

DELEGATE MINUTES JULY 2021

I. Opening – July 17, 2021

- A. Call to order at 3:00 pm
 D. CFAA Preamble read by – Katie R.
 G. Month Birthdays – 30 years
- B. Open with Serenity Prayer
 E. 7th Tradition -
- C. 12 Traditions read by – Pam L.
 F. Delegate Check-in/Group Announcements

II. Preliminary Business:

- A. Delegate Check-in: Total Delegates = 52
- B. Quorum met – Yes

Group Name	Delegate	Last Attended
11th Step Meditation Meeting	Mary F.	7/17/2021
12th Tradition Big Book	Ricky C.	7/17/2021
A Way Out Men's Group	Paul G.	6/19/2021
AA Unity Group- Thursday	Betty K.	7/17/2021
Artists, Writers, Musicians of AA	Scott R.	10/17/2020
Attitude Adjustment of Davis	Dean V.	6/19/2021
Auburn Fellowship	Cale T.	6/19/2021
Babes In Recovery	Doreen L.	7/17/2021
BIPOC Service Committee	Emiliano L.	4/17/2021
By The Grace	Joanne T.	7/17/2021
Cameron Park Group	Tony J.	6/19/2021
Capital City Men's Group	David P.	7/17/2021
Cathedral Group	Nick O.	7/17/2021
Citrus Heights Group	Steve R.	7/17/2021
Colfax Fellowship	Evan C.	4/17/2021
Cordova Lunch Bunch	Brien O.	12/19/2020
Cordova Serenity Seekers	Bob H.	7/17/2021
Daily Attitude Adjustment-Fair Oaks	Ellen G.	7/17/2021
Daily Direction AA Group	Gilda O.	7/17/2021
Davis Young Peoples	Ryan M.	7/17/2021
Dead Dog Discussion Meeting	Pat S.	10/17/2020
Destiny Group	Shari P.	7/17/2021
Downtown Young People's	Ashley C.	1/16/2021
East Yolo Fellowship	Barbara E.	7/17/2021
Eldorado Hills Group	Tony J.	6/19/2021
Elk Grove Fellowship	Rick W.	7/17/2021
Esparto Fellowship	Rae D.	7/17/2021
Fair Oaks Beginners	Tamara J.	10/17/2020
Fair Oaks Village	Mike K.	7/17/2021
Firelake Book Study	Chris K.	9/19/2020
Folsom Big Book	Nicole F.	7/17/2021
Folsom Saturday AM Group	Carla H.	7/17/2021
Folsom Way of Life	Carrle M.	4/17/2021
Folsom Wednesday Night Group	Amy T.	7/17/2021
Freedom Group	Jennifer M.	3/20/2021
Gibbons Morning Meeting	Christina M.	5/15/2021
Gifts of Sobriety	Angela S.	7/17/2021
Girls Night Out	Annie T.	7/17/2021
Greenhaven Group	Pamela L.	7/17/2021
Group One	Jason S.	7/17/2021
Group None	Peter R.	6/19/2021
Group Three	Mary F.	7/17/2021
Into Action	Ron C.	6/19/2021
Into Action Online Grp Women's Mtg	Julle H.	5/15/2021
Kiefer Men's Book Study	Marlo G.	12/19/2020
Kies, As Bill Sees It, Womens Group	Garnet H.	3/20/2021
Lavender Heights Y.P.	Armando R.	7/17/2021
Lunacy Commission	Dave M.	12/19/2020
Meditation Workshop	Kenneth K.	4/17/2021
Midtown Solutions	Courbet A.	7/17/2021
MinnYPAA	Armando R.	1/16/2021
New Light Fellowship	Tracie D.	3/20/2021
Newcastle Big Book Group	Teague S.	7/17/2021
North Hall Group	Tom M.	4/17/2021
North Highlands Firelake	Joe P.	5/15/2021

Group Name	Delegate	Last Attended
Number One Offenders	Katie R.	7/17/2021
Oak Park Fellowship	Tiffany B.	6/19/2021
Oak Tree Fellowship	Linda M.	7/17/2021
Orangevale Come to Believe	Deway S.	5/15/2021
PLAYPAA	MaryJane P.	9/19/2020
Precisely How we have Recovered	Jimmie S.	7/17/2021
Primary Purpose 2020	Alice A.	7/17/2021
Primary Purpose Group - Nevada City	Laette S.	3/20/2021
Primordial Ooze Men's Book Study	Robert F.	7/17/2021
Reecue Men's Stag	Tom A.	1/16/2021
Rio Linda Fellowship	Wendy J.	7/17/2021
Rocklin Fellowship	Dawn C.	7/17/2021
Rocklin Racetrack	Daniel	10/17/2021
Roseville Eastside	Matt B.	7/17/2021
Roseville Fifth Street Fellowship	Mary J.	7/17/2021
Roseville Tuesday Night Group	Steve B.	1/16/2021
Round Table	Anthony P.	8/15/2020
SACYPAA	Al E.	2/20/2021
Sacramento Steppers	Chyrell E.	6/19/2021
Saturday at the Park	Lee S.	3/20/2021
Saturday Morning Womens Reflections	Tracie D.	7/17/2021
Serenity Book and Study Group	Alane H.	5/15/2021
Sharing and Caring Group	Hannah P.	7/17/2021
Sisters in Sobriety Orangevale	Kathy J.	6/19/2021
Sisters in Solution	Sonia N.	7/17/2021
Sixty Minute Solution	Matt F.	7/17/2021
Southport Serenity	Diana L.	7/17/2021
Speak Easy	Troy H.	1/16/2021
Sunriver Park Meeting	Jim D.	3/20/2021
Sunset Happy Hour Women's Group	Nancy V.	3/20/2021
Sunset Saturday	Michelle V.	1/16/2021
Tahoe Park Group	Ted M.	7/17/2021
The Best is Yet to Come	James W.	7/17/2021
The How and the Why of It Men's Group	David S.	4/17/2021
The Get Down	Kyle C.	2/20/2021
Thursday Morning Book Study	Victoria H.	9/19/2020
Thursday Night Men's Group	David B.	7/17/2021
Traditional Group	Doug W.	7/17/2021
Triangle Group	Kevin H.	2/20/2021
Tuesday Cordova KISS Group	Shella S.	7/17/2021
Tuesday Midtown	Juniper	10/17/2020
Tuesday Night Beginners	Dean B.	7/17/2021
We Care	Michelle V.	1/16/2021
We Do Recover	Shelle W.	7/17/2021
What a Concept!	Holly J.	8/15/2020
What a Way to Start a Weekend	Valery P.	7/17/2021
White Flag Men's Group	Tony T.	7/17/2021
Wholesale Miracles	Katie	10/17/2020
Willing Women	Joyce M.	7/17/2021
Women for Women	Linda J.	7/17/2021
Women's Saturday 3pm	Sarah W.	12/19/2021
Woodland Group	Jeanne S.	2/20/2021
Woodland Online Group	Renee C.	7/17/2021
Woodland Traditional Group	Jeanne S.	10/17/2020
Young People of Color In AA	Nicole E.	4/17/2021

C. Attending Elected Positions

Position	Name	Attendance
Delegate Chair	John E.	Present
Assistant Chair/Area Liaison	Veronica R.	Present
Treasurer	Pat Y.	Present
Recording Secretary	Jason S.	Present
Board Chair		Absent
Director At Large	Russ H.	Present
Director At Large	Steve R.	Present
Director At Large	Mary J.	Present
Teleservice Chair	Evan C.	Present

Position	Name	Attendance
BLOPS Chair	Mike K.	Present
Birthday/Faithful Fiver Chair	Kimberly W.	Absent
PICPC Chair	Courbet A.	Present
Picnic Chair	Betty K.	Present
Special Events Chair	Robert F.	Present
NCCAA Delegate Liaison	Catherine T.	Absent
H & I Liaison	Paul G.	Absent
Office Manager	Robin T.	Absent
WebMaster	Teague S.	Present

D. New Delegates

Group Name	Delegate
Group Three	Mary F. (Alt)
Sixty Minutes Solutions	Matt F.

Group Name	Delegate
Sixty Minutes Solutions	Rachel T. (Alt)
White Flag Mens Group	Tony T.

E. Visitors

Kim M – District 24 rep

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III. Approval of Minutes

Motion to Accept Minutes from June 2021 as amended - Approved

IV. Trusted Servant Reports

• Delegate Chair's Report – John E.

- I attended the OOC Meeting Tuesday evening, July 13, 2021. All members were present and a quorum was determined.
- Today under Old Business we will be voting to accept the new Operating Procedures. This is a 2/3 majority vote to accept, and we will use the Poll feature of our Zoom for the results.
- We have a few items under New Business to attend to:
 - 1) Robin T has finished her six month probation period for employment, and a Poll to approve the permanent position as Office Manager will be taken. This will require a 2/3 majority vote to approve.
 - 2) We would like to also take a Poll to see if the Delegates would like to stay on Zoom or resume in-person meetings. I would like to see a substantial consensus, so let's also require a 2/3 majority vote on this issue. We do not have our old meeting place available to us, so if we vote to resume in-person, the next order of business would be to find a location.
 - 3) One of our Delegates At Large on the Board of Directors has resigned so we need to elect a new Delegate to the position. There is a three year sobriety requirement for the position, and a 2/3 majority vote is required. The term would be the rest of 2021 and 2022 because the resigning member was elected at the beginning of 2021. Out of the four At Large Delegates elected to the Board, we vote for two each year so that there is an alternating pair voted in each year. This position does not require a resignation as a Delegate for your Group.
- East Yolo Group is changing locations and our picnic supplies have been stored in their facility. On July 24 we are being asked to remove our supplies. Russ H has found a driver with a truck and a trailer to do the transfer, and Courbet A has offered her garage for temporary storage of the supplies. We need a few volunteers for muscle to help load and unload the truck. Please put your name and contact in the chat or call Robin at Central Office and give her your info. We really need your help and appreciate your efforts. We will also need to procure a permanent storage facility and Robin has found a couple of possibilities that would cost us about \$90 a month in additional rent space. We will let you know which facility we will be using when that has been determined.

Thank you again for all your service and your contributions, both individually and as Groups, and please continue to remind your Groups about the Birthday and Faithful Fiver programs that help to support our Central Office Budget.

• Assistant Chair/CNIA Liaison's Report – Veronica R.

New Groups

- Arcade Men's Group – Sacramento – 890 Morse Ave., Sacramento (Sierra Vista Community Church), Wednesday, 6:30 pm., Men only, 1 hour, Closed.
- Galt Garden Group – Galt – 571 C. Street, Galt (Methodist Church, 2nd floor)
 - Monday, 7:00 pm, 1 hour, Open
 - Wednesday, 9:00 pm, 1 hour, Open, Candlelight meeting
 - Saturday, 8:00 am, 1 hour, Open, As Bill Sees It
- Reflections in Pajamas – Fair Oaks - Zoom, Sunday, 9:00am, Women only, Closed.
 - Zoom Meeting ID: 429 954 467 Passcode: FOBW

CNIA 07 News

CNIA is inviting a discussion of how to best include virtual groups in General Service. As was recommended by the General Service Conference this year, online groups are allowed to self-identify the area and district where they would like to participate. There are many items to consider. For example, should a separate virtual district within the Area be set up for online groups? If groups join traditional districts, are the districts obligated to facilitate their participation (phone/Zoom/hybrid district meetings, etc.)? Input is welcome.

Just a reminder – All CNIA events will be held on Zoom for the rest of this panel (to the end of 2021). That includes the monthly Area Committee Meetings and the Election Assembly (November 12-13). All are welcome to attend.

For more events and other CNIA information, visit the CNIA website <https://cni.org/> or ask me.

• Board Chair's Report –

No Report

• Business Office Manager's Report – Robin T.

- CCFAA Business Office is open for in-store shopping. We are still maintaining the online bookstore and curbside pick-up for those that prefer that method of service. Items can still be shipped as requested as well. If you have any questions, please call 916-454-1771
- We are **no longer** asking each group to submit the signed county protocol documents to Central Office. If your meeting has opened its physical location, we ask that you submit the information through our online portal at aasacramento.org/physical-meeting-submission-form/ located on our website. If you have any questions please email centraloffice@aasacramento.org.

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- In helping the Central Office with preparing to create printed schedules, we are asking each group and fellowship to verify that their meeting(s) information on our website is correctly listed. We will use the physical and virtual meetings that we have on file to create a printed schedule in the upcoming months. Please visit our website to submit any updates through our online portal or email centraloffice@aaasacramento.org.
 - **About the By The Way...** The By The Way Committee needs YOU! If you would like to help, please join us! Feel free to call me or email thebtw@aaasacramento.org. Also, we welcome contributions to By The Way. The theme for each month is the step, tradition, and concept for the number of each month. Articles related to that are preferred, but feel free to submit anything you think By The Way readers would enjoy. Please send all submissions to centraloffice@aaasacramento.org by the 15th of each month.
 - Thank you to all the groups, fellowships, and members for your support and dedication to Central Office. Your unwavering generosity is very much appreciated. We can receive online payments and contributions through our website at aaasacramento.org. You can also contribute via Venmo @CCFAA or PayPal @CCFAA
 - Second Quarter Payroll and Sales tax deposits and payments will be completed by the July 31 deadline.
- **Webmaster's Report – Teague S.**
 - New Business:**
 - No new business.
 - Old Business: No changes from June 2021 Report**
 - Twelve Step Meeting Guide (TSML) (Web) + Meeting Guide (Phone) is currently enabled for Meeting/Group “contribution platforms” (to accept 7th Trad online such as Venmo, Square, PayPal). Some CCF area meetings have 7th Tradition online and communicate this during Zoom meetings. CCF should have a process in place soon to accommodate Meeting/Group Contribution Platforms within aaasacramento.org(TSML and Meeting Guide).
 - **CCF Tech Committee - Forward steps to include in CCF Operating Procedures**
Meeting with Board of Directors (Mike K. - BLOPS), collaborating thru draft Tech Committee Structure, Role and Scope. Once revised CCF Operating Procedures have been ratified, the goal is inclusion as an addendum to (Section for) Standing Committees. Assume complete after September, 2021. *The Intergroup Tech Committee identifies, researches, recommends, and implements ways to use technology in A.A. service, mostly in support of our Central Office and other Intergroup service committees, but also to share with the wider A.A. community.*
 - **CCF Webmaster - Forward steps to include in CCF Operating Procedures**
Meeting with Board of Directors (Mike K. - BLOPS), collaborating thru CCF Webmaster description draft process. Once revised CCF Operating Procedures have been ratified, the goal is inclusion as an addendum to (Section for) CCF Central Office. Assume complete after September, 2021.
 - Weekly Wed. Meeting - Webmaster (Teague) transition from Pete over the next several months.
 - Open Web Priorities:
 - 1) Backup/Restore on Test Site
 - 2) Backup/Restore on Prod Site
 - 3) Reskin Site

Questions please send to webmaster@aaasacramento.org

- **Treasurer's Report – Pat Y.**

Financial Statement Commentary & Analysis

- Sales of AAWS literature, in house publications, and medallions are budgeted for the month of June to be \$9,125, the actual sales of these items was \$8,627. 94.5% of Budget.
- Group contributions were budgeted at \$10,000. The actual contributions were \$9,620. \$380 below budget for the month of June 2021.
- Other sources of revenue - Birthday contributions, Office services revenue and faithful fivers were budgeted at \$2,635 and the actual was \$2,268 – 86.1% of budget.
- June operating expenses were \$12,911 and below budget guideline by \$830.
- June 2021 Net Income is \$2,095.

CASH ACCOUNT BALANCES Per Bank Statement

NAME OF ACCOUNT	BALANCE June 1, 2021	June ADDITIONS/ DEPOSITS	June Transfers	June CHECKS/ CHARGES	BALANCE June 30, 2021
SAVINGS ACCOUNT (1)	\$46,774.34	\$1.15	\$0.00	\$0.00	\$46,775.49
CHECKING ACCOUNT (2)	\$9,137.71	\$21,265.74	\$0.00	\$13,368.69	\$17,034.76
TOTAL	\$55,912.05	\$21,266.89	\$0.00	\$13,368.69	\$63,810.25

(1) Savings Account contains the Prudent Reserve Funds (4 months @ \$15,247=\$60,988).

Currently, CCFA has 3.07 months Prudent Reserve in our Savings Account

(2) Checking Account is the Operating Account (General Fund)

Per operating procedure 8.7.4 *One month's expenses should be maintained in the operations checkbook.* For 2021 this amount is \$13,741. As of June 30 there is overage \$302

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Transfer of funds is not requested.

My heartfelt gratitude to our groups. Your continued support is most appreciated and is needed at this time for our office to stay viable.

- **Teleservice Chair's Report – Evan C.**

Website: <http://aasacramento.org/service-opportunities/teleservice/>

Shift Call Numbers: June (as of 6/30/21)

Shift Calls April (as of 6/30/21)		
Teleservice	Jun-21	YTD
12 Step	55	448
Meeting/Info	178	1,838
Totals	233	2,286

New Business:

- We are in need of Bi Lingual Teleservice Volunteers
- Central Office has resumed the coverage of 9 AM - 5 PM shifts as of June 1st, 2021
- Currently in need of overnight Teleservice Volunteers. 12am to 6am and 12am to 8am

Old Business:

- We are working to help callers get on the CCF website to find Zoom meetings; emphasizing the importance of 12th step calls for newcomers right now. We need a list of people comfortable using Zoom who can help callers (Zoom support line).
- Always in need dedicated volunteers to provide 12 Step Work
- Continuing to work with Special Needs (take a meeting to Home and Hospital) to increase volunteer base

Next CCFAA Holiday Closure. Teleservice will cover these days:

N/A at this time

Regular Business:

Current Teleservice Potential Volunteer Count = 62
 Current Teleservice Volunteer Count = 42
Break out (30) Shift + (7) Shift Coord + (1) Orientation + (1) Co Chair + (1) Chair + (1) 12 Step Coordinator + (1) Special Needs Coordinator
 Current Teleservice Substitute Count = 82
 Current Teleservice 12 Step Count = 133
Volunteer Position # = 319

We send updates bi-weekly on Sunday: These bi-weekly updates include Updated Teleservice (TS) Flyer, Shift, Sub and 12 Step Lists. CCFAA Teleservice Web page is updated with open shifts.

Weekly Meetings with Chair + Co Chair as check in and review

Monthly Meetings with Chair, Co-Chair, 12th Step Coordinator & Orientation Coordinator

- **By Laws & Procedures Chair's Report – Mike K.**

The BLOP Committee is currently reviewing two (2) new proposals regarding the addition of a Webmaster position and a Tech Committee to the Operating Procedures! These proposals will be presented to the CCFAA Delegates at the August CCFAA Delegates Meeting!

- **PI/CPC Chair's – Courbet A.**

- We are looking for volunteers to make lists and then deliver AA literature to all the Libraries, Churches, High Schools, Colleges, Universities, Hotels, Restaurants, Police Stations, Senior Centers, and Hospitals in your area.
- We are developing a card to leave with professionals. It will be submitted to the Board of Directors first for their input and approval before being presented to the Delegate Body.
- The Public Information and Cooperation with Professionals Committee covers the same area as the CCFAA which is 10 counties and the area has a population of over 2.5 million people. We are in the process of developing a program which future PICPC Chairs could continue to use.

PICPC meets First Wednesday 6 pm Zoom ID - 920-7882-8921 Passcode - 013192

- **Birthday Club/Faithful Fivers Chair's Report – Kimberly W.**

Absent – No Report

- **Special Events Chair's Report – Robert F.**

Summer Series Launch!!!

- June 26 we had a wonderful zoom meeting Chaired by Billy N. on Traditions In Our Lives. We had 54 people attend from across the states. If you were present, Thank you for your support, and again, thank you Rick S. for our speaker line up!
- On July 24 we have Rene H from Placerville, followed by Kelly C sharing on Availing Yourself of a Sponsor. We got plenty of room as one of our two expenses is to open the meeting to more than 100 attendees. The other expense is the flyers you have received the last three months.

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- We have accrued \$183 in expense to this point with \$163 in contributions. If I extend the numbers through The Summer Series Events, I would project \$370 in expenses and \$490 in revenue. A Plus!
- For simply trying to get the CCFAA name out and some fellowshipping as the goal of 2021, great start!
- I want to take a moment to thank Judy and Group 3 for volunteering readers for July 24! Our August 28 Zoom meeting is still open if a group would like to volunteer a couple readers!
- Kudos to Jason and AI for their support!!

- **Picnic Chair's Report – Betty K.**

Wanted to report and suggest there are items in the PICNIC STORAGE supplies that can be discarded, and or used at Central Office, to help free up space.

V. Reports – Special Committees, Delegates, Liaisons & Invited Guests

- **Hospitals & Institutions Liaison's Report – Paul G.**

Absent – No Report

- **NCCAA Delegate Liaison's Report – Catherine T.**

Absent – No Report

VI. Old Business

A poll vote to accept the New Operating Procedures – **Result - Approved**

Yes Votes – 45 No Votes – 1 Abstain Votes - 7

VII. New Business

- A. Robin has completed a six month probation period and the Delegates now approve her permanent position as Office Manager. A poll vote to approve the permanent position of Robin as Office Manager. – **Result – Approved**
Yes Votes – 45 No Votes – 1 Abstain Votes - 5
- B. Poll to continue Delegate Meeting in Zoom, or resume in-person. – **Result – Continue on Zoom**
Zoom Votes – 37 In-Person Votes – 10 Abstain Votes - 5
- C. Delegate At Large for BOD Committee – Nomination and Approval of Diana L. of Southport Serenity
– **Result – Approved** Yes Votes – 39 No Votes – 3 Abstain Votes - 6

VIII. Closing

The next meeting will start at 3:00pm and will be held on Zoom, Meeting ID: 929 9218 9084 – Passcode: 912051 on Saturday August 21, 2021. The meeting closed at 4:32pm with the “I am Responsible” Declaration.

Respectfully submitted by Jason S., CCFAA Recording Secretary