

# September 2020 Minutes

## I. Opening – September 19, 2020

- A. Call to order at 3:00 pm  
 B. Open with Serenity Prayer  
 C. 12 Traditions read by – Mike L.  
 D. CCFAA Preamble read by – Gilda O.  
 E. 7<sup>th</sup> Tradition -  
 F. Delegate Check-In/Group Announcements  
 G. Month Birthdays – 56 years

## II. Preliminary Business:

A. Delegate Check-in: Total Delegates = 54

B. Quorum met – Yes

Group Name	Delegate	Last Attended
11th Step Meditation Meeting	Mary F.	9/19/2020
12th Tradition Big Book	Spencer P.	9/19/2020
A Way Out Men's Group	Paul G.	9/19/2020
AA Unity Group- Thursday	Joyce W.	9/19/2020
Amor Y Accion	Rae D.	9/19/2020
Artists, Writers, Musicians of AA	Scott R.	9/19/2020
Attitude Adjustment of Davis	Sean V.	9/19/2020
Auburn Fellowship	Bob B.	7/19/2020
Babes In Recovery	Monaven M.	2/19/2020
By The Grace	Amy T.	9/19/2020
Cameron Park Group	Tony J.	7/19/2020
Capital City Men's Group	Kevin H.	9/19/2020
Cathedral Group	Nick O.	9/19/2020
Christian Valley 688	Frank H.	2/19/2020
Chrus Heights Group	Dennis Y.	9/19/2020
Colfax Fellowship	Evan C.	9/20/2020
Cardova Lunch Bench	Mika L.	9/19/2020
Cardova Serenity Seekers	Bob	9/19/2020
DaVy Attitude Adjustment-Fair Oaks	Rosa H.	9/19/2020
DaVy Strucilon AA Group	Gilda G.	9/19/2020
Davis Hope Group	Alecia M.	7/19/2020
Davis Young Peoples	Ryan M.	9/19/2020
Deatley Group	Catherine Y.	9/19/2020
Downtown Young People's	Dan P.	4/19/2020
Dry Dock	Kimberly C.	2/19/2020
East Yale Fellowship	Shari P.	9/19/2020
ElGorado Hills Group	Terry J.	9/19/2020
Elk Grove Fellowship	Rick W.	9/19/2020
Esperia Fellowship	Rae D.	9/19/2020
Fair Oaks Beginners	Tomara J.	9/19/2020
Fair Oaks Village	Mike K.	9/19/2020
Fireside Book Study	Chris K.	9/19/2020
Folsom Big Book	Alan H.	9/19/2020
Folsom Friday Night	Chris F.	12/21/2019
Folsom Saturday AM Group	Lisa M.	9/19/2020
Folsom Way of Life	Carrie M.	9/19/2020
Folsom Wednesday Night Group	Amy T.	9/19/2020
Freedom Group	Joel B.	7/19/2020
Girls Night Out	Annie T.	9/19/2020
Greenhaven Group	Pamela L.	9/19/2020
Group One	Jon V.	9/20/2020
Group Three	Judy B.	9/19/2020
Happy Hour Group of AA	John A.	1/19/2020
Into Aisle-Chrus Heights	Ron C.	12/21/2019
Jaywalkers Group	George M.	2/19/2020
Language of the Heart Women	Bridget C.	12/21/2019
Lavender Heights Y.P.	Judah J.	2/19/2020

Group Name	Delegate	Last Attended
Legacy Commission	Dave M.	9/19/2020
Milewax Solutions	Nate S.	9/19/2020
MenYFAA	Marci G.	9/19/2020
Mommies and Me (women)	Courbet A.	9/19/2020
Natomas Group	Gilbert C.	2/19/2020
North Hill Group	Shawn H.	7/19/2020
North Sacramento Group	Bernie C.	2/19/2020
Number One Offenders	Bill G.	4/19/2020
Oak Park Fellowship	Liz E.	9/19/2020
Oak Tree Fellowship	Matt E.	9/19/2020
Parking Lot Meeting	Dave S.	9/19/2020
Phoenix Fellowship	Shelby C.	9/20/2020
PLAYPAA	MaryJane P.	9/19/2020
Precisely How we have Recovered	Renee C.	9/19/2020
Primerdial Geze Men's Book Study	Robert F.	9/19/2020
Rio Linda Fellowship	Daylan B.	9/19/2020
Rocklin Fellowship	Kern R.	9/19/2020
Rockville Eastside	Matt G.	9/19/2020
Rockville Fifth Street Fellowship	Laura B.	9/19/2020
Rockville Tuesday Night Group	Steve B.	9/19/2020
Round Table	Anthony P.	9/19/2020
SACYPAA	Al E.	9/19/2020
Saturday Morning womens Reflections	Dorothy S.	9/19/2020
Second Chance	Michael G.	7/19/2020
Serenity Book and Study Group	Loritta C.	9/19/2020
Sharing and Caring Group	Kathy J.	9/19/2020
Sixty Minute Solution	Pamela B.	9/19/2020
Southport Brooklyn	Kathryn	9/19/2020
Sunset Happy Hour Women's Group	Nancy V.	9/19/2020
Sunset Saturday	Nichole V.	7/19/2020
Tahoe Park Group	Ted M.	9/19/2020
The "Knew" Good Group	Lara C.	1/19/2020
The Anchor	Nancy B.	12/21/2019
The Best is Yet to Come	Robert M.	9/19/2020
Three Legales Group	Thomas R.	2/19/2020
Thursday Morning Book Study	Vickie H.	9/19/2020
Thursday Night Men's Group	David B.	9/19/2020
Traditional Group	Boh H.	9/19/2020
Tuesday Cardova NISS Group	Shella S.	7/19/2020
Tuesday Night Beginners	Dann B.	9/19/2020
What a Concept!	Holly J.	9/19/2020
What a Way to Start a Weekend	Valerie H.	9/19/2020
White Flag Men's Group	Berrett N.	9/19/2020
Willing Women	Joyce M.	9/19/2020
Women for Women	Linda J.	9/19/2020
Woodland Group	Veronica R.	9/19/2020
Woodland Online Group	Michael M.	9/19/2020
Woodland Traditional Group	Joann S.	9/19/2020

## C. Attending Elected Positions

Position	Name	Attendance
CCFAA Chair	John E.	Present
Assistant Chair	Pierre D.	Present
Treasurer	Pat Y.	Present
Recording Secretary	Jason S.	Present
TeleService Chair	Berrett N.	Present
By Laws & Procedures Chair	Paul G.	Present
FICPC Chair	Courbet A.	Absent
H&I Liaison	Paul G.	Present

Position	Name	Attendance
Special Events	Dennis Y.	Present
NCCAA Liaison	Catherine T.	Absent
8-Day/Palatial Fiver	Kathy J.	Present
OGC Chair	Steve S.	Present
OGC Member	Mike K.	Present
OGC Member	Al E.	Present
OGC Member	Russ H.	Present
Picnic Chair	Vickie H.	Present

## D. New Delegates

Group Name	Delegate
Sixty Minute Solution	Masson G
Tahoe Park Group	Ted M.
White Flag	Eric S.

## E. Visitors

Web Master – Pete B.

## September 2020 Minutes

### III. Approval of Minutes

Motion to Accept Minutes from August 2020 - Approved

### IV. Trusted Servant Reports

#### ➤ CCFAA Chairperson's Report – John E.

This past Tuesday I was in attendance at the monthly OOC meeting, and we had a full quorum with all members in attendance. The Office Manager has some important information in her report and a full copy is with the reports that were emailed to you. The Final Report of the 70th Annual Meeting of the General Service Conference of Alcoholics Anonymous is now available, so make sure that your District GSR person picks up a copy for your group. Make sure that Central Office is made aware of any changes about meetings that your groups may be having, such as going back live or still staying on Zoom. Please communicate with our Office. Contributions are slowly turning around, so keep your groups committed to supporting CCFAA, and at the group level, break that Buck Barrier! There is a lot of information coming your way today in the reports, and we have a busy agenda with Old Business and our vote today on whether or not to pay back the PPP loan, along with several items in the New Business category. Thank you very much for your time and consideration on these items.

#### ➤ Assistant Chair/CNIA Liaison – Pierre D.

As would be expected, much discussion during the CNIA Area 07 Committee Meeting in August centered around general service and the opportunities for such service. It is evident that there are plenty of opportunities to serve. A review of all of the Area service entities gives a good picture of these opportunities.

At local District Committees, at the Area Committee, and all the way to the General Service Board, servants are hard at work all year long.

At the Area level, work is ongoing on many activities:

- The Finance Committee and Treasurer have put together a draft of the spending plan for next year. It was reviewed at the August Area Committee Meeting (ACM). More discussion of this proposed spending plan is occurring this month at the ACM. The target date for its presentation is the October Mini PRAASA Assembly.
- Questions for the Area Inventory are coming together, are printed and available for distribution to the Districts and individual groups by their DCMs & GSRs. All Groups have a voice and are encouraged to participate in this important activity. The Area Inventory is their opportunity to share their thoughts, ideas and opinions.
- Public Information/Cooperation with Professional Community PI/CPC, Bridging the Gap (BTG), and Hospital and Institutions (H&I) Committees held a sharing session last month. They are working together to find new ways to use technology to better carry the message of Alcoholics Anonymous to those who still suffer.
- The CNIA Area 07 Virtual MINI PRAASA will be held October 16 - 18, 2020  
Friday 16th, 7 - 9 PM; Saturday 17th, 10 AM - 6 PM; Sunday 18th, 10 AM - 12:30 PM  
The Zoom Meeting ID # is: 951-2353-4544; Password is: CNIA\_Mini

The broad questions of the CNIA Area 07 Inventory that will be discussed on Saturday, October 17, 2020 starting at 1 PM are listed here.

1. What is the Area's purpose? How well are we fulfilling our purpose?
2. This year's Conference Theme is "2020: A clear vision for you". Does Area 07 have a clear vision? What is it?
3. Are we doing all we can to encourage the Right of Participation through all "links in the chain of communication?"
4. Are we self-supporting through our own contributions? Is Area 07 using the 7th tradition to align with our primary purpose?
5. Is our use of technology effective? Is our use of technology limiting participation, Encouraging participation, or both? What more can we do?

Each broad question is divided into sub questions which will be discussed by the DCMs and GSRs at the District and Group levels. They are also available at: <https://cnia.org/area-07/accents-newsletter/>

Please acquaint yourselves with these questions and provide your GSRs with your group's feedback.

#### ➤ Office Operations Committee Chair Report – Steve R.

- All members were in attendance for OOC meeting.
- We reviewed the 2021 budget preview submitted to you today. We appreciate everyone's efforts to further our primary purpose of carrying the AA message to all.
- All reports from respective committees address many of the current issues we are working on.
- Please review for your group to be informed, as the list grows as to adapting to varied changes currently facing us all.
- A special thanks to office manager and staff, the delegates for CCFAA and OOC for their unwavering effort and service to Alcoholics Anonymous.

#### ➤ Office Manager's Report – Rae W., Presented by John E.

- The Office is closed to the Public, but we are opened for curbside pickup by appointment.
- Place your order at our online store at <https://aasacramento.org> and arrange for pickup or shipping.
- We can process contributions and payments on our website using debit or credit cards and PayPal. We use the Venmo app (@CCFAA) for contributions only. The website will not allow you to pay for store items using Venmo.
- Literature inventory is scheduled for Sunday, September 27 at 8AM.
- Please visit the website at: <https://aasacramento.org> for guidelines and suggestions for re-opening safely and in accordance with your specific-county protocols. The Governor's Update on August 31<sup>st</sup> is also on our site. Please note that while our fellowship has been given an exception for in-person meetings, the Covid-19 guidelines still apply.

## September 2020 Minutes

- Please submit a copy of the completed county Appendix A form or your written Prevention Plan to [centraloffice@aaasacramento.org](mailto:centraloffice@aaasacramento.org) to have your meeting listed in our schedule and on our website.
  - We will continue to list virtual and physical meetings as they are re-opened.
  - The HVAC unit control panel will be replaced during the first week of October.
  - CCFAA's largest asset is the inventory of AAWs/AA Grapevine literature and medallions. To free up cash from those assets, we are discounting items as follows:
    - 20% Discount on specific tri plate medallions with a free hand crocheted chip bag.
    - Sale price of \$9.99 (15%) on all AA Grapevine literature with the exception of Language of the Heart and Emotional Sobriety I & II.
    - CCFAA T-shirts for \$3.50 limited to available sizes.
- All sales are while supplies last and limited to items available from inventory in stock. Shop our online store (<https://aaasacramento.org>) because we need your support. There must be an AA Grapevine book that you haven't read.
- Also consider that:
    - There was no CCFAA Picnic this year so the associated income and expenses will not be realized.
    - So far the 2020 budget for Special Events income and expense will not be realized.
    - We did not receive any contribution from the Spring Fling for this year, but included in our budget for 2020 as a Group Contribution.
    - Employee Conference/Workshop expense will be limited to cost for virtual registration.
  - The National Technology Workshop is Sep 12 and Robin will attend virtually at no cost.
  - The ICOAA Annual Seminar schedule for Des Moines, IA on September 17-19 will be held virtually with a \$30 registration fee. Zoom sessions daily from Noon CDT to 7PM CDT.
  - For the month of August we had AAWs literature sales of \$2639, \$948 in medallion sales and \$838 in non-inventory items to include 34 new BTW subscriptions.
- Thank you for continuing to support your local service center. And All Is Well

### ➤ Treasurer's Report – Pat Y.

#### Financial Statement Commentary & Analysis

- Sales of AAWs literature, in house publications, and medallions are budgeted for the month of August to be \$11,708, the actual sales of these items was \$3,757, 32.1% of budget. Year to date is 47.33% of budget.
- Group contributions were budgeted at \$10,000. The actual contributions were \$9,982. \$18 below budget for the month of August 2020, Year to date is 77% of budget.
- Other sources of revenue - Birthday contributions, Office services revenue and faithful fivers were budget at \$2,050 and the actual was \$4,241 - a positive 206.8% of budget.
- August operating expenses were \$13,975 and below budget guideline by 16.5%.
- August 2020 Net Income is \$269 and the Year to date Net Loss is \$20,101.

#### CASH ACCOUNT BALANCES Per Bank Statement

NAME OF ACCOUNT	BALANCE August 1, 2020	August ADDITIONS/ DEPOSITS	August CHECKS/ CHARGES	BALANCE August 31, 2020
SAVINGS ACCOUNT (1)	\$35,765.34	\$0.85	\$0.00	\$35,766.19
CHECKING ACCOUNT (2)	\$30,688.44	\$17,397.70	\$16,701.03	\$31,385.11
<b>TOTAL</b>	<b>\$66,453.78</b>	<b>\$17,398.55</b>	<b>\$16,701.03</b>	<b>\$67,151.30</b>

- (1) Savings Account contains the Prudent Reserve Funds  

Currently, CCFA has 2.24 months in our Savings Account
- (2) Checking Account is the Operating Account (General Fund)
- In Summary..... Your continued support is most appreciated.

### ➤ Teleservice Chairperson's Report – Garrett N.

Website : <http://aaasacramento.org/service-opportunities/teleservice/>

Shift Calls August (as of 9/17/20)		
Teleservice	Aug-20	YTD
12 Step	63	382
Meeting/Info	232	1,875
<b>Totals</b>	<b>295</b>	<b>1,837</b>

#### New Business:

- Our next workshop will be on Zoom on October 25th at 2 PM. Meeting ID:931 8124 6543 Passcode: 479328
- Garrett will be participating in a PI/CPC committee meeting on Sunday September 20th to educate the area on how Teleservice works, and encourage new sign-ups for the 12th Step list.
- We are in need of Bi Lingual Teleservice Volunteers
- All shifts are currently filled

#### Old Business:

- We are now receiving calls for the Western Slope District 22 and are currently working to build a 12th step list to better support the El Dorado County area.

## September 2020 Minutes

- We are working to help callers get on the CCF website to find Zoom meetings; emphasizing the importance of 12th step calls for newcomers right now. We need a list of people comfortable using Zoom who can help callers (Zoom support line).
  - Always in need dedicated volunteers to provide 12 Step Work
  - Continuing to work with Special Needs (take a meeting to Home and Hospital) to increase volunteer base
- Next CCFAA Holiday Closure. Teleservice will cover these days :

On-going daytime shift coverage

Regular Business:

Current Teleservice Potential Volunteer Count	= 67
Current Teleservice Volunteer Count	= 52
Break out (37) Shift + (7) Shift Coord + (1) Orientation + (1) Co Chair + (1) Chair + (1) 12 Step Coordinator + (1) Special Needs Coordinator	
Current Teleservice Substitute Count	= 82
Current Teleservice 12 Step Count	= 164
Volunteer Position #	= 365

We send updates bi-weekly on Sunday: These bi-weekly updates include Updated Teleservice (TS)

Flyer, Shift, Sub and 12 Step Lists. CCFAA Teleservice Web page is updated with open shifts.

Weekly Meetings with Chair + Co Chair as check in and review

Monthly Meetings with Chair, Co-Chair, 12th Step Coordinator & Orientation Coordinator

### ➤ By Laws & Procedures Chairperson's Report – Paul G.

As of Friday I have received only one comment in the Drop box on the proposed bylaws. I am assuming that groups had the time to talk to their group in the last 30 days and are now formulating questions. I hope to present the bylaws for consideration for adoption at the next CCFAA meeting. Please take the time in the next 30 days to suggest corrections or ask questions. We are trying to make the process inclusive and come up with a document acceptable to all the members.

The BLOPS committee has presented a draft of the proposed bylaws to the delegate body. This is to allow each delegate to review with their group. Please feel free suggest changes or challenge the document as written. I am sharing the document through a link to a Google Drop Box. The file is a word document and will allow the person to comment in a column next to the document. When commenting please refer to the item number of the section you wish me to look at. This will allow for an interactive exchange as we update any suggested changes or explain why the document has certain text included. Keep in mind this rewrite of the bylaws goes from 5 pages to 36 pages. This was done because our by-laws did not comply with current laws for non-profit corporations.

Keep in mind that if you find things you do not understand or do not agree with please leave a comment in the drop box so that it can be addressed.

For questions or help my email address is [pgilling@surewest.net](mailto:pgilling@surewest.net). Please let me know if you are having problems accessing the documents. If we cannot work through the problems then I will send you a hard copy. Please try to comment in the drop box so all can see the concern and the change or response from that concern. This will, hopefully, keep us from answering the same question ten different times.

I would be glad to jump on ZOOM with a group if they wish. Sometimes answers take time to research so give me a little time to reply or find an answer if needed.

DROPBOX DOCUMENT:

<https://www.dropbox.com/s/jymrgmhfbemjnsy/CCF%20Bylaws%20as%20of%206-14-2020.docx?dl=0>

### ➤ PI/CPC Chair – Courbet A. - Absent

No Report

### ➤ Birthday Club/Faithful Fivers – Kathy J.

Hi this is Kathy and I'm an alcoholic and I am also your birthday/Faithful Fivers Fairy reminding you of all the ways you can contribute to Central office while honoring yourself, loved ones, and your sobriety. First of all you may contribute five or more dollars per month using auto pay if you'd like and become a faithful fiver. Secondly you can honor your birthday by contributing one dollar per year of sobriety on your anniversary month. The third way is by honoring a loved one and sobriety member at the event of their death. You may sign up for all of these at our AA website, Sacramento. In addition I am willing to travel anywhere in the greater Sacramento area and possibly beyond to briefly attend your in-person meeting that you might be holding at this time and explain about these AA features.

### ➤ Special Events Chair – Dennis Y.

Nothing to Report

### ➤ Picnic Chairperson's Report – Vickie H.

Nothing to Report

## V. Reports – Special Committees, Delegates, Liaisons & Invited Guests

### ➤ Hospitals & Institutions – Paul G.

Nothing New to Report

### ➤ NCCAA Liaison – Catherine T., Presented by John E.

## September 2020 Minutes

Right now, all conferences scheduled for the rest of this year 2020 have been cancelled. Also, March 2021 is cancelled, as well as NCCAA committee working on canceling June 2021. However, hopefully we can return to convention status by October 2021 in Rocklin. Again, as of now, the next scheduled NCCAA is October 2021 in Rocklin.

Further, I will be attending the next steering committee meeting. If anyone has any questions, they would like me to bring I will be happy to accommodate. Also, the GOOD NEWS Newsletter is still being distributed. If you would care to subscribe or write a story or article, please visit the website. It is available in digital form as well. NCCAA website is <https://norcalaa.org/>

### VI. Old Business

Vote On Motion to repay PPP Loan – Approved – 29 – Repay Loan, 20 – Request Loan Forgiveness, 5 – Abstentions

### VII. New Business

- There will be Discussion at October's Meeting about how we will pay back the PPP Loan, with a vote in November.
- Please review the Proposed 2021 Budget with your groups. We will discuss it at October's Meeting and Vote on it in November. If it does not pass we will start the budgeting process over.
- In keeping with the idea of helping save money, the OOC would like to propose creating an Ad hoc Committee to work on the By The Way. We would like to elect a chair that would be willing to lead a small group of volunteers in putting together our monthly newsletter. There is a template in Microsoft Publisher on the office computers, and there is already a volunteer that works with the Birthday Submissions. Is there anyone interested in becoming the Committee Chair?
- The OOC was informed this month that our Office Manager Rae will be retiring at the end of this year. We wish to thank her for her years of dedication and service to our fellowship and AA as a whole. The OOC will begin the process of searching for her replacement.

### VIII. Closing

The next meeting will start at 3:00pm and will be held on Zoom, Meeting ID: 924 300 378 – Password: 9960 – on Saturday October 17<sup>th</sup>, 2020. The meeting closed at 4:51pm with the "I am Responsible" Declaration. Respectfully submitted by Jason S., CCFAA Recording Secretary