

# MINUTES DECEMBER 2020

## I. Opening – December 19, 2020

- A. Call to order at 3:00 pm  
 D. CCFAA Preamble read by – Al E.  
 G. Month Birthdays –
- B. Open with Serenity Prayer  
 E. 7<sup>th</sup> Tradition -
- C. 12 Traditions read by – Mary J.  
 F. Delegate Check-in/Group Announcements

## II. Preliminary Business:

- A. Delegate Check-in: Total Delegates = 53
- B. Quorum met – Yes

Group Name	Delegate	Last Attended
11th Step Meditation Meeting	Mary F.	11/21/2020
12th Tradition Big Book	Spencer P.	11/21/2020
A Way Out Men's Group	Paul G.	12/19/2020
AA Unity Group- Thursday	Joyce W.	12/19/2020
Amor Y Acclon	Rae D.	5/16/2020
Artists, Writers, Musicians of AA	Scott R.	10/17/2020
Attitude Adjustment of Davis	Dean V.	12/19/2020
Auburn Fellowship	Bob B.	7/18/2020
Babes In Recovery	Monavon M.	2/15/2020
BIPOC Service Committee	Kim W.	11/21/2020
By The Grace	Ruth C.	12/19/2020
Cameron Park Group	Tony J.	7/18/2020
Capital City Men's Group	Keven H.	12/19/2020
Cathedral Group	Nick O.	12/19/2020
Christian Valley 6:05	Frank K.	2/15/2020
Citrus Heights Group	Dennis Y.	12/19/2020
Colfax Fellowship	Evan C.	12/19/2020
Cordova Lunch Bunch	Brien O.	12/19/2020
Cordova Serenity Seekers	Bob	12/19/2020
Daily Attitude Adjustment-Fair Oaks	Russ H.	12/19/2020
Daily Direction AA Group	Gilda O.	11/21/2020
Davis Hope Group	Alexis M.	7/18/2020
Davis Young Peoples	Ryan M.	12/19/2020
Destiny Group	Catherine T.	8/15/2020
Downtown Young People's	Ashley C.	12/19/2020
Dry Dock	Kimberly C.	2/15/2020
East Yolo Fellowship	Shari P.	12/19/2020
Eldorado Hills Group	Tony J.	12/19/2020
Elk Grove Fellowship	Rick W.	12/19/2020
Esparto Fellowship	Rae D.	11/21/2020
Fair Oaks Beginners	Tamara J.	10/17/2020
Fair Oaks Village	Mike K.	12/19/2020
Fireside Book Study	Chris K.	9/19/2020
Folsom Big Book	Alex H.	12/19/2020
Folsom Saturday AM Group	Lise M.	12/19/2020
Folsom Way of Life	Carrie M.	12/19/2020
Folsom Wednesday Night Group	Amy T.	12/19/2020
Freedom Group	Jennifer M.	12/19/2020
Girls Night Out	Annie T.	12/19/2020
Greenhaven Group	Eric L.	12/19/2020
Group One	Jason S.	12/19/2020
Group Three	Judy B.	12/19/2020
Happy Hour Group of AA	John A.	1/18/2020
Jaywalkers Group	George M.	2/15/2020
Lavender Heights Y.P.	Marisa	11/21/2020
Lunacy Commission	Dave M.	12/19/2020
Midtown Solutions	Nate S.	11/21/2020
MnnYPAA	Marci D.	12/19/2020

Group Name	Delegate	Last Attended
Mommies and Me (women)	Courbet A.	11/21/2020
Natomas Group	Gilbert C.	2/15/2020
Newcastle Big Book Group	Teague S.	12/19/2020
North Hall Group	Steve H.	12/19/2020
North Sacramento Group	Dominic C.	2/15/2020
Number One Offenders	Bill O.	4/18/2020
Oak Park Fellowship	Tiffany B.	12/19/2020
Oak Tree Fellowship	Matt E.	12/19/2020
Parking Lot Meeting	Dave S.	8/15/2020
Phoenix Fellowship	Shelby C.	6/20/2020
PLAYPAA	MaryJane P.	9/19/2020
Precisely How we have Recovered	Renee C.	12/19/2020
Primordial Ooze Men's Book Study	Robert F.	12/19/2020
Rio Linda Fellowship	Dayton B.	11/21/2020
Rocklin Racetrack	Kara R.	11/21/2020
Rocklin Fellowship	Kara R.	9/19/2020
Roseville Eastside	Matt B.	9/19/2020
Roseville Fifth Street Fellowship	Mary J.	12/19/2020
Roseville Tuesday Night Group	Dalene-Marie	11/21/2020
Round Table	Anthony P.	8/15/2020
SACYPAA	Al E.	12/19/2020
Saturday Morning Womens Reflections	Dorothy S	12/19/2020
Second Chance	Michael G.	7/18/2020
Serenity Book and Study Group	Loretta C.	12/19/2020
Sharing and Caring Group	Kathy J.	11/21/2020
Sixty Minute Solution	Mason G.	11/21/2020
Southport Serenity	Diana L.	12/19/2020
Sunset Happy Hour Women's Group	Nancy V.	12/19/2020
Sunset Saturday	Michele V.	12/19/2020
Tahoe Park Group	Ted M.	12/19/2020
The "Know" Good Group	Lara C.	1/18/2020
The Best is Yet to Come	Robert M.	12/19/2020
Three Legacies Group	Thomas R.	2/15/2020
Thursday Morning Book Study	Vickie H.	9/19/2020
Thursday Night Men's Group	David B.	12/19/2020
Traditional Group	Beth R.	12/19/2020
Tuesday Cordova KISS Group	Shella S.	7/18/2020
Tuesday Midtown	Juniper	10/17/2020
Tuesday Night Beginners	Dean B.	11/21/2020
What a Concept!	Holly J.	8/15/2020
What a Way to Start a Weekend	Valerie H.	12/19/2020
White Flag Men's Group	Garrett N.	12/19/2020
Wholesale Miracles	Katie	10/17/2020
Willing Women	Joyce M.	12/19/2020
Women for Women	Linda J.	12/19/2020
Woodland Group	Veronica R.	12/19/2020
Woodland Online Group	Gonzalo M.	12/19/2020
Woodland Traditional Group	Jeanne S.	10/17/2020
Young People of Color in AA	Nicole E.	12/19/2020

## C. Attending Elected Positions

Position	Name	Attendance
CCFAA Chair	John E.	Present
Assistant Chair	Pierre D.	Present
Treasurer	Pat Y.	Present
Recording Secretary	Jason S.	Present
TeleService Chair	Garrett N.	Present
By Laws & Procedures Chair	Paul G.	Present
PI/CPC Chair	Courbet A.	Absent
H&I Liaison	Paul G.	Present

Position	Name	Attendance
Special Events	Dennis Y.	Present
NCCAA Liaison	Catherine T.	Absent
B-Day/Faithful Fiver	Kathy J.	Absent
OOB Chair	Steve S.	Present
OOB Member	Mike K.	Present
OOB Member	Al E.	Present
OOB Member	Russ H.	Present
Picnic Chair	Vickie H.	Absent

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## D. New Delegates

Group Name	Delegate
Downtown Young People's	Ashley C.
Oak Park Fellowship	Cheryl H.
Saturday Morning Women's Re	Tracie D.
By the Grace	Joanne T.
Freedom Group	Jennifer M.

Group Name	Delegate
El Dorado Hills Group	Regina H.(alt)
Serinity Book and Step Study	Alane H.
East Yolo	Barabara E.
Traditional Group	Doug W. (alt)

## E. Visitors

Kim M. – District 24 Rep

## III. Approval of Minutes

Motion to Accept Minutes from October 2020 – Approved

## IV. Trusted Servant Reports

### ➤ CCFAA Chairperson's Report – John E.

I attended the OOC Meeting Tuesday evening, December 15, 2020. There were 8 of 8 members present so a quorum was determined and we had a couple of guests attending as well. I want to welcome all of the new officers and Chairs elected to the 2021 CCFAA and thank you for your service.

In our Old Business today, we will have another call out for the Bylaws and Operating Procedures Chair that was not elected at last month's vote. Please consider participating in this very important position which helps to keep our assembly on track with our goals. We will also be having the open discussion on the presentation of the new Bylaws that are under consideration. Hopefully the discussions will clarify everything that you need in order to bring the information back to your groups. Today's discussion will not entertain changes to the documents, that was the purpose of the last several months when we asked for comments and suggestions from the Delegates. All of the information and changes have now been assembled and is being presented for your inspection and discussion prior to the vote for acceptance, Yea or Nay, at January's meeting.

We are still trying to form an Ad Hoc committee for both the Webmaster position and for the By The Way monthly creation. Please direct any interest you may have to our office staff at [centraloffice@aasacramento.org](mailto:centraloffice@aasacramento.org) and you will be pointed in the right direction.

Our contributions are falling short of our budget, so please continue encouraging your group members to make those Venmo payments so that your Treasurers can make contributions according to your group conscious splits. Let's turn things around, we can be self-supporting by our own contributions, and let's fortify our Prudent Reserve account during 2021 and get it back to our Bylaws mandated four month reserve.

January 16th is the Winter Assembly being held virtually on Zoom and the number is **966-0998-1109** with the password: **CNIAWinter**. All members of AA are welcome, so check in if you can and see AA in action on a different front. More information is at [www.CNIA.org](http://www.CNIA.org)

I want to thank all of you for allowing me to serve as your Chair for 2020, and your faith in my service to re-elect me for 2021. I look forward to working with all of you through the new year.

### ➤ Assistant Chair/CNIA Liaison – Pierre D.

New Groups:

- **KISS – As Bill Sees It, Women's Group** - Grass Valley - currently meeting on Zoom: 882 309 913 PW: 71719. Tuesdays 10am, 1hr open women's
- **Women's Saturday 3pm** - Sacramento - meets on Zoom: 818 981 8890 PW: 123456. Saturdays 3pm, 1hr, closed women's
- **Keifer Men's Book Study** – 9242 Kiefer Blvd, Sac. Lutheran Church – Wednesday 6:30pm, 1 hr, open men's book study
- **Group None** – Sacramento – Zoom: 818 981 8890 PW: 123456 – Saturday thru Wed 7pm, 1 hr, open
- **Speak Easy** – 556 Second Street, Yuba City – Tues 6pm closed women's, Thus 6pm open, Fri 7pm open, Sat & Sun 9am open and 7pm open, all 1 hr meetings

The CNIA Area 07 Planning Meeting was moved to December 12th instead of December 19th because of the Western US/Canada Regional Forum. The Forum is being held today from 6:30 AM to 5:30 PM PST on Zoom. It is free for all members. This Forum provides the General Service Office (GSO) staff the opportunity to share their experience, strength and hope about the inner-workings of GSO and the current status of our fellowship.

The rescheduled Area Committee Meeting (ACM) on December 12th was held at 1 PM on Zoom. Typically this meeting is a combination Area Planning Meeting / Holiday Potluck. However, due to the COVID crisis, the Potluck was cancelled. The Meeting's agenda included confirming the dates for the 2021 Calendar and selecting the 2022 Assembly Host Districts. CNIA's next meeting will be the Virtual Winter Assembly scheduled from 9:30 AM to 8:00 PM on Saturday, January 16, 2021.

As this was my last CNIA meeting, I had the privilege of introducing our new Assistant Chair, Veronica R. as the new CCF Liaison. I'm confident that the Fellowship will be well served by Veronica as she assumes this responsibility in 2021.

Finally, allow me to express my thanks and gratitude to all of you for giving me the opportunity to be of service. I can only hope that, in some small way, I have satisfied your expectations.

### ➤ Office Operations Committee Chair Report – Steve R.

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- OOC meeting with all in attendance.
- Thanks to all those newly elected members your service is vital.
- A very special thanks to outgoing board members Al E., Paul G. and Mike K.. Issues presented over the last year and dealt with by these board members is inspiring and a true example of service.
- A special welcome to our incoming board members Mary J. and Eric L. We look forward in service to your contributions.
- Rae our outgoing office manager who has steadied and counseled our OOC Board, CCFAA and delegates, as well as uncounted individuals and groups. We wish you the best retirement and clear path on your new phase of life. 14 years of service has bound and directed us to broader areas of service through your commitment and compassion. We are grateful and blessed to have had you at the helm.
- We have a new Office Manager for 2021, Robin T. The utmost confidence in her to further our Central Office's commitment to serve. As the apple does not fall far from the tree, she has worked tirelessly with Rae to acquire solid footing for this task. We welcome you Robin in service.
- To all reading this I on behalf of the OOC, we wish a safe and blessed holiday for you and yours.
- One final note, as this is my last month in service as OOC Chair I am grateful for the experience to have had such dedicated and kind people to serve and be of service with. Thank You.

### ➤ Office Manager's Report – Rae W., Presented by John E.

- Thank you to the outgoing Trusted Servants and welcome to all new Trusted Servants.
- The State Compensation Insurance Fund has set forth new guidelines for employers regarding Covid-19. A written prevention plan is required and will be submitted.
- Thank you to the groups and members of the Fellowship for your contributions to the Central Office. Together we can continue to provide the services needed to the area and be a vital link to the suffering alcoholic.

My time as Central Office Manager comes to an end on December 31<sup>st</sup>. It is time for me to retire and move on to a new chapter in my book of life. It has been an exciting, challenging, frustrating, learning and loving time. I leave with a deep sense of gratitude for the time you have allowed me to serve. In these 12 years and nine months, my love for AA has grown deeper as I have experienced so much personal and spiritual growth.

I am grateful for all the love and support that has been so wonderfully expressed. I will see you in the rooms as we continue our journey to happy destiny. ~ And all is well.

### **Operational Items**

#### **Formation of the Technologies Committee with the following purpose:**

- **PURPOSE:** The Intergroup Tech Committee identifies, researches, recommends, and implements ways to use technology in A.A. service, mostly in support of our Central Office and other Intergroup service committees, but also to share with the wider A.A. community.

#### **Formation of the Ad hoc Newsletter Committee:**

- We have a policy statement for the committee editorial guidelines, responsibilities and content deadlines and submission requirements. The incoming manager will finalize the document and be ready to discuss with committee volunteer chairperson in January.

AAWS Literature Specials December 1, 2020 to January 31, 2021

- AAWS has announced and is running a special for each copy of *Our Great Responsibility* (B-70) purchased, receive a free copy of *Alcoholics Anonymous* 1<sup>st</sup> edition facsimile (B-0)
- Spend a minimum of \$100 or more and receive 15% overall discount. This discount is applied on top of the quantity discounts. That yields 15% off in addition to the quantity discount. This discount is offered to anyone who shops at AAWS bookstore and spends \$100 or more.
- AAWS is taking pre-orders for *A Visual History of Alcoholics Anonymous: An Archival Journey*. Preorder offers \$1 off the list price of \$12. The scheduled release date is 02-14-2021.

While we have received the additional discount for our book orders in December, we have not changed our sales price. We don't have the funds to participate in the free order, but we can make the sales flyer for preorder available to the fellowship so purchase can be made directly at the AAWS webstore.

Communications with GSO/AAWS/Grapevine

The ICOAA Seminar provided an opportunity for discussion on communications between NY and the local intergroup offices. The extent of the discussion is detailed in the Winter- 2020 issue of BOX 459. (I forwarded the link to the OOC and a download is available at AA.org.)

A Communication Committee of four central office managers meets with representatives from NY on a quarterly basis to share concerns and questions about literature pricing, shipments and other topics of interest.

As a result, AAWS has been giving advanced information on sales and price changes to aid the offices in inventory planning.

The central offices have requested mixed volume discounts and AAWS is considering offering the opportunity to combine titles to achieve volume discounts –More to come on that request.

### ➤ Webmaster Report – Pete B.

#### **New Business:**

- We have a new Webmaster = Teague S. He and I will transition over the next several months.

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- CCFAA Google Analytics Error - My apologies. I incorrectly disabled a Word Press plugin impacting our Google Analytics Data collection from 11/25/20 thru 12/6/20. This (lack of analytics data) represents a 19% decrease (6 days divided by 31 days) in data collection. This only impacted data analytics.

- Office Manager creation of CCF Tech Committee - Updates in 2021

**Old Business:**

- Continue to insure CCF Website has updated Meeting info

➤ **Treasurer's Report – Pat Y.**

**Financial Statement Commentary & Analysis**

- Sales of AAWS literature, in house publications, and medallions are budgeted for the month of November to be \$11,708, the actual sales of these items was \$4,427. 37.8% of Budget. Year to date is 45.7% of budget.
- Group contributions were budgeted at \$10,000. The actual contributions were \$9,670. \$330 below budget for the month of November 2020. Year to date is 87.5% of Budget.
- Other sources of revenue - Birthday contributions, Office services revenue and faithful fivers were budgeted at \$2,050 and the actual was \$2,640 - a positive 128.7% of budget.
- November operating expenses were \$15,753 and below budget guideline by 5.9%.
- November 2020 Net Loss is \$3,276 and the Year to date Net Loss is \$21,292.

**CASH ACCOUNT BALANCES Per Bank Statement**

NAME OF ACCOUNT	BALANCE November 1, 2020	November ADDITIONS/ DEPOSITS	November CHECKS/ CHARGES	BALANCE November 30, 2020
SAVINGS ACCOUNT (1)	\$35,767.98	\$0.88	\$0.00	\$35,768.86
CHECKING ACCOUNT (2)	\$16,753.37	\$17,380.44	\$20,145.81	\$14,438.00
<b>TOTAL</b>	<b>\$52,521.35</b>	<b>\$17,381.32</b>	<b>\$20,145.81</b>	<b>\$50,206.86</b>

**(1) Savings Account contains the Prudent Reserve Funds**

Currently, CCFA has 2.24 months in our Savings Account

**(2) Checking Account is the Operating Account (General Fund)**

The Operating account should have one month of operating expenses which is \$16,740. As of November 30 there is a shortage of \$2,302.

Per Operating Procedures Paragraph 8.7.4 *One month's expenses should be maintained in the operations checkbook.*

One month's expenses are deemed to be \$16,700.

As of December 15, 2020 the operations checkbook had a bank balance of \$10,575 and it was approved by the OOC to transfer \$6,000 from the Prudent Reserve (Savings Account) to the Operating Account for payment of expenses needed to operate CCF.

**In Summary..... Your continued support is most appreciated.**

➤ **Teleservice Chairperson's Report – Garrett N.**

Website: <http://aasacramento.org/service-opportunities/teleservice/>

Shift Calls November (as of 12/18/2020)		
Teleservice	Nov-20	YTD
<b>12 Step</b>	<b>36</b>	<b>489</b>
<b>Meeting/Info</b>	<b>142</b>	<b>2,108</b>
<b>Totals</b>	<b>178</b>	<b>2,597</b>

**New Business:**

- We are in need of Bi Lingual Teleservice Volunteers
- All shifts are currently filled.
- New Chair to take over in 2021. Co-Chair transition has been delayed due to technical difficulties. Welcome and best wishes for 2021!

**Old Business:**

- We are now receiving calls for the Western Slope District 22 and are currently working to build a 12th step list to better support the El Dorado County area.
- We are working to help callers get on the CCF website to find Zoom meetings; emphasizing the importance of 12th step calls for newcomers right now. We need a list of people comfortable using Zoom who can help callers (Zoom support line).
- Always in need dedicated volunteers to provide 12 Step Work
- Continuing to work with Special Needs (take a meeting to Home and Hospital) to increase volunteer base

**Next CCFAA Holiday Closure. Teleservice will cover these days :**

On-going daytime shift coverage

**Regular Business:**

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Current Teleservice Potential Volunteer Count	= 85
Current Teleservice Volunteer Count	= 51
Break out (40) Shift + (7) Shift Coord + (1) Orientation + (1) Co Chair + (1) Chair + (1) 12 Step Coordinator + (1) Special Needs Coordinator	
Current Teleservice Substitute Count	= 82
Current Teleservice 12 Step Count	= 134
<b>Volunteer Position #</b>	<b>= 352</b>

**We send updates bi-weekly on Sunday:** These bi-weekly updates include Updated Teleservice (TS) Flyer, Shift, Sub and 12 Step Lists. CCFAA Teleservice Web page is updated with open shifts.

**Weekly Meetings with Chair + Co Chair as check in and review**

**Monthly Meetings with Chair, Co-Chair, 12th Step Coordinator & Orientation Coordinator**

### ➤ **By Laws & Procedures Chairperson's Report – Paul G.**

The BLOPS committee has presented a draft of the proposed bylaws to the delegate body. This process should have allowed ample time for each CCFAA delegate to review the proposed By-Laws with their group and suggest changes. We have published the whole document online in the By The Way. Mailed out copies of the By The Way that have a link to the document at the AASacramento.org website. In addition, folks that contacted the CCFAA central office asking for a physical copy had it mailed to them. I even offered to jump on ZOOM with a group if they wish to ask questions about the document

We are now ready to have a group discussion at this delegate meeting. Please keep in mind that we are discussing the merits of the document as presented today. . The discussion is limited to support acceptance of or reject the document as written. The vote on the motion to accept or reject the document will be at the January delegates meeting. If approved the document will become the CCFAA Bylaws. If not approved it will go back to the BLOPS committee for revision. Please keep in mind if approved the next appropriate step in this process would be a revision of the Operating Procedures to come into compliance with the bylaws.

### ➤ **PI/CPC Chair – Courbet A.**

Nothing to report

### ➤ **Birthday Club/Faithful Fivers – Kathy J. - Absent**

No Report

### ➤ **Special Events Chair – Dennis Y.**

Nothing new to report

### ➤ **Picnic Chairperson's Report – Vickie H., Presented by John E.**

I am sorry I am unable to attend this last CCFAA meeting of 2020. I am grateful for having had the opportunity to participate with all of you. It was a pleasure to bear witness to the concept of "principles before personalities", in presentation, discussion and eventual outcomes on the especially challenging and unprecedented decisions that were before CCFAA this year.

Even though we were not able to hold AA's annual picnic I can assure you that I took responsibility for safeguarding the information that was passed down to me. I stand ready to share that with the incoming Picnic Chair.

~Thank you letting me be of service – even if only to a limited degree.

## **V. Reports – Special Committees, Delegates, Liaisons & Invited Guests**

### ➤ **Hospitals & Institutions – Paul G.**

Meetings are being taken to three locations. Sierra Vista, is need of a contact chair for 5<sup>th</sup> Thursday – call Roger 916-271-3019. Diamond House Detox. Sac County Main Jail – Men's side only, Women's side after the new year.

### ➤ **NCCAA Liaison – Catherine T. - Absent**

No Report

## **VI. Old Business**

- Election of BLOPS Chairperson for 2021.
- Discussion on Acceptance of new draft of Bylaws for January vote by delegates.

## **VII. New Business**

- New Zoom ID for Monthly Delegates Meeting starting on January 16, 2021.  
**Meeting ID: 929 9218 9084 Passcode: 912051**

## **VIII. Closing**

The next meeting will start at 3:00pm and will be held on Zoom, Meeting ID: 929 9218 9084 – Passcode: 912051 on Saturday January 16<sup>th</sup>, 2021. The meeting closed at 4:34pm with the "I am Responsible" Declaration.  
Respectfully submitted by Jason S., CCFAA Recording Secretary