

## I. Opening – January 18, 2020

A. Call to order at 3:00 pm  
D. CCFAA Preamble read by - Pete  
G. Month Birthdays – 34 years

B. Open with Serenity Prayer  
E. 7<sup>th</sup> Tradition -

C. 12 Traditions read by - Michele  
F. Delegate Check-in/Group Announcements

## II. Preliminary Business:

A. Delegate Check-in: Total Delegates = 61

Group Name	Delegate	Last Attended
12 Steps & the Medicine Wheel	Nikkl T.	3/18/2019
12th Tradition Big Book	Jill J.	1/18/2020
AA Unify Group- Thursday	Joyce W.	1/18/2020
ACYPAA	Carlos A.	1/18/2020
All Tribes	Cindy C.	3/16/2019
Attitude Adjustment of Davis	Dean V.	1/18/2020
Auburn Fellowship	Teresa M.	1/18/2020
Babes In Recovery	Monavon M.	11/16/2019
Been There, Done That	Jason W.	5/17/2019
By The Grace	Ruth C.	1/18/2020
Cameron Park Group	Tony J.	1/18/2020
Capital City Men's Group	Paul G.	11/16/2019
Cathedral Group	Nick O.	1/18/2020
Cenacle group	Toni E.	9/21/2019
Citrus Heights Group	Linda M.	1/18/2020
Coffax Fellowship	Evan G.	1/18/2020
Cordova Lunch Bunch	Mike L.	1/18/2020
Cordova Serenity Seekers	Jennifer Q.	1/18/2020
Daily Attitude Adjustment-Fair Oaks	Russ H.	1/18/2020
Daily Direction AA Group	Teresa McF.	10/19/2019
Davis Hope Group	Alexis M.	10/19/2019
Davis Young Peoples	Ryan M.	1/18/2020
Destiny Group	Barbara B.	1/18/2020
Downtown Young People's	Dan F.	1/18/2020
East Yolo Fellowship	Shari P.	1/18/2020
Elk Grove Fellowship	Rick W.	1/18/2020
Fair Oaks Beginners	Tamara J.	1/18/2020
Fair Oaks Village	Mike K.	1/18/2020
Fireside Book Study	Morgan P.	4/20/2019
Folsom Big Book	Alex H.	12/21/2019
Folsom Friday Night	Chris F.	12/21/2019
Folsom Saturday AM Group	Lisa M.	1/18/2020
Folsom Way of Life	Sean McN.	8/17/2019
Folsom Wednesday Night	Amy	5/17/2019
Fourth Dimension Group	Kresana B.	4/20/2019
Freedom Group	Joel B.	1/18/2020
Gait Fellowship	Sol	9/21/2019
Girls Night Out	Annie T.	1/18/2020
Good for Nothing Men's	Jimmy S.	6/15/2019
Goon Squad	Ezra L.	4/20/2019
Greenhaven Group	Eric L.	1/18/2020
Group One	Jen V.	1/18/2020
Group Three	Judy B.	1/18/2020
Happy Hour Group of AA	John A.	1/18/2020
Into Actio-Citrus Heights	Ron C.	12/21/2019
Jaywalkers Group	George M.	1/18/2020
Language of the Heart Women	Bridget C.	12/21/2019
Last House on the Block	Irene B.	9/21/2019
Lavendar Heights Y.P.	Kelly G.	4/20/2019
Mather New Beginnings	Jessica P.	8/17/2019
Midtown Solutions	Nate S.	1/18/2020
MnnYPAA	Devin	7/20/2019
Mommies and Me (women)	Courbet A.	12/21/2019

B. Quorum met – Yes

Group Name	Delegate	Last Attended
Natomas Group	Gilbert C.	1/18/2020
New Hope Group	Bruce H.	5/17/2019
No Surrender Group	Drew S.	1/19/2019
North Hall Group	Michael M.	12/21/2019
North Sacramento Group	Dominic C.	1/18/2020
Number One Offenders	Bill O.	1/18/2020
Oak Park Fellowship	Liz E.	1/18/2020
Oak Tree Fellowship	Matt E.	1/18/2020
PLAYPAA	Jennie R	8/17/2019
Precisely How we have Recovered	Leslie Mc.	12/21/2019
Primordial Ooze Men's Book Study	Robert F.	1/18/2020
Rebellion Dogs	Kristina G.	1/19/2019
Red Road Gathering	Nikkl T.	3/16/2019
Rio Linda Fellowship	Jeff L.	11/16/2019
Rocklin Fellowship	Kara R.	1/18/2020
Rocklin Racetrack Group	Angelica M.	8/17/2019
Roseville Eastside	Matt B.	1/18/2020
Roseville Fifth Street Fellowship	Laura B.	1/18/2020
Roseville Tuesday Night Group	Rick W.	1/18/2020
Round Table	Anthony P.	1/18/2020
Sacramento Spring Fling	Jeff P	5/17/2019
SACYPAA	Drew/Alex	3/16/2019
Saturday Morning womens Reflections	Lindsey B.	9/21/2019
Second Chance	Michael G.	1/18/2020
Sense of Belonging	Coral R.	8/17/2019
Serenity Book and Study Group	Loretta C.	12/21/2019
Sharing and Caring Group	Kathy J.	1/18/2020
Simply AA	Kristina G.	4/20/2019
Sisters In Serenity	Nikkl T.	3/16/2019
Sixty Minute Solution	Pamela B.	1/18/2020
Southport Serenity	Dave L.	1/18/2020
Sunday Morning Serenity	Peggy J.	9/21/2019
Sunset Saturday	Michele V.	1/18/2020
The Anchor	Nancy B.	12/21/2019
The Best is Yet to Come	Robert M.	1/18/2020
The Joy of Living		2/16/2019
The Other Meeting	Derek	5/17/2019
The Rack	Peggy J.	9/21/2019
Three Legacies Group	Thomas R.	1/18/2020
Thursday Night Men's Group	David B.	1/18/2020
Traditional Group	Beth R.	1/18/2020
Triangle Group	Katie R.	6/15/2019
Tuesday Cordova KISS Group	Dale	9/21/2019
Tuesday Night Beginners	Dean B.	1/18/2020
We Agnostics Group	Kevin G.	4/20/2019
We Surrender Men's Group	Nick J.	1/19/2019
Welcome Group	Tom H.	2/16/2019
What a Way to Start a Weekend	Valerie H.	1/18/2020
White Flag Men's Group	Nick L.	1/18/2020
Willing Women	Joyce M.	1/18/2020
Women for Women	Linda J.	1/18/2020
Woodland Group	Michael M.	10/19/2019
Woodland Traditional Group	Jeanne S.	1/18/2020

## C. Attending Elected Positions

Position	Name	Attendance
CCFAA Chair	John E.	Present
Assistant Chair	Pierre D.	Present
Treasurer	Pat Y.	Absent
Recording Secretary	Jason S.	Present
TeleService Chair	Garrett	Present
By Laws & Procedures Chair	Paul G.	Absent
PI/CPC Chair	Bill O.	Present
H&I Liaison	Paul G.	Absent

Position	Name	Attendance
Special Events	Dennis Y.	Absent
NCCAA Liaison	Katherine T.	Absent
B-Day/Faithful Fiver	Kathy J.	Present
OOB Chair	Steve S.	Present
OOB Member	Mike K.	Present
OOB Member	Al E.	Absent
OOB Member	Russ H.	Absent
Picnic Chair	Vickie H.	Present

## D. New Delegates

Group Name	Delegate
12 Tradition Big Book	Jill J.
Attitude Adjustment-Davis	Dean V.
Auburn Fellowship	Teresa M.
Cathedral Group	Nicholas O.
Davis Young People	Ryan M.
Destiny Group	Barbara B.
Downtown YP	Dan F.
East Yolo	Shari P.
Freedom Group	Joel B.

Group Name	Delegate
Girls Night Out	Annie T.
Greenhaven	Eric L.
Group One	Jen V.
Natomas Group	Gilbert C.
North Sac	Dominic
Oak Park Fellowship (Alt)	Liz E.
Oak Tree Group	Matt E.
Oak Tree Group (Alt)	Vickie H.
Rocklin Fellowship	Kara R.
Rocklin Fellowship (Alt)	Melanie J.

Group Name	Delegate
Roseville Eastside	Matt B.
Roseville Tuesday Night	Rick W.
Second Chance	Michael G.
Second Chance (Alt)	Kristina G.
Sixty Minute Solution	Pamela B.
Southport Serenity	David L.
Sunset Saturday	Michele V.
Traditional Group	Beth R.
White Flag	Nick L.
Women for Women	Linda J.
Woodland Traditional	Jeanne S.

## E. Visitors

Mary J. – Roseville 5<sup>th</sup> St., Rae – District 17, Mary A. – District 29

## Approval of Minutes

Motion to Accept Minutes from December 2019 - Approved

## Trusted Servant Reports

## A. CCFAA Chairperson's Report – John E.

Email and phone:

Hello, and welcome to the 2020 assembly of the CCFAA. We are looking forward to a great year of sobriety, service, and events to help fund the Central Office.

We had a great meeting of the OOC committee on Tuesday evening and got to know each other a little better from our round table discussions. A couple of the OOC Committee members were unable to make the meeting so, the OOC will be electing a new Chairperson at next month's meeting. From that point on, the newly elected OOC Chairperson person will be presenting the OOC report from that point on, but for today, Steve R will present the OOC Committee report.

Paul G led a discussion concerning our updated language for the By Laws and Operating Procedures, and he will speak more on that in his report. We hope to make some significant progress on this issue throughout 2020 and we will keep you posted with new developments.

Thank you for letting me be of service as your CCFAA Chair, it is an honor and a privilege, and now let's get to the other Officer reports!

JohnE Chair, CCFAA

## B. Assistant Chair/CNIA Liaison – Pierre DP.

New Groups Presented:

- The "Know" Good Group of AA. (Approved) - Located at Davis Lutheran Church, 317 E 8<sup>th</sup> St., Davis
  - 8pm-9pm Mondays, Closed, Round Robin Meeting
- God's Glory Fellowship. (Not Approved)

Date: 1/18/2020

Great opportunity to welcome our new crop of Delegates and Alternates for 2020. Thank you all for your willingness to serve

Review of Ongoing and upcoming events.

- CNIA 07 Winter Assembly this weekend, 1/18-1/19, Citrus Heights
- 48th ACYPPA ROUND-UP, 2/27-3/1, Sacramento
- 43rd Annual Spring Fling 2020 2/21-2/23, McClellan
- 73rd NCCAA Annual Spring Conference, 3/13-3/15, San Jose
- 53rd Pacific Region AA Service Assembly (PRASSA), 3/6 – 3/8, Tucson
- 2020 Woman To Woman Conference, 4/24-4/26

See Current and upcoming issues of the "By The Way" for more complete details.

Also, a reminder to make sure to meet the submission deadlines for Announcement Flyers and the "By The Way" to help ensure your material gets printed and distributed. The January issue of the "By The Way" contains the submission dates for 2020. Additionally, this issue contains the Dates volunteers are need at the Central Office to put together the Flyer and "By The Way" mailings.

That's all for today.

Thank you all for being here and for allowing me to be of service.

Pierre D.

## C. Office Operations Committee Chair Report – Presented by Steve R.

- OOC meeting had all members in attendance except AL, Mike and office manager.
- A special thanks to our newly elected service member.
- All available reports are on the incoming table for your review.
- Special thanks to Robin for extra effort in office operations administration during Rae's absence.
- Another note of gratitude to outgoing and incoming service positions. Service is such an important part of our 3 legacies.
- All is well at central at central office. Please remember to share this resource of AA to your meeting members.

Yours In Service

Steven Ritts

D. Office Manager's Report – Rae W., Presented by John E.

January 14, 2020

1. Workers Compensation Insurance Premium discrepancies in the policy
  - a. Estimated Premium & Surcharge 12/19/2019 \$4,719.07
  - b. Estimated Premium & Surcharge 1/8/2020 \$1,686.82
    - New Policy period effective 1/19/2020-1/19/2021
    - Letters were written and faxes sent to update and correct the policy. This took a lot of time and effort but now the policy is correct.
2. All Payroll & Sales Tax, Deposits, Returns and Reports will be completed by January 31, 2020
3. Updated EDD Payroll Deduction Rate
4. Filed a SI-100 form with Secretary of State, updating New Corporate Officers
5. 4<sup>th</sup> Quarter/Year End Inventory performed on Sunday, December 29, 2019
  - a. No significant discrepancies noted
6. New owners of property. No change in rent or lease contract.
7. Repairs-Landlord is NOT responsible for any repairs
  - a. Bathroom sink is cracked and may need to be replaced soon.
  - b. Flooring laminate in bathroom is in poor condition and needs to be replaced.
8. Liability Insurance
  - a. Insurance Brokerage was sold and we have to resubmit our insurance application.
    - i. Application is asking for a Participant/Volunteer Accident Coverage
    - ii. I will call broker, week of 1/20/20 to get details
      1. Is it under General Liability? (Current)
      2. Is it under Umbrella Policy? (New)
      3. Will confer with Pat Y., Treasurer
  - b. We are accepting Group Insurance applications
    - i. Open enrollment is Jan 15<sup>th</sup>-March 30<sup>th</sup>, 2020
    - ii. Applications are online at [aasacramento.org](http://aasacramento.org)
    - iii. Pricing same as last year pending insurance coverage review

~And all is well

E. Treasurer's Report – Pat Y., Presented by Russ H.

The January 2020 Treasurer's Report covers the month of December 2019. Our Office Manager prepares the accounting financial statements and supporting documents for the Treasurer (myself) to review and report to the delegates. December is the year end month for CCFA. Currently our Office Manager is on a medical leave until January 21, 2020 and hence, the year-end financial statements have not been able to be submitted to me. Our Assistant Office Manager is keeping up with the day to day office deposit accounting but is not privy to the documents required for a year end accounting. There should be no fiscal detriment to CCFA having a one-month extension to our year end accounting and kindly request your patience. It is my desire to extend the best wishes to our Office Manager for her recovery and gratitude to our Assistant Office Manager for her increased responsibility. As a "side" note, I am not able to attend the January Delegate meeting due to a family commitment made prior to accepting the Treasurer's position. Respectfully submitted, Pat Y., Treasurer

F. Teleservice Chairperson's Report – Garrett N.

Submitted by: Garrett N. - TeleService Chair & Julie C. - TeleService Asst. Chair

Date submitted: 1/11/20

Website: <http://aasacramento.org/service-opportunities/teleservice/>

Shift Calls December (as of 1/11/20)			Shift Call Numbers: 2019		Shift Call Numbers: 2018	
Teleservice	Dec-19	YTD	Teleservice	2019 YTD	Teleservice	2018 YTD
12 Step	45	514	12 Step	514	12 Step	513
Metting/Info	196	2,311	Metting/Info	2,311	Metting/Info	2,874
Totals	241	2,825	Totals	2,825	Totals	3,387

New Business:

- Welcome Garrett (Chair), Julie (Co Chair) & Erin R. (12th Step & OrientationCoord.)
- Teleservice Workshop on Saturday, February 1, 2020 at Mary L. Stephens Davis Public Library @ 2p. Teleservice will be folding in District 17. We are expanding our pool of TS candidates as well as our reach offering teleservice assistance to a wider group of callers.
- Teleservice Workshop on Sunday, March 1, 2020 at Traditional Group @ 1:30p
- Teleservice Table for Spring Fling Weekend of Feb 21, 22 & 23
- Thank you more making announcements at meetings. It IS working and we are seeing results. We are in need of volunteers. Please continue to make announcements at your meetings.
- We are in need of Bi Lingual Teleservice Volunteers
- CCF Bylaw - Operations Subcommittee has worked with Teleservice to fold Special Needs into TeleService. UPDATE: Guidelines have been updated .

**Old Business:**

- Always in need dedicated volunteers to provide 12 Step Work
- Continuing to work with Special Needs (take a meeting to Home and Hospital) to increase volunteer base
- Looking for Additional Languages volunteers
- All Shifts are currently filled for the time being
- 62 potential volunteers in queue

**Next CCFAA Holiday Closure. Teleservice will cover these days:**

Jan 21 - (Mon.) MLK Bday (2 of 2 shifts covered)

Feb 18 - (Mon.) Presidents Day (0 of 2 shifts covered)

**Regular Business:**

Current Teleservice Potential Volunteer Count = 38

Current Teleservice Volunteer Count = 37

Break out (32) Shift + (7) Shift Coord + (1) Orientation + (1) Co Chair + (1) Chair

Current Teleservice Substitute Count = 79

Current Teleservice 12 Step Count = 123

**Volunteer Position # = 277**

**We send updates bi-weekly on Sunday:** These bi-weekly updates include Updated Teleservice (TS) Flyer, Shift, Sub and 12 Step Lists. CCFAA Teleservice Web page is updated with open shifts.

**Weekly Meetings with Chair + Co Chair as check in and review**

**Monthly Meetings with Chair, Co-Chair & 12th Step/Orientation Coordinator**

**G. By Laws & Procedures Chairperson's Report – Paul G., Presented by Steve R.**

**Jan 14, 2019**

I am sorry that I am unable to attend the Delegates meeting this month. I am out of town on business. The Committee has met and reviewed options for updating the By-Laws and has decided to work on the Directors section first. This will be the hardest section and will take a month or two to process. We are looking forward to reporting our progress at the next delegates meeting. It is estimated that the reorganization of the documents could take three to four months. Please be patient with the process as this is a major rewrite.

Respectfully submitted.

Paul G.

BLOPS Chair

**H. PI/CPC Chair – Bill O.**

- Met with outgoing Chair to review and revise committee goals
- Looking for volunteers
  - Sending outreach flyers to groups
  - Volunteers can email their information to [ccfpicpc@aaasacramento.org](mailto:ccfpicpc@aaasacramento.org) or signup on website at <http://aaasacramento.org/service-opportunities/picpc/>

**I. Birthday Club/Faithful Fivers – Kathy J.**

- There are multiple ways you can contribute and support CCFAA
  - Birthday Club, Faithful Fiver or In Memoriam
  - Look for these flyers in your home group or at Central Office

**J. Special Events – Dennis Y.**

Absent, no report

**K. Picnic Chairperson's Report – Vickie H.**

- Met with Previous Chair Betty
- Planning to inventory equipment being held by East Yolo
- Will contacting previous committee chairs for input and future planning

**Reports – Special Committees, Delegates, Liaisons & Invited Guests****A. Hospitals & Institutions – Paul G**

Absent, no report

**B. NCCAA Liaison – Katherine T.**

Absent, no report

**C. Webmaster – Pete B.**

- a. **Summary:** Since 7/1/18 [aaasacramento.org](http://aaasacramento.org) has been stable with database and hosting on Linode.
- b. **2019 Stats:** <http://aaasacramento.org/about-ccfaa/ccfaa-site-stats/>
- c. **New Business**
  - i. Replace current CCF Webmaster (Pete B.) by 2021
  - ii. CCF Webmaster position description is available - email [webmaster@aaasacramento.org](mailto:webmaster@aaasacramento.org)
  - iii. Insured all ok from CCF AA website to the aa.org policies (ex. = Removal of Non AA Meeting)
- d. Rae continues to look at online transactional aspects on [aaasacramento.org](http://aaasacramento.org)
- e. Online transactions would be for (ex.) Bookstore, Shipping, Faithful Fivers, Group contributions, Anonymous Contributions, Birthday Club, In Memoriam etc.

D. **Recording Secretary – Jason S.**

January 14, 2020

To: CCF Chairpersons and Office Operation Committee Members,

As your Recording Secretary, I want to remind you that it is customary for the Chairpersons to submit written reports to the Central Office prior to the Delegates Meeting. These reports should be emailed to: [centraloffice@aaasacramento.org](mailto:centraloffice@aaasacramento.org) before noon on the Friday preceding the monthly meeting. This will allow time for the staff to make copies for distribution at the meeting. These reports are the way to spread your committees' message to the general AA population.

Jason S.

**Old Business****New Business****Closing**

The next meeting will start at 3:00pm and will be held at Traditional (2625 Alta Arden Way) on February 15, 2020.

The meeting closed at 4:20pm with the "I am Responsible" Declaration.

Respectfully submitted by Jason S., CCFAA Recording Secretary

## 2020 Group Insurance

Starting January 15, 2020 we will begin open enrollment for group insurance. All groups in need of insurance must fill out an application and submit payment by March 30, 2020 regardless of previous insurance status.

### PREVIOUS POLICIES DO NOT ROLL OVER

Pricing Guide and Application will be available online at [aaasacramento.org](http://aaasacramento.org) or at the  
**Central Office**

**9960 Business Park Dr. Ste #110**

**Rancho Cordova, CA 95827**

Questions: Call Robin T. Monday-Friday 9am-5pm: 916-454-1771

## Speakers Needed for Speaker Meetings and Special Events

If you would like to take advantage of a service opportunity and be on the CCFAA Speaker List please email Robin T. at [officeassistant@aaasacramento.org](mailto:officeassistant@aaasacramento.org) or sign-up online at [aaasacramento.org](http://aaasacramento.org)



### Information Needed

Name:

Address:

Phone Number:

Email:

Sobriety Date:

If willing to travel 100 miles+ or local meetings only