

June 2021 Delegate Minutes

I. Opening – June 19, 2021

- A. Call to order at 3:00 pm
 B. Open with Serenity Prayer
 C. 12 Traditions read by – Judy B.
 D. CFAA Preamble read by – Jason S.
 E. 7th Tradition -
 F. Delegate Check-in/Group Announcements
 G. Month Birthdays – 81 years

II. Preliminary Business:

- A. Delegate Check-in: Total Delegates = 44
 B. Quorum met – Yes

| Group Name | Delegate | Last Attended |
|-------------------------------------|--------------|---------------|
| 11th Step Meditation Meeting | Mary F. | 5/15/2021 |
| 12th Tradition Big Book | Ricky C | 5/15/2021 |
| A Way Out Men's Group | Paul G. | 6/19/2021 |
| AA Unity Group- Thursday | Betty K. | 5/15/2021 |
| Artists, Writers, Musicians of AA | Scott R. | 10/17/2020 |
| Attitude Adjustment of Davis | Dean V. | 6/19/2021 |
| Auburn Fellowship | Cale T. | 6/19/2021 |
| Babes in Recovery | Donean L. | 6/19/2021 |
| BIPOC Service Committee | Emiliano L. | 4/17/2021 |
| By The Grace | Joanne T. | 6/19/2021 |
| Cameron Park Group | Tony J. | 6/19/2021 |
| Capital City Men's Group | David P. | 6/19/2021 |
| Cathedral Group | Nick O. | 6/19/2021 |
| Citrus Heights Group | Steve R. | 6/19/2021 |
| Coffax Fellowship | Evan C. | 4/17/2021 |
| Cordova Lunch Bunch | Brien O. | 12/19/2020 |
| Cordova Serenity Seekers | Bob H. | 6/19/2021 |
| Daily Attitude Adjustment-Fair Oaks | Ellen G. | 6/19/2021 |
| Daily Direction AA Group | Gilda O. | 6/19/2021 |
| Davis Young Peoples | Ryan M. | 6/19/2021 |
| Dead Dog Discussion Meeting | Pat S. | 10/17/2020 |
| Destiny Group | Shari P. | 6/19/2021 |
| Downtown Young People's | Ashley C. | 1/16/2021 |
| East Yolo Fellowship | Barbara E. | 6/19/2021 |
| Eldorado Hills Group | Tony J. | 6/19/2021 |
| Elk Grove Fellowship | Rick W. | 6/19/2021 |
| Esparto Fellowship | Rae D. | 6/19/2021 |
| Fair Oaks Beginners | Tamara J. | 10/17/2020 |
| Fair Oaks Village | Mike K. | 6/19/2021 |
| Fireside Book Study | Chris K. | 9/19/2020 |
| Folsom Big Book | Nicole F. | 6/19/2021 |
| Folsom Saturday AM Group | Carla H. | 6/19/2021 |
| Folsom Way of Life | Carrie M. | 4/17/2021 |
| Folsom Wednesday Night Group | Amy T. | 6/19/2021 |
| Freedom Group | Jennifer M. | 3/20/2021 |
| Gibbons Morning Meeting | Christina M. | 5/15/2021 |
| Gifts of Sobriety | Angela S. | 4/17/2021 |
| Girls Night Out | Annie T. | 6/19/2021 |
| Greenhaven Group | Pamela L. | 6/19/2021 |
| Group One | Jason S. | 6/19/2021 |
| Group None | Peter R. | 6/19/2021 |
| Group Three | Judy B. | 6/19/2021 |
| Into Action | Ron C. | 6/19/2021 |
| Into Action Online Grp Women's Mtg | Julle H. | 5/15/2021 |
| Kiefer Men's Book Study | Mario G. | 12/19/2020 |
| Kiss, As Bill Sees It, Womens Group | Garnet H. | 3/20/2021 |
| Lavender Heights Y.P. | Armando R. | 6/19/2021 |
| Lunacy Commission | Dave M. | 12/19/2020 |
| Meditation Workshop | Kenneth K. | 4/17/2021 |
| Midtown Solutions | Courbet A. | 6/19/2021 |
| MnnYPAA | Armando R. | 1/16/2021 |
| New Light Fellowship | Tracie D. | 3/20/2021 |
| Newcastle Big Book Group | Teague S. | 6/19/2021 |
| North Hall Group | Tom M. | 4/17/2021 |
| North Highlands Fireside | Joe P. | 5/15/2021 |

| Number One Offenders | Katie R | 6/19/2021 |
|---------------------------------------|-------------|------------|
| Oak Park Fellowship | Tiffany B. | 6/19/2021 |
| Oak Tree Fellowship | Linda M. | 6/19/2021 |
| Orangevale Came to Believe | Dewey S. | 5/15/2021 |
| Phoenix Fellowship | Shelby C. | 6/20/2020 |
| PLAYPAA | MaryJane P. | 9/19/2020 |
| Precisely How we have Recovered | Jimmie S. | 6/19/2021 |
| Primary Purpose 2020 | Alice A. | 12/19/2020 |
| Primary Purpose Group - Nevada City | Lisette S. | 3/20/2021 |
| Primordial Ooze Men's Book Study | Robert F. | 6/19/2021 |
| Rescue Men's Stag | Tom A. | 1/16/2021 |
| Rio Linda Fellowship | Wendy J. | 5/15/2021 |
| Rocklin Fellowship | Dawn C. | 6/19/2021 |
| Rocklin Racetrack | Daniel | 10/17/2021 |
| Roseville Eastside | Matt B. | 1/16/2021 |
| Roseville Fifth Street Fellowship | Mary J. | 6/19/2021 |
| Roseville Tuesday Night Group | Steve B. | 1/16/2021 |
| Round Table | Anthony P. | 8/15/2020 |
| SACYPAA | Al E. | 2/20/2021 |
| Sacramento Steppers | Chyrell E. | 6/19/2021 |
| Saturday at the Park | Lee S. | 3/20/2021 |
| Saturday Morning Womens Reflections | Tracie D. | 5/15/2021 |
| Second Chance | Michael G. | 7/18/2020 |
| Serenity Book and Study Group | Alane H. | 5/15/2021 |
| Sharing and Caring Group | Kathy J. | 6/19/2021 |
| Sisters in Sobriety Orangvale | Kathy J. | 6/19/2021 |
| Sixty Minute Solution | Ricky C. | 5/15/2021 |
| Southport Serenity | Diana L. | 5/15/2021 |
| Speak Easy | Troy H. | 1/16/2021 |
| Sunriver Park Meeting | Jim D. | 3/20/2021 |
| Sunset Happy Hour Women's Group | Nancy V. | 3/20/2021 |
| Sunset Saturday | Michele V. | 1/16/2021 |
| Tahoe Park Group | Ted M. | 4/17/2021 |
| The Best is Yet to Come | Robert M. | 5/15/2021 |
| The How and the Why of It Men's Group | David S. | 4/17/2021 |
| The Get Down | Kyle C. | 2/20/2021 |
| Thursday Morning Book Study | Vickie H. | 9/19/2020 |
| Thursday Night Men's Group | David B. | 6/19/2021 |
| Traditional Group | Doug W. | 6/19/2021 |
| Triangle Group | Kevin H. | 2/20/2021 |
| Tuesday Cordova KISS Group | Shella S. | 5/15/2021 |
| Tuesday Midtown | Juniper | 10/17/2020 |
| Tuesday Night Beginners | Dean B. | 6/19/2021 |
| We Care | Michelle V. | 1/16/2021 |
| We Do Recover | Shelle W. | 6/16/2021 |
| What a Concept! | Holly J. | 8/15/2020 |
| What a Way to Start a Weekend | Valery P. | 5/15/2021 |
| White Flag Men's Group | Brian B. | 5/15/2021 |
| Wholesale Miracles | Katie | 10/17/2020 |
| Willing Women | Joyce M. | 6/19/2021 |
| Women for Women | Linda J. | 6/19/2021 |
| Women's Saturday 3pm | Sarah W. | 12/19/2021 |
| Woodland Group | Jeanne S. | 2/20/2021 |
| Woodland Online Group | Gonzalo M. | 4/17/2021 |
| Woodland Traditional Group | Jeanne S. | 10/17/2020 |
| Young People of Color in AA | Nicole E. | 4/17/2021 |

C. Attending Elected Positions

June 2021 Delegate Minutes

| Position | Name | Attendance |
|------------------------------|-------------|------------|
| Delegate Chair | John E. | Present |
| Assistant Chair/Area Liaison | Veronica R. | Present |
| Treasurer | Pat Y. | Present |
| Recording Secretary | Jason S. | Present |
| Board Chair | Eric L. | Present |
| Director At Large | Russ H. | Present |
| Director At Large | Steve R. | Present |
| Director At Large | Mary J. | Present |
| Teleservice Chair | Evan C. | Present |

| Position | Name | Attendance |
|-------------------------------|--------------|------------|
| BLOPS Chair | Mike K. | Present |
| Birthday/Faithful Fiver Chair | Kimberly W. | Absent |
| PICPC Chair | Courbet A. | Present |
| Picnic Chair | Betty K. | Absent |
| Special Events Chair | Robert F. | Present |
| NCCAA Delegate Liaison | Catherine T. | Absent |
| H & I Liaison | Paul G. | Present |
| Office Manager | Robin T. | Absent |
| WebMaster | Teague S. | Present |

D. New Delegates

| Group Name | Delegate | Group Name | Delegate | Group Name | Delegate |
|-----------------|-----------|---------------------|-----------|---------------------|---------------|
| Folsom Big Book | Nicole F. | Sacramento Steppers | Raquel D. | Sacramento Steppers | Mark Y. (Alt) |

E. Visitors

Kim M – District 24

III. Approval of Minutes

Motion to Accept Minutes from May 2021

IV. Trusted Servant Reports

➤ Delegate Chair's Report – John E.

I attended the OOC Meeting Tuesday evening, June 15, 2021. All members were present and a quorum was determined.

This month we will not be asking the Delegates to move funds back into our Prudent Reserve savings account, because contributions and sales of literature have not yielded enough to be able to do so. Please encourage your groups to make their contributions so that we can reach our goal of funding our four month Reserve by the end of this panel of Delegates in December. Talk to your groups about the Birthday Club and the Faithful Fivers contributions. We have a summer series of speakers that will help support our budget, so please keep your group members aware of these events. We are self supporting by our own contributions!

Today we will be having our discussion on adopting the new Operating Procedures that the BLOPS Committee has developed to bring us in line with our new By-Laws. You have all gotten a copy previously in your email, and we will open the discussion when we get to Old Business in today's Agenda.

➤ Assistant Chair/CNIA Liaison's Report – Veronica R.

New Groups:

- Sisters in Solution – Sacramento – Zoom only, Wednesdays, 6:30 pm., Women's meeting, Open.
<https://uso2web.zoom.us/j/84898746239> Meeting ID: 848 9874 6239. No passcode.

The Post-Conference Assembly for the California Northern Interior Area (CNIA 07) was held on May 16 via Zoom. The Delegate's report from the General Service Conference was excellent! Several documents are available for member review that summarizes the 71st General Service Conference – a Results Spreadsheet, a Quick Reference, and Conference Advisory Actions. These are available at cnia.org on the Delegate's page, under Confidential Downloads. A password is required because the documents are for AA members only, and not for the general public. Please contact me and I will provide it for you.

As for upcoming events, there are Area Committee Meetings on July 17, August 21, and September 18. They will all be held virtually (Zoom). For more events and other CNIA information, visit the CNIA website <https://cnia.org/> or ask me.

About the By The Way.... The By The Way Committee needs YOU! If you would like to help, please join us! Feel free to call me or email thebtw@aaasacramento.org. Also, we welcome contributions to the By The Way. The theme for each month is the step, tradition, and concept for the number of each month. Articles related to that are preferred, but feel free to submit anything you think By The Way readers would enjoy. Please submit to centraloffice@aaasacramento.org by the 15th of each month.

➤ Board Chair's Report – Eric L.

We met on 6/15/21 with a quorum. Our office manager, Robin T, provided her report and operational status, including many office updates, updates around our 2019 tax filing, and information about HVAC maintenance contracts. Treasurer Pat Y presented her financial report with the trends that we're experiencing. BLOPS committee chair Mike K reminded us that the Operating Procedures discussion will happen at the next CCFAA delegates meeting. We will need to pay an additional fee for the rework of our 2019 taxes, which is an unexpected but necessary expense.

We appreciate the opportunity to serve the CCFAA fellowship and if you have any questions or issues, please let us know.

➤ Business Office Manager's Report – Robin T., presented by John E.

- CCFAA opened the Business Office June 1st for in-store shopping and is now running the Teledesk Monday thru Friday 9am-5pm. We are still maintaining the online bookstore and curbside pick-up for those that prefer that method of service. Items can still be shipped as requested as well. If you have any questions or would like to be of service, please call 916-454-1771

June 2021 Delegate Minutes

- Starting June 15th, following County and State guidelines, the Business Office will only be requiring persons who are unvaccinated to wear a mask or face covering.
- We are **no longer** asking each group to submit the signed county protocol documents to Central Office. If your meeting has opened its physical location, we ask that you submit the information through our online portal at aasacramento.org/physical-meeting-submission-form/ located on our website. If you have any questions please email centraloffice@aasacramento.org.
- We will continue to list virtual meetings as physical meetings re-open. We appreciate your patience while we process what is anticipated to be a large amount of request for physical postings coming into the office over the next few weeks.
- For those Meetings and Fellowships that have online 7th Tradition, we are researching processes and protocols for listing this information on our TSML Meeting Guide App. Once we have we have all the information, we will pass this along to the groups and fellowships. More to come....
- Help us give a big “thank you!” to all of our volunteers who helped during our covid-19 closure; we could not have done it without all of you!!!! Jason S., Ron H., Cindy F., Beth B., Jim B., Dlorah B., and Carlos A. We are grateful for your time and service.

➤ Webmaster’s Report – Teague S.

New Business:

- No new business.

Old Business: No changes from May 2021 Report

- Twelve Step Meeting Guide (TSML) (Web) + Meeting Guide (Phone) is currently enabled for Meeting/Group “contribution platforms” (to accept 7th Trad online such as Venmo, Square, PayPal). Some CCF area meetings have 7th Tradition online and communicate this during Zoom meetings. CCF should have a process in place soon to accommodate Meeting/Group Contribution Platforms within aasacramento.org (TSML and Meeting Guide).
- **CCF Tech Committee - Forward steps to include in CCF Operating Procedures**
Meeting with Board of Directors (Mike K. - BLOPS), collaborating thru draft Tech Committee Structure, Role and Scope. Once revised CCF Operating Procedures have been ratified, the goal is inclusion as an addendum to (Section for) Standing Committees. Assume complete after September, 2021.
The Intergroup Tech Committee identifies, researches, recommends, and implements ways to use technology in A.A. service, mostly in support of our Central Office and other Intergroup Service Committees, but also to share with the wider A.A. community.
- **CCF Webmaster - Forward steps to include in CCF Operating Procedures**
Meeting with Board of Directors (Mike K. - BLOPS), collaborating thru CCF Webmaster description draft process. Once revised CCF Operating Procedures have been ratified, the goal is inclusion as an addendum to (Section for) CCF Central Office. Assume complete after September, 2021.
- Weekly Wed. Meeting - Webmaster (Teague) transition from Pete over the next several months.
- Open Web Priorities:
 - 1) Backup/Restore on Test Site
 - 2) Backup/Restore on Prod Site
 - 3) Reskin Site

Questions please send to webmaster@aasacramento.org

➤ Treasurer’s Report – Pat Y.

Financial Statement Commentary & Analysis

- Sales of AAWS literature, in house publications, and medallions are budgeted for the month of May to be \$9,125, the actual sales of these items was \$4,733. 51.9% of Budget.
- Group contributions were budgeted at \$10,000. The actual contributions were \$7,075. \$2,925 below budget for the month of May 2021.
- Other sources of revenue - Birthday contributions, Office services revenue and faithful fivers were budgeted at \$2,635 and the actual was \$1,458 – 55.3% of budget.
- May operating expenses were \$10,658 and below budget guideline by \$3,212.
- CCFAA received a June 2021 invoice for \$670 from our CPA firm for the remake and correction of the 2019 Form 990 (tax return). This is an emergency and extraordinary item and not anticipated or budgeted. Therefore per section 15.9.13 of the operating procedures the entire Board voted unanimously to approve payment.
- May 2021 Net Loss is \$2,108.

CASH ACCOUNT BALANCES Per Bank Statement

June 2021 Delegate Minutes

| NAME OF ACCOUNT | BALANCE May 1, 2021 | May ADDITIONS/ DEPOSITS | May Transfers | May CHECKS/ CHARGES | BALANCE May 31, 2021 |
|----------------------|------------------------|-------------------------------|------------------|---------------------------|-------------------------|
| SAVINGS ACCOUNT (1) | \$46,773.15 | \$1.19 | \$0.00 | \$0.00 | \$46,774.34 |
| CHECKING ACCOUNT (2) | \$10,179.47 | \$12,625.89 | \$0.00 | \$13,667.64 | \$9,137.72 |
| TOTAL | \$56,952.62 | \$12,627.08 | \$0.00 | \$13,667.64 | \$55,912.06 |

(1) Savings Account contains the Prudent Reserve Funds (4 months @ \$15,247=\$60,988).

Currently, CCFA has 3.07 months Prudent Reserve in our Savings Account

(2) Checking Account is the Operating Account (General Fund)

Per operating procedure 8.7.4 *One month's expenses should be maintained in the operations checkbook.* For 2021 this amount is \$13,741. As of May 30 there is shortage of \$4,603.

Transfer of funds is not requested or made at this time as cash was sufficient for the month of May 2021 with the rent rebate. The June opening of the office offers additional opportunity for purchases and cash receipts.

In Summary..... My heartfelt gratitude to our groups. Your continued support is most appreciated and is needed at this time for our office to stay viable.

➤ **Teleservice Chair's Report – Evan C.**

Website: <http://aasacramento.org/service-opportunities/teleservice/>

| Shift Calls April (as of 5/31/21) | | |
|-----------------------------------|------------|--------------|
| Teleservice | Apr-21 | YTD |
| 12 Step | 86 | 393 |
| Meeting/Info | 312 | 1,660 |
| Totals | 398 | 2,053 |

New Business:

- We are in need of Bi Lingual Teleservice Volunteers
- Central Office has resumed the coverage of 9 AM - 5 PM shifts as of June 1st, 2021

Old Business:

- We are working to help callers get on the CCF website to find Zoom meetings; emphasizing the importance of 12th step calls for newcomers right now. We need a list of people comfortable using Zoom who can help callers (Zoom support line).
- Always in need dedicated volunteers to provide 12 Step Work
- Continuing to work with Special Needs (take a meeting to Home and Hospital) to increase volunteer base

Next CCFAA Holiday Closure. Teleservice will cover these days:

On-going daytime shift coverage

Regular Business:

Current Teleservice Potential Volunteer Count = 70
 Current Teleservice Volunteer Count = 38
 Break out (26) Shift + (7) Shift Coord + (1) Orientation + (1) Co Chair + (1) Chair + (1) 12 Step Coordinator + (1) Special Needs Coordinator
 Current Teleservice Substitute Count = 80
 Current Teleservice 12 Step Count = 133
Volunteer Position # = 321

We send updates bi-weekly on Sunday: These bi-weekly updates include Updated Teleservice (TS) Flyer, Shift, Sub and 12 Step Lists. CCFAA Teleservice Web page is updated with open shifts.

Weekly Meetings with Chair + Co Chair as check in and review

Monthly Meetings with Chair, Co-Chair, 12th Step Coordinator & Orientation Coordinator

➤ **By Laws & Procedures Chair's Report – Mike K.**

The BLOP Committee has made several grammatical changes to the proposed CCFAA Operating Procedures. Discussion of the proposed CCFAA Operating Procedure will take place at the June CCFAA Delegates Meeting and a vote will be taken at the July CCFAA Delegates Meeting.

You can download and review a copy of the current and proposed Operating Procedures on the CCFAA website at the following link: <https://aasacramento.org/about-ccfaa/operating-procedures/>

➤ **PI/CPC Chair's – Courbet A.**

June 2021 Minutes

- A Special **Thank You** to Midtown Solutions for the \$100 Donation!
- Item 1 - Since the Libraries are closed, Courbet and Kendyce volunteered to drive around to the small neighborhood Library Nooks and put AA Books.

June 2021 Delegate Minutes

- Item 2 - Kendyce developed a QR Code with newcomer information to put on small cards to be used as book markers or leave at coffee shops or restaurants.
- Item 3 - We are looking for volunteers to make lists and then deliver AA literature to all the Libraries, High Schools, Colleges, Universities, Hotels, Restaurants, Police Stations, Senior Centers, Hospitals, etc.

PICPC meets First Thursday 6 pm Zoom ID - 920-7882-8921 Passcode - 013192

➤ **Birthdays/Faithful Fivers Chair's Report – Kimberly W.**

Nothing to Report

➤ **Special Events Chair's Report – Robert F.**

Looking forward to the Summer Series! June 26th, July 24th, and August 28th!!! 7:00pm – 8:30pm

Meeting ID: 957 4524 9049 Passcode: 967112. We will be passing a Digital Basket

Special thanks to Robin, Jason, Al, Rick and others that have supported and assisted!!!!

Thank you to Judy B and Group Three for providing readers for the July Meeting.

We are still in need of a group to volunteer 4 volunteers, for the August 28th meeting to read:

Preamble, How it works, Traditions, Prayer used by that home group to close it down!

If you are interested in volunteering to be readers please email ccfspcialevents@aasacramento.org

➤ **Picnic Chair's Report – Betty K.**

Nothing to Report

V. Reports – Special Committees, Delegates, Liaisons & Invited Guests

➤ **Hospitals & Institutions Liaison's Report – Paul G.**

H & I is open and back in business. The following Women's facilities are opened and in need of Facility Coordinators: Yellow Wood, Alpha Oaks, Corner Stone, and Monroe. To find out more information and to volunteer, please contact your Group's H & I Rep, email the Area Chair at area42handi@gmail.com, or attend the monthly H & I meeting, which starting July 15th is moving back to in-person, 3rd Thursday of every month at 6:00pm, at Mimi's Café 2029 Alta Arden Expressway, Sacramento.

➤ **NCCAA Delegate Liaison's Report – Catherine T., presented by Jason S.**

From Letter on NCCAA Website – Norcalaa.org

Hope you all have managed well through this pandemic. We wanted to provide an update on our NCCAA status.

Conferences:

Due to the continued CDC, State and County guidelines, we have cancelled all conferences for 2021. We did get our deposit back from Lodi and Rocklin. The San Jose March 2022 Conference is still scheduled for March 11, 12,13 at the Holiday Inn. (rescheduled with the same hotel from March 2020). Of course, it will depend on CDC, State and County guidelines.

NCCAA Officers: (link will reference Purpose Structure Handbook)

Both the Chairperson and Treasurer Positions are up for election. The entire group of officers would have been replaced in 2020. And the Treasurer position would have been elected in March 2021. Mary and Shaun have been working with the hotels, Insurance and City Contacts, Colleen has been managing the website.

Next Steps:

We have scheduled two upcoming hybrid meetings; in person and Zoom. See logistics below.

1. NCCAA Recovery Kick-off – Sunday, August 29, 1:00 p.m.

a. Meeting of the minds to discuss NCCAA current state and future

b. All are welcome. NCCAA needs you!

2. Steering Committee – Sunday, October 24, at 1:00 p.m. a. At this time, we have no active officers so the Steering Committee would consist of County reps and Central offices. Again, all interested parties are welcome!

Meeting logistics:

In person: Stockton Alano Club, 1812 Monte Diablo, Stockton

Virtual: Zoom ID Meeting ID: 884 3873 4023, Passcode: 585647

For further information please visit the website.

VI. Old Business

Discussion of Proposed Operating Procedures, vote will be at the July Delegates Meeting.

VII. New Business

None

VIII. Closing

The next meeting will start at 3:00pm and will be held on Zoom, Meeting ID: 929 9218 9084 – Passcode: 912051 on Saturday July 17, 2021. The meeting closed at 4:19pm with the "I am Responsible" Declaration.

Respectfully submitted by Jason S., CCFAA Recording Secretary