.16	1166.62	986.54	2000.00
4120 · Birthday Contributions	270.00	936.00	1225.00	-289.00	2100.00
4125 · Office services revenue	18.16	6,811.87	7291.62	-479.75	12500.00
4130 · Faithful Fivers	2,790.00	13,022.72	5833.31	7,189.41	10000.00
4440 · Interest Income	1.48	10.29	11.62	-1.33	20.00
4450 - Miscellaneous	4.68	139.49	116.62	22.87	200.00
4460 · Picnic Revenue	0.00	82.00	7000.00	-6,918.00	12000.00
4480 · Special Events Revenue					
4480 · Special Events Revenue	0.00	0.00			
4482 · Anniversary Event	0.00	0.00			
Total 4480 · Special Events Revenue	0.00	0.00	1166.62	-1,166.62	2000.00
Total Income	17,453.45	115,520.77	175769.65	-60,248.88	301320.00
Cost of Goods Sold					
5000 · Literature Costs					
5010 · Cost of AAWS literature sold	1,491.52	18,070.49	37333.31	-19,262.82	64000.00
5015 · Other Literature	140.08	1,190.18	2041.62	-851.44	3500.00
5025 · In-House Publication					
5030 · Paper Stock and Staples	94.24	1,466.53	2333.31	-866.78	4000.00
5035 · Printing Equipment	1,091.40	7,609.86	7700.00	-90.14	13200.00
5040 · Copy Costs	0.00	923.40	1050.00	-126.60	1800.00
Total 5025 · In-House Publication	1,185.64	9,999.79	11083.31	-1,083.52	19000.00
5000 · Literature Costs - Other	0.00	-0.01	437.50	-437.51	750.00
Total 5000 · Literature Costs	2,817.24	29,260.45	50,895.74	-21,635.29	87250.00
5050 · Medallion Costs	435.30	4,289.78	7700.00	-3,410.22	13200.00
Total COGS	3,252.54	33,550.23	58595.74	-25,045.51	100450.00
Gross Profit	14,200.91	81,970.54	117173.91	-35,203.37	200870.00
Expense					
Equipment Expense	342.00	1,398.13	2508.31	-1,110.18	4300.00
Insurance	310.63	1,839.85	2581.18	-741.33	4425.00
Meetings/Conference Expense	0.00	15.80	1633.17	-1,617.37	2800.00
Office Expense	2,545.16	18,318.28	19337.36	-1,019.08	33150.00
Professional Fees	337.83	1,353.83	4185.30	-2,831.47	7175.00
Utilities	721.85	4,335.51	5658.31	-1,322.80	9700.00
5400 · Payroll Expenses	10,665.68	73,352.43	74167.80	-815.37	127145.00
5690 · Bank Charges	250.76	1,588.26	1662.36	-74.10	2850.00
5900 · Special Events	0.00	0.00	1166.62	-1,166.62	2000.00
6200 · Other Committees					
5990 · Picnic Committee	0.00	0.00	3791.62	-3,791.62	6500.00
6210 · PI/CPC	0.00	93.98	204.12	-110.14	350.00
6220 · Special Needs Committee	0.00	0.00	87.50	-87.50	150.00
6230 · Teleservice Committee	0.00	48.00	189.56	-141.56	325.00
6200 · Other Committees - Other	0.00	0.00			0.00
Total 6200 · Other Committee	0.00	141.98	4272.80	-4,130.82	7325.00
66900 · Reconciliation Discrepancies	0.00	-3.57			
Total Expense	15,173.91	102,340.50	117173.21	-14,832.71	200870.00
Net Ordinary Income	-973.00	-20,369.96	0.70	-20,370.66	0.00
Net Income	-973.00	-20,369.96	0.70	-20,370.66	0.00

Monthly TeleService Report to Delegates for the month of: **August 2020**

Submitted by: Garrett N. - TeleService Chair & Julie C. - TeleService Asst. Chair

Date submitted: 8/11/20

Website: <http://aasacramento.org/service-opportunities/teleservice/>

Shift Call Numbers: July (as of 8/11/20)

12 Step	=	54	YTD	299
Info	=	248		1343
Total	=	302		1642

New Business:

- We are now receiving calls for the Western Slope District 22 and are currently working to build a 12th step list to better support the El Dorado County area.
- We've had the line 24/7 since Tuesday, March 17th. We've had lots of support from new volunteers and substitutes looking to be of service while at home. Daytime shifts are filled.
- We are in need of Bi Lingual Teleservice Volunteers
- All shifts are currently filled

Old Business:

- We welcomed a new Orientation Coordinator, Sarah K. this month. Sarah previously held a hotline shift and spent a year as Shift Coordinator. She's enthusiastic about welcoming our new volunteers and we're happy to have her on board.
- Teleservice has folded in District 17. We are expanding our pool of TS candidates as well as our reach offering teleservice assistance to a wider group of callers.
- We are working to help callers get on the CCF website to find Zoom meetings; emphasizing the importance of 12th step calls for newcomers right now. We need a list of people comfortable using Zoom who can help callers (Zoom support line).
- Always in need dedicated volunteers to provide 12 Step Work
- Continuing to work with Special Needs (take a meeting to Home and Hospital) to increase volunteer base
- 64 potential volunteers in queue

Next CCFAA Holiday Closure. Teleservice will cover these days:

On-going daytime shift coverage

Regular Business:

Current Teleservice Potential Volunteer Count = 64

Current Teleservice Volunteer Count = 52

Break out (37) Shift + (7) Shift Coord + (1) Orientation + (1) Co Chair + (1) Chair + (1) 12 Step Coordinator + (1) Special Needs Coordinator

Current Teleservice Substitute Count = 81

Current Teleservice 12 Step Count = 147

Volunteer Position # = 344

We send updates bi-weekly on Sunday: These bi-weekly updates include Updated Teleservice (TS) Flyer, Shift, Sub and 12 Step Lists. CCFAA Teleservice Web page is updated with open shifts.

Weekly Meetings with Chair + Co Chair as check in and review

Monthly Meetings with Chair, Co-Chair, 12th Step Coordinator & Orientation Coordinator

By Laws and Operating Procedures Chair Report

Aug. 12, 2020

The BLOPS committee is presenting a draft of the proposed bylaws to the delegate body. This is to allow each delegate to review with their group. Please feel free suggest changes or challenge the document as written. I am sharing the document through a link to a Google Drop Box. The file is a word document and will allow the person to comment in a column next to the document. When commenting please refer to the item number of the section you wish me to look at. This will allow for an interactive exchange as we update any suggested changes or explain why the document has certain text included. Keep in mind this rewrite of the bylaws goes from 5 pages to 36 pages. This was done because our by-laws did not comply with current laws for non profit corporations.

I would like to thank the committee David B., Michelle, and Kevin H. as well as the OOC for their review and criticism of these pages. Keep in mind that if you find things you do not understand or do not agree with please leave a comment in the drop box so that it can be addressed.

The process of review and discussion will take a couple of months. My email address is pgilling@surewest.net please let me know if you are having problems accessing the documents. If we cannot work through the problems then I will send you a hard copy. Please try to comment in the drop box so all can see the concern and the change or response from that concern. This will, hopefully, keep us from answering the same question ten different times.

Please keep in mind I would be glad to jump on ZOOM with a group if they wish. Sometimes answers take time to research so give me a little time to reply or find an answer if needed.

DROPBOX DOCUMENT:

<https://www.dropbox.com/s/ymrgmhfbjernjsy/CCF%20Bylaws%20as%20of%206-14-2020.docx?dl=0>

Respectfully submitted.

Paul Gillingham
BLOPS Chair
916-997-4870

PICPC Report August 2020

Hello. My Name is Courbet and I am the new PICPC Chair.

We have changed our Committee Meeting location and time. It will now be the first Thursday of every month at 6pm at Café Dantorels at 2700 24th Street.

If you would like to volunteer please attend the next meeting or email me at ccfpicpc@aaasacramento.org.

Let's get some Public Information out there!

All are welcome!

Points to Ponder Regarding the Pay-Check Protection Program (PPP)

As Presented from your Office Operations Committee (OOC)

The information provided in this document is to help groups and meetings to come to an informed “group conscious. We all have opinions and thoughts on this. Let us not jump to conclusions without looking at the overall aspect of the situation. These are unusual times that call for different measures to sustain our Central Office and our Greater Sacramento area AA infrastructure.

History of the Loan

CCF applied for and was awarded the PPP Loan on May 4, 2020.

The OOC then took this to the Delegates to discuss with their groups at the May Delegates meeting on May 16th, 2020

At the June 20th, 2020 delegates meeting time was taken for discussion and the delegate body voted unanimously to accept the loan. The vote had to be done faster than usual due to a deadline set by the PPP program.

Here is an excerpt from GSO published newsletter “Box 459” Summer of 2020 Page 5 2nd column. (Box 459 is published 4 times a year and can be subscribed and read at www.aa.org)

— A.A.s going to great lengths to make sure other A.A.s have access to meetings. But he is quick to point out the more difficult side of the steep economic down-turn for intergroups. “We are hearing from intergroups that they may not have large enough prudent reserves to survive this — and they are not getting sales from literature as they normally might. Group contributions are down. Some are considering applying for the federal PayCheck Protection Program (PPP) loans for small businesses. They are calling us and asking, ‘How does this fit with the Seventh Tradition?’

“We don’t want to interpret Traditions for them. I provide sharing from delegates and regional trustees and from Archives on matters of finance. **I remind them that it’s not just about the Seventh Tradition. The Fifth — keeping the doors open to carry the message — comes into play. As does the Fourth Tradition, concerning autonomy. It’s a tough call.**”

Our Current Times

When this pandemic started, the government established guidelines.

Meeting halls and churches shutdown

CCF Complied with the shut down

New Virtual meetings started up

CCF supported these movements with web support and meeting lists

Meeting closures caused contributions and literature sales at CCF to drop dramatically.

The bottom line is the funds from the loan have been used to pay for CCF payroll expenses.

Our Prudent reserve is not fully funded (because of the move in 2008 followed by the economic recession) and will not sustain the office for a long period of time.

Groups and individuals must step up if we are to keep the office running and operational for our member and newcomers.

If we pay the loan payments of \$1,231.08, we still have:

- Rent payment
- Employee Payroll
- Utilities

Our Overhead did not Stop

HOW DO WE COVER ALL THESE EXPENSES AND THE LOAN PAYMENT

Without our Central California Fellowship (Central Office) we would not have the services and communications that we sometimes fail to remember we have. Such as;

- Hotline
- Store to get Literature, Books, Chips, Schedules, and Other Materials for our Meetings and Individual Needs

- Website for
 - Up to Date Schedule of Meetings,
 - Calendar of Events,
 - Group Information and Announcement,
 - Store,
 - AA Resources,
 - By The Way Newsletter
 - Service Opportunities
- Group communications such as the CCF Delegates meeting

We must support our Central office so they can continue to support the AA movement here in the Greater Sacramento area, and most importantly aid the newcomer that is reaching out for help. This is and must always be our primary purpose, to help.

And please, let's remember to place our Principles before our Personalities. We must remember what we are doing here is for the good of the whole and not the individual or a single group.

New Motion

At the July 18th, 2020 delegates meeting a motion was brought to the floor to pay the loan back.

- The loan is for \$21,875
- The U.S. government is providing this program to small businesses as a means to keep people employed. Our Central Office provides employment to people that can be covered under this program. The CCF pays for federal payroll taxes, and other taxes related to employment, including unemployment benefits.
- The loan can be forgiven if proper paperwork is filed with in the 10-month window as outlined by the Governments guidelines.
- Our current Prudent reserve is for 2.7 months. (It should be at 4 months).
- Future action will be to ask delegates to approve transfer of the prudent reserve to our expense account in order to continue to pay the payroll and other monthly expenses.
- The loan can be repaid;
 - Loan is for \$21,875
 - 1% interest on the loan
 - 18 months of payments
 - The loan payments will be \$1,231,08 commencing on Dec 4, 2020, (if the loan forgiveness is not filed or accepted).
 - Total interest on the loan will be \$284.44
- The key here is to ensure that we will have the funds going forward to repay the loan and our normal monthly expenses of your Central Office. Please refer to the By The Way for the financials of CCF including income and expenses.
- As of June 30th, 2020;
 - Group contributions are down well over 50%
 - Literature sales are down 80% plus
 - Literature sales can be made at www.aasacramento.org, paid for on-line, and mailed to you or curbside pickup can be arranged.
 - Faithful fivers and birthday donations are up 60%. (**These are from individual contributions**)
- Update from July 2020 financials;
 - Group contributions are up for the month to \$10,191 or \$191 above the budgeted amount of \$10,000. (Note this reflects the end of the quarter contributions. Many groups only contribute at the end of the quarter).
 - Literature sales have increased since some in person meetings have started up again but still 32.7% below budget.
 - This is encouraging, but only reflects one month of increase in contributions.
- **Please remind members of your groups that AA as a whole is in dire straights and in need of group contribution and individual donations.**

Here is some additional information from our Traditions and Concepts regarding this important:

Tradition 4 - talks about Rule 62 “Don’t take yourself too damn seriously. We must be able to humbly learn from the rights and wrongs and how our actions as a group can affect other groups as a whole.

Tradition 7 – Obviously, this tradition is about money. This speaks of groups being self-supporting.

From the index in the 12x12 – “Decision to subsist in AA voluntary contribution only.”

Are we talking about groups as mentioned in the 12x12?

“Placing the responsibility of supporting AA headquarters directly upon AA members”

What happens when the money runs out and all the CCF services stop?

From the long form of the Tradition 7 –

“The groups themselves ought to be fully supported by the voluntary contributions of their own members.

We think that each group should soon achieve this ideal; that public solicitation of funds using the name of Alcoholics Anonymous is highly dangerous, weather by groups, clubs, hospitals, or other outside agencies.”

Does Central California Fellowship fall into this category? Maybe/maybe not?

Tradition 8 - has to do with employment of Special Workers. This is not 12 step work; this is not a volunteer in a meeting or as service to GSO or your local Intergroup/Central Office. Special workers are hired to keep the office and information to the groups flowing for our members. Our 12 step work is never to be paid for, but those who labor in service (for us) are worthy of their hire. The PPP loan is to help keep these labors of service employed during these times of pandemic.

CONCEPTS

Concept 2 – The general service Conference of A.A. has become, for nearly every practical purpose, the active voice and the effective conscience of our whole Society on its world affairs.

Is our group, meeting its wider Seventh Tradition responsibilities?

Are the groups supporting CCF?

Concept 12 - The Conference shall observe the spirit of the A.A. tradition, taking care that it never becomes the seat of perilous wealth or power; that sufficient operating funds and reserve be its prudent financial principle; that it place none of its members in a position of unqualified authority over others; that it reach all important decisions by discussion, vote, and, when-ever possible, by substantial unanimity; that its actions never be personally punitive nor an incitement to public controversy; that it never perform acts of government; and that, like the Society it serves, it will always remain democratic in thought and action.

As a side note – this PPP loan issue (accept the loan or don’t accept the loan) was brought to the floor of this delegate body to take back to the groups/meetings. The delegates had a chance to discuss this and vote at the delegate. The vote was done twice. Once by Poll and once by rollcall. Both times the vote was in favor of keeping the PPP loan funds.

Concept 7 - The Charter and the Bylaws of the General Service Board are legal instruments, empowering the trustees to manage and conduct all of the world service affair. The Conference Charter itself is not a legal document: it relies instead upon tradition and the power of the A.A. purse for its final effectiveness.

Working with Local Intergroups and Central Offices

Traditionally, general service committees and intergroup/central offices have performed different functions. Central offices provide local services; general service committees maintain the link between the A.A. groups and the A.A. General Service Board by means of the Conference. So these two separate

but vital service structures coexist in many areas in mutual cooperation and harmony. At the time the Conference was started, there were already well-established central offices in several large cities, providing services for local A.A. groups and members. Today, there are many more central offices throughout the U.S. and Canada, supported by the A.A. groups in the communities they serve. Each group elects a representative to attend central office meetings. These offices provide such services as:

1. Receiving, arranging, and following up Twelfth Step calls.
2. Answering inquiries about A.A.
3. Establishing local public information committees.
4. Maintaining information about local hospitals and recovery facilities for alcoholics.
5. Publishing local A.A. meeting lists.
6. Providing a newsletter.
7. Ordering, selling, and distributing A.A. Conference-approved literature.

In contrast, the Conference structure is the method through which all A.A. groups in an area can provide the most effective communication within the area and between the groups and the General Service Board and G.S.O. on matters of policy that affect A.A. as a whole. These include policy on: Conference-approved literature, A.A. public information, A.A. cooperation with the professional community, A.A. activity in treatment and correctional facilities, A.A. finances, AA Grapevine, and the election of trustees to the General Service Board. Many areas find that a liaison between the intergroup/central office and the area committee is very helpful in maintaining good relations and communication. In some areas the liaison has a vote at the assembly; in others, a voice but no vote.

More information on working together is available through G.S.O. and in the pamphlets "The A.A. Group" and "Self-Support: Where Money and Spirituality Mix," as well as in the Guidelines on Central or Intergroup Offices, Area, State, Provincial and Regional C

Chapter Ten

The Board's Operating Corporations

The General Service Board Reserve Fund - In 1954, the Board of Trustees established a Reserve Fund whose principal purpose is to provide the financial resources necessary to continue the essential services of G.S.O. and the Grapevine in the event of emergency or disaster, to fund costs beyond the means of the G.S.O. and the Grapevine, such as major leasehold improvements or technical upgrades, and to allow the General Service Board and its two operating affiliates time to formulate and implement plans needed to adjust to changed economic or other conditions. Withdrawals from the Reserve Fund may be authorized by the board of trustees (on recommendation of the trustees' Finance and Budgetary Committee). Currently, the fund is limited to no more than one year's combined operating expenses of A.A. World Services, Inc., AA Grapevine, Inc., and the General Fund of the General Service Board. If the Reserve Fund exceeds the 12-month upper limit, a one-year period is allowed to review the Reserve Fund level, followed by a second year to formulate actions to adjust the Reserve Fund below 12-months' operating expenses. In practice, however, the office, as well as the trustees' Finance Committee, continuously monitors the Reserve Fund balance, as well as the number of months of operating expenses, in an attempt to allow for orderly management of the Fellowship's financial affairs, keeping in mind our primary goal of carrying the message to the alcoholics who still suffer.

From the pamphlet Self Support – Where Money and Spirituality Mix (Page 8) The Bottom Line

"Now that we are sober in A.A., the word 'support' has to do with sharing, people, self-respect, gratitude, and what we are privileged to - give not - take in material terms."

While the Fellowship has always faced problems of money, property and prestige in one form or another, through the wisdom of the Seventh Tradition we have never been diverted from our primary purpose of carrying the message to the alcoholic who still suffers — wherever he or she may be. This is the fundamental work of Alcoholics Anonymous, and to ensure that the hand of A.A. will always remain outstretched, money and spirituality must continue to mix. And for that, we are all responsible.