

March 2021 Minutes

I. Opening – March 20, 2021

- A. Call to order at 3:00 pm
 B. Open with Serenity Prayer
 C. 12 Traditions read by
 D. CFAA Preamble read by – Renee C.
 E. 7th Tradition – Peter R.
 F. Delegate Check-in/Group Announcements
 G. Month Birthdays – 97 years

II. Preliminary Business:

A. Delegate Check-in: Total Delegates = 55

B. Quorum met – Yes

Group Name	Delegate	Last Attended
11th Step Meditation Meeting	Mary F.	3/20/2021
12th Tradition Big Book	Spencer P.	3/20/2021
A Way Out Men's Group	Paul G.	3/20/2021
AA Unity Group- Thursday	Betty K.	3/20/2021
Artists, Writers, Musicians of AA	Scott R.	10/17/2020
Attitude Adjustment of Davis	Dean V.	3/20/2021
Auburn Fellowship	Cale T.	3/20/2021
Babes In Recovery	Donean L.	3/20/2021
BIPOC Service Committee	Emiliano L.	3/20/2021
By The Grace	Joanne T.	3/20/2021
Cameron Park Group	Tony J.	7/18/2020
Capital City Men's Group	David P.	3/20/2021
Cathedral Group	Nick O.	2/20/2021
Citrus Heights Group	Steve R.	3/20/2021
Colfax Fellowship	Evan C.	3/20/2021
Cordova Lunch Bunch	Brien O.	12/19/2020
Cordova Serenity Seekers	Bob H.	3/20/2021
Daily Attitude Adjustment-Fair Oaks	Russ H.	1/16/2021
Daily Direction AA Group	Gilda O.	3/20/2021
Davis Young Peoples	Ryan M.	3/20/2021
Dead Dog Discussion Meeting	Pat S.	10/17/2020
Destiny Group	Shari P.	3/20/2021
Downtown Young People's	Ashley C.	1/16/2021
East Yolo Fellowship	Barbara E.	3/20/2021
Eldorado Hills Group	Tony J.	3/20/2021
Elk Grove Fellowship	Rick W.	3/20/2021
Esparto Fellowship	Rae D.	3/20/2021
Fair Oaks Beginners	Tamara J.	10/17/2020
Fair Oaks Village	Mike K.	3/20/2021
Fireside Book Study	Chris K.	9/19/2020
Folsom Big Book	Alex H.	1/16/2021
Folsom Saturday AM Group	Carla H.	1/16/2021
Folsom Way of Life	Carrie M.	3/20/2021
Folsom Wednesday Night Group	Amy T.	3/20/2021
Freedom Group	Jennifer M.	3/20/2021
Gibbons Morning Meeting	Pete A.	2/20/2021
Girls Night Out	Annie T.	3/20/2021
Greenhaven Group	Pamela L.	3/20/2021
Group One	Jason S.	3/20/2021
Group None	Peter R.	3/20/2021
Group Three	Judy B.	3/20/2021
Into Action	Ron	3/20/2021
Kiefer Men's Book Study	Mario G.	12/19/2020
Kies, As Bill Sees It, Womens Group	Garnet H.	3/20/2021
Lavender Heights Y.P.	Armando R.	2/20/2021
Lunacy Commission	Dave M.	12/19/2020
Midtown Solutions	Courbet A.	3/20/2021
MnnYPAA	Armando R.	1/16/2021
Mommies and Me	Courbet A.	
Newcastle Big Book Group	Teague S.	3/20/2021
North Hall Group	Tom M.	3/20/2021

Group Name	Delegate	Last Attended
Number One Offenders	Katie R	3/20/2021
Oak Park Fellowship	Tiffany B.	2/20/2021
Oak Tree Fellowship	Terry H.	3/20/2021
Phoenix Fellowship	Sheily C.	6/20/2020
PLAYPAA	MaryJane P.	9/19/2020
Precisely How we have Recovered	Adriane C.	2/20/2021
Primary Purpose 2020	Alice A.	12/19/2021
Primordial Ooze Men's Book Study	Robert F.	3/20/2021
Rescue Men's Stag	Tom A.	1/16/2021
Rio Linda Fellowship	Wendy J.	3/20/2021
Rocklin Fellowship	Dawn C.	3/20/2021
Rocklin Racetrack	Daniel	10/17/2021
Roseville Eastside	Matt B.	1/16/2021
Roseville Fifth Street Fellowship	Mary J.	3/20/2021
Roseville Tuesday Night Group	Steve B.	1/16/2021
Round Table	Anthony P.	8/15/2020
SACYPAA	Al E.	2/20/2021
Sacramento Stoppers	Chyrell E.	2/20/2021
Saturday Morning Womens Reflections	Tracie D.	3/20/2021
Second Chance	Michael G.	7/18/2020
Serenity Book and Study Group	Alane H.	3/20/2021
Sharing and Caring Group	Hannah P.	3/20/2021
Sisters In Sobriety Orangvale	Kathy J.	3/20/2021
Sixty Minute Solution	Briana M.	2/20/2021
Southport Serenity	Diana L.	3/20/2021
Speak Easy	Troy H.	1/16/2021
Sunset Happy Hour Women's Group	Nancy V.	3/20/2021
Sunset Saturday	Michele V.	1/16/2021
Tahoe Park Group	Ted M.	3/20/2021
The Best is Yet to Come	Jim W.	3/20/2021
The How and the Why of It Men's Group	David S.	1/16/2021
The Get Down	Kyle C.	2/20/2021
Thursday Morning Book Study	Vickie H.	9/19/2020
Thursday Night Men's Group	David B.	2/20/2021
Traditional Group	Wendy J.	3/20/2021
Triangle Group	Kevin H.	2/20/2021
Tuesday Cordova KISS Group	Shella S.	3/20/2021
Tuesday Midtown	Juniper	10/17/2020
Tuesday Night Beginners	Dean B.	1/16/2021
We Care	Michelle V.	1/16/2021
What a Concept!	Holly J.	8/15/2020
What a Way to Start a Weekend	Valery P.	2/20/2021
White Flag Men's Group	Brian B.	3/20/2021
Wholesale Miracles	Katie	10/17/2020
Willing Women	Joyce M.	3/20/2021
Women for Women	Linda J.	3/20/2021
Women's Saturday 3pm	Sarah W.	12/19/2021
Woodland Group	Jeanne S.	2/20/2021
Woodland Online Group	Gonzalo M.	3/20/2021
Woodland Traditional Group	Jeanne S.	10/17/2020
Young People of Color In AA	Nicole E.	3/20/2021

C. Attending Elected Positions

Position	Name	Attendance
Delegate Chair	John E.	Present
Assistant Chair/Area Liaison	Veronica R.	Present
Treasurer	Pat Y.	Present
Recording Secretary	Jason S.	Present
Board Chair	Eric L.	Present
Director At Large	Russ H.	Present
Director At Large	Steve R.	Present
Director At Large	Mary J.	Present
Teleservice Chair	Evan C.	Present

Position	Name	Attendance
BLOPS Chair	Mike K.	Present
Birthday/Faithful Fiver Chair	Kimberly W.	Present
PICPC Chair	Courbet A.	Present
Picnic Chair	Dalene-Marie	Absent
Special Events Chair	Robert F.	Present
NCCAA Delegate Liaison	Catherine T.	Absent
H & I Liaison	Paul G.	Present
Office Manager	Robin T	Present
WebMaster	Teague S.	Present

D. New Delegates

Group Name	Delegate
Babes in Recovery	Donean L.

E. Visitors

Kim M. – District 24, Rae D. – District 17

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III. Approval of Minutes

Motion to Accept Minutes from February 2021 - Approved

IV. Trusted Servant Reports

➤ Delegate Chair's Report – John E.

I attended the OOC Meeting Tuesday evening, March 16, 2021. There were 8 of 8 members present so a quorum was determined. Our Office Manager has been busy, it's tax time again; our Treasurer has more good news, but let us not rest on our laurels, keep sending in your group contributions; our Bylaws and Ops chair is working hard and in accordance with our new Bylaws, the OOC meeting title has now officially been changed to the CCFAA Board of Directors meeting attended by the Delegates At Large. So progress is being made!

PRAASA was held on the weekend of March 5-7, and I had the pleasure and the privilege to attend the first ever virtual PRAASA with Alanon participation. Over 1200 people attended from the western states, Hawaii and some participants from Japan. There were 12 panels over the weekend, and on Friday and Saturday evenings breakout rooms were held on 31 different topics. I attended the Central Offices group where we discussed Covid regulation enforcement, Intergroups giving contributions to GSO, and the PPP loans where I discovered there were several Intergroups that did accept the loan, some paid it back, and some got the loan forgiveness. In the Panels that were held, I felt that every one of the Panelists did a great job of researching and presenting their topics. Many of these topics are things that are going to be debated and voted on at the April Conference Meeting, including methods of electing leaders, Big Book changes, 12x12 changes, Grapevine pamphlets and literature, and there was also a panel on the pros of why groups should list themselves with GSO. Saturday included a PRAASA business meeting, which was conducted and seemed a lot like any given business meeting including our CCFAA business meeting right here.

Attending PRAASA was a wonderful experience and has contributed to my personal Spiritual growth through Service, and I encourage all of you to attend any of these conferences that you can including the April 10-11 Pre-Conference meeting. How AA Works in our groups is a beautiful thing, and HOW AA Works at a regional and national level is inspiring and nourishing to individual Spiritual growth. You all have made tremendous strides on your own Spiritual paths by becoming Delegates for your groups in the CCFAA, and I encourage you to share your experiences with your group members and encourage them to expand their Service opportunities into new ways that sustain our Common Welfare. Help the AA message to reach the world and 'Pass It On'.

➤ Assistant Chair/CNIA Liaison's Report – Veronica R.

New Groups:

- Sunriver Park Meeting – Rancho Cordova – 11120 Moose River Ct. (outdoor park meeting), Fridays, 11:30 am, Open, 1 hour.
- Saturday at the Park – El Dorado Hills – Peter Bertelsen Park, 831 Redwood Lane, Saturdays, 7:30 am, Open, 1 hour.
- New Light Fellowship —Cameron Park — 3025 Alhambra Drive, Suite 255, Mon – Sun 12:00 noon and 6:30 pm, Open, 1 hour.
- Primary Purpose Group — Nevada City — 175 Ridge Road (Sierra Presbyterian Church), Book Study, Thursday, Open, 7:00-8:15 pm.
- We Do Recover – Carmichael – Zoom Meeting ID: 593 203 5216 Password: 067877, Wednesday, 5:00 pm, Open, 1 Hour

PRAASA (Pacific Region of Alcoholics Anonymous Service Assembly) was held on Zoom on March 5-7. I attended Friday evening and most of Saturday. It was exciting to hear the perspectives and experience of so many fellow alcoholics from all over the Western Region, particularly how other groups and areas are handling these times of change. And it was great to be reminded that we are part of a much bigger fellowship than we see every day.

Pre-Conference Assembly – April 10th – 11th. Zoom ID: 971-441-14585; Passcode: PreConfer

This is our opportunity to inform and advise our Delegate on your group's conscience regarding the agenda items that will be discussed at the 71st General Service Conference.

Other Upcoming CNIA 2021 Events:

- General Service Conference – April 18-24 (Virtual)
- Post-Conference Assembly – May 15-16 (Zoom)

For more events, visit the CNIA website <https://cnia.org/> or ask me.

- By The Way Committee is looking for volunteers to help create our monthly newsletter. If you are interested in being part of this committee please email thebtw@aaasacramento.org for more information.

➤ Board Chair's Report – Eric L.

The first thing you'll notice is the OOC, Office Operating Committee, has been renamed the CCFAA Board of Directors, in accordance with the updated Bylaws that were approved in Dec 2020.

We met on 3/16/21 with full attendance. Our office manager, Robin T, provided her report and operational status, including update of new signage for our office, copier lease proposals, and status of office assistant hiring. Treasurer Pat Y presented her very optimistic financial report, and proposed depositing money to replenish our Prudent Reserve.

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If you didn't know, we have relied on our Prudent Reserve for expenses in the past, and we're in the process of getting it back to the goal that has been established, similar to the Prudent Reserve that groups create. BLOPS committee chair Mike K reported on the reconciliation of the Bylaws and the 2019 Operational Procedures. We discussed possible picnic plans for this summer in case we're notified that gatherings are safe to have in August or September.

We continue to look at creating and enhancing services that we can provide to you and the local fellowship to serve your groups effectively. We are reviewing our own practices, especially during this time, to keep you and us safe, and observing "best practice" health protocols. Your cooperation with this and your willingness to comply with our safety practices are appreciated, and we, just like you, can't wait until we're notified that face to face time is safe again!

For you, our delegates, the role of the Board of Directors is to support our office staff on the business and immediate financial issues of the business office so that you can continue to get the resources that you want and need from the office in the form of AA approved literature, meeting schedules, newsletters, telephone resources, website access and content, and keeping the lights on so that your recovery and the recovery of others is furthered. If there are any concerns or wishes that you have of our business office, please never hesitate to contact me or anyone else on the Board listed below, and we'll get the issue or concern addressed for you.

➤ Business Office Manager's Report – Robin T.

1. Office Closure – In accordance with the Governor's Covid-19 guidelines. The Business Office is open for curbside pick-up only Monday thru Friday 9am-2pm
2. The procedure to continue operations is to have:
 - Hotline answered 24/7 by Teleservice until further notice
 - Business Office business line forwarded to Teledesk volunteers Monday thru Friday 9am-5pm
 - Online store remains open for shipping orders or to schedule appointment for pick up. The office is open for curbside pick-up only. All surfaces are disinfected daily and social distancing is practiced during pickups.
 - We have maintained the mailing of our newsletter and when possible, our event flyers.
3. We are trying to maintain all of our essential functions, while maintaining social distancing, disinfecting surfaces and keeping out any foot traffic.
4. We are using the website to communicate all operational changes during these challenging times.
5. Management is in the Business office working on essential items Monday thru Friday 9am-2pm and then is available and working from home till 5pm
6. Collection of office mail is continuing and all payments are processed.
7. If you need materials, please order through our online store at aasacramento.org/store/, pay online, and whenever possible choose shipping.
8. We can receive online payments and donations through our website at aasacramento.org. You can donate via Venmo @CCFAA
9. Thank you for your unwavering support, patience, and dedication as we find ways to continue our services in a safe and responsible manner.
10. New Arrival at the Business Office Book Store! A Visual History of Alcoholics Anonymous. We have a limited supply so get your orders in fast. Selling for \$12.00 +tax
Visit store at: <https://aasacramento.org/store/page/3/>
11. Effective April 1st, 2021 the new sales tax rate for our location will increase from 8.25% to 8.75%.

➤ Webmaster's Report – Teague S.

Summary: Since 7/1/18 aasacramento.org has been stable with database and hosting on Linode.

CCFAA Website Monthly Report for February, 2021

New Business:

- Teague and Pete continue troubleshooting page editor. Recent update to WordPress 5.7 was allowed to run, but did not have any impact on this issue.

Old Business:

- CCFAA Website (auto) accepted a WordPress Update from 5.6.0 to 5.6.1 on 2/2/21. This broke (only) our ability to edit pages. Teague and Pete have a workaround and continue troubleshooting the resolution.
- Weekly Wed. Meeting - Webmaster (Teague) transition from Pete over the next several months.
- Continue to insure CCF Website 12 Step meeting List Backups 2x weekly
- Open Web Priorities:
 - 1) Backup/Restore on Test Site
 - 2) Backup/Restore on Prod Site
 - 3) Proper Site Defense
 - 4) Reskin Site

• CCF Tech Committee Updates in Q1 2021

The Intergroup Tech Committee identifies, researches, recommends, and implements ways to use technology in A.A. service, mostly in support of our Central Office and other Intergroup service committees, but also to share with the wider A.A. community.

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➤ Treasurer's Report – Pat Y.

Financial Statement Commentary & Analysis

- Sales of AAWS literature, in house publications, and medallions are budgeted for the month of February to be \$9,125, the actual sales of these items was \$5,256. 57.6% of Budget.
- Group contributions were budgeted at \$10,000. The actual contributions were \$9,187. \$813 below budget for the month of February 2021.
- Other sources of revenue - Birthday contributions, Office services revenue and faithful fivers were budgeted at \$2,635 and the actual was \$4,346 – 65% above budget.
- February operating expenses were \$11,918 and below budget guideline by \$1,953.
- February 2021 Net Income is \$2,670. While there is a positive net income for February 2021, the gross income for February 2021 is 6.2% lower than February 2020. A gain was recognized for February 2021 because the expenses were reduced in February 2021.

CASH ACCOUNT BALANCES Per Bank Statement

NAME OF ACCOUNT	BALANCE February 1, 2021	February ADDITIONS/ DEPOSITS	February Transfers	February CHECKS/ CHARGES	BALANCE February 28, 2021
SAVINGS ACCOUNT (1)	\$29,770.47	\$0.71	\$5,000.00	\$0.00	\$34,771.18
CHECKING ACCOUNT (2)	\$25,112.26	\$19,142.44	-\$5,000.00	\$12,736.31	\$26,518.39
TOTAL	\$54,882.73	\$19,143.15	\$0.00	\$12,736.31	\$61,289.57

(1) Savings Account contains the Prudent Reserve Funds

Currently, CCFA has 2.50 months Prudent Reserve in our Savings Account

(2) Checking Account is the Operating Account (General Fund)

The Operating account should have one month of operating expenses which is \$13,871. As of February 28 there is an average of \$12,647.

As of March 16th, 2021 the operations checkbook had a bank balance of \$22,542.

We are requesting required delegate approval to transfer funds \$8,000 back to the Prudent Reserve (Savings Account). If this transfer is approved, there will be 3.08 months of Prudent Reserve (Savings).

In Summary..... Your continued support is most appreciated.

➤ Teleservice Chair's Report – Evan C.

Website: <http://aasacramento.org/service-opportunities/teleservice/>

Shift Calls January (as of 3/18/21)		
Teleservice	Feb-21	YTD
12 Step	71	138
Meeting/Info	306	682
Totals	377	820

New Business:

- Upcoming Teleservice Workshop on Zoom, April 25th 2 - 3:30 pm. Zoom details will be available next month. Meeting ID: 945 2522 2486 / Passcode: 563740
- We are in need of Bi Lingual Teleservice Volunteers
 - All shifts are currently filled.

Old Business:

- We are working to help callers get on the CCF website to find Zoom meetings; emphasizing the importance of 12th step calls for newcomers right now. We need a list of people comfortable using Zoom who can help callers (Zoom support line).
- Always in need dedicated volunteers to provide 12 Step Work
- Continuing to work with Special Needs (take a meeting to Home and Hospital) to increase volunteer base
- The positions of 12-Step Coordinator and Teleservice Co-Chair have been filled

Next CCFAA Holiday Closure. Teleservice will cover these days:

On-going daytime shift coverage

Regular Business:

Current Teleservice Potential Volunteer Count	= 65
Current Teleservice Volunteer Count	= 50
Break out (40) Shift + (7) Shift Coord + (1) Orientation + (1) Co Chair + (1) Chair + (1) 12 Step Coordinator + (1) Special Needs Coordinator	
Current Teleservice Substitute Count	= 82
Current Teleservice 12 Step Count	= 133
Volunteer Position #	= 330

We send updates bi-weekly on Sunday: These bi-weekly updates include Updated Teleservice (TS) Flyer, Shift, Sub and 12 Step Lists. CCFAA Teleservice Web page is updated with open shifts.

Weekly Meetings with Chair + Co Chair as check in and review

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Monthly Meetings with Chair, Co-Chair, 12th Step Coordinator & Orientation Coordinator

➤ **By Laws & Procedures Chair's Report – Mike K.**

The BLOP Committee has begun cross-checking the CCFAA current Operating Procedures with the newly approved CCFAA By-laws, making any and all changes necessary. When this is completed, The Committee will submit the revised Operating Procedures to the CCFAA Board of Directors for approval, and then to the CCFAA Delegate for approval!

➤ **PI/CPC Chair's – Courbet A.**

- The Public Information and Cooperation with Professional Community information can be found in WSO Workbooks M-27 and M-41.
- The Public Information Workbook suggests to place literature in every:
1. High School 2. College 3. Police Station 4. Library 5. Hospital.
- There was a literature request from Mercy Hospital Folsom, and 10 Big Books, Trifolds, and Grapevines were donated.
- There were two new members at the monthly PICPC meeting. One new member will take literature to Woodland.
- **You Can Help!** Literature can be purchased at Central Office and donated for PICPC.
- The PICPC Committee meets the First Thursday of every month at:
Café Dantorels at 6:30 pm
2700 24th Street Sacramento, 958818
All Are Welcome
- Kathy J. made a suggestion that the PICPC Committee consider meeting on Zoom instead of in person. Courbet A. agreed to work with Jason from business office to set up a monthly Zoom Meeting and will report back about it next month.

➤ **Birthday Club/Faithful Fivers Chair's Report – Kimberly W.**

- Thank you to all of our trusted servants for your continued service.
- Thank you to everyone for your continued patience as I continue to learn about this service position.
- Today I would like to share about Faithful Fivers and The Birthday Club.

Faithful Fivers is a way for you, the individual, to help CCFAA continue to be self-supporting through a monthly contribution. How does your contribution assist CCFAA? Your monthly contributions assist CCFAA in carrying the message 24/7 by way of live telephone support, meeting information and the most up to date AA information for our district, area, and General Service office. One of the unique things CCFAA does for this district is provide the monthly By The Way newsletter. I used this newsletter to learn about marathon meetings in the first year of my sobriety and it was truly a lifesaver. I'll share more about the By The Way newsletter a little later. This newsletter also shows the 7th tradition contributions that are made by groups in our area, for me that is yet another way AA has shown me how to practice accountability.

Next I'd like to extend an invitation to you to join the birthday club. What is the birthday club you ask? The Birthday Club is a personalized way you can celebrate your recovery, the sobriety of a loved one and/or the sobriety of a fellow that has passed on or who is still with us. A donation of one dollar per year of sobriety is all it takes.

If you're interested in joining the faithful fiver for \$5 a month, subscribing to a one year subscription of the By The Way for \$12, joining the birthday club or all three please contact me in the chat.

Lastly, I'd love to share this information at your home group. If you feel this is something you feel your fellows would be interested in, please let me know so I can plan on attending and share these wonderful ways of practicing the 7th tradition.

- It is a privilege to serve as your Birthday and Faithful Fiver chair.

➤ **Special Events Chair's Report – Robert F.**

St Marks is currently not open. I would like to move towards creating a summer series of speaker meetings on Zoom. I am looking for specific suggestions how to generate some funds. If you are interested in being of service please email ccfspecialevents@aasacramento.org

➤ **Picnic Chair's Report – Dalene-Marie P. - Absent**

No Report

V. Reports – Special Committees, Delegates, Liaisons & Invited Guests

➤ **Hospitals & Institutions Liaison's Report – Paul G.**

Locations are starting to open, Sierra Vista, Diamond House, St Johns, Mather, Walter House, and RCCC. We are in need of people to help take meetings. Please review H & I Facility Coordinator list for whom to contact <https://drive.google.com/file/d/1SYHG9jDR72KUeb7tMflAeoEPD3vezPOU/view>

➤ **NCCAA Delegate Liaison's Report – Catherine T. - Absent**

No Report

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VI. Old Business

- As voted on last month our Office sign will read “ *Central California Fellowship*” in Monotype Corsiva font

VII. New Business

- Motion to Transfer money to Prudent Reserve Account – Result - Approved – Yes/ 41 votes, No/ 3 Votes, Abstain/6 Votes
- Motion to transfer \$5,000.00 or \$8,000 – Result - \$5000 – \$5000/ 26 votes, \$8000/ 14 votes, Abstain/ 6 votes
- Unanimous Election of Betty K. to fill vacated Picnic Chair Position. Thank you Betty for your service.

VIII. Closing

The next meeting will start at 3:00pm and will be held on Zoom, Meeting ID: 929 9218 9084 – Passcode: 912051 on Saturday April 17th, 2021. The meeting closed at 5:01pm with the “I am Responsible” Declaration.
Respectfully submitted by Jason S., CCFAA Recording Secretary