

DELEGATE MINUTES 8-2021

I. Opening – August 21, 2021

- A. Call to order at 3:00 pm
 B. Open with Serenity Prayer
 C. 12 Traditions read by – Kim W.
 D. CFAA Preamble read by – Betty K.
 E. 7th Tradition -
 F. Delegate Check-in/Group Announcements
 G. Month Birthdays – 80

II. Preliminary Business:

- A. Delegate Check-in: Total Delegates = 58
 B. Quorum met – Yes

Group Name	Delegate	Last Attended
11th Step Meditation Meeting	Mary F.	7/17/2021
12th Tradition Big Book	Ricky C	7/17/2021
A Way Out Men's Group	Paul G.	8/21/2021
AA Unity Group- Thursday	Betty K.	8/21/2021
Artists, Writers, Musicians of AA	Scott R.	10/17/2020
Attitude Adjustment of Davis	Dean V.	6/19/2021
Auburn Fellowship	Cale T.	6/19/2021
Babes In Recovery	Donean L.	8/21/2021
BIPOC Service Committee	Emiliano L.	8/21/2021
By The Grace	Joanne T.	8/21/2021
Cameron Park Group		6/19/2021
Capital City Men's Group	David P.	8/21/2021
Cathedral Group	Nick O.	7/17/2021
Citrus Heights Group	Steve R.	8/21/2021
Colfax Fellowship	Evan C.	4/17/2021
Cordova Lunch Bunch	Brien O.	12/19/2020
Cordova Serenity Seekers	Bob H.	8/21/2021
Daily Attitude Adjustment-Fair Oaks	Ellen G.	8/21/2021
Daily Direction AA Group	Gilda O.	8/21/2021
Davis Young Peoples	Ryan M.	8/21/2021
Dead Dog Discussion Meeting	Pat S.	10/17/2020
Destiny Group	Shari P.	8/21/2021
Downtown Young People's	Lauren C.	8/21/2021
East Yolo Fellowship	Barbara E.	8/21/2021
Eldorado Hills Group	Tony J.	8/21/2021
Elk Grove Fellowship	Rick W.	8/21/2021
Esparto Fellowship	Rae D.	8/21/2021
Fair Oaks Beginners	Tamara J.	10/17/2020
Fair Oaks Village	Mike K.	8/21/2021
Fireside Book Study	Chris K.	9/19/2020
Folsom Big Book	Nicole F.	8/21/2021
Folsom Saturday AM Group	Alice A.	8/21/2021
Folsom Way of Life	Carrie M.	4/17/2021
Folsom Wednesday Night Group	Amy T.	8/21/2021
Fox Hall Group	Terry D.	
Freedom Group	Jennifer M.	3/20/2021
Galt Garden Group	Bruce P.	7/17/2021
Gibbons Morning Meeting	Christina M.	8/21/2021
Gifts of Sobriety	Angela S.	7/17/2021
Giris Night Out	Annie T.	8/21/2021
Greenhaven Group	Pamela L.	8/21/2021
Group One	Jason S.	7/17/2021
Group None	Peter R.	8/21/2021
Group Three	Erinn M.	8/21/2021
Into Action	Ron C.	6/19/2021
Into Action Online Grp Women's Mtg	Julie H.	5/15/2021
Kiefer Men's Book Study	Mario G.	12/19/2020
Kiss, As Bill Sees It, Womens Group	Garnet H.	3/20/2021
Lavender Heights Y.P.	Armando R.	8/21/2021
Lunacy Commission	Dave M.	12/19/2020
Meditation Workshop	Kenneth K.	4/17/2021
Midtown Solutions	Courbet A.	7/17/2021
MinnYPAA	Alex B.	8/21/2021
New Light Fellowship	Tracie D.	3/20/2021
Newcastle Big Book Group	Teague S.	8/21/2021
North Hall Group	Pete B.	8/21/2021

Group Name	Delegate	Last Attended
North Highlands Fireside	Joe P.	5/15/2021
Number One Offenders	Katie R	8/21/2021
Oak Park Fellowship	Tiffany B.	6/19/2021
Oak Tree Fellowship	Terry H.	8/21/2021
Orangevale Came to Believe	Dewey S.	8/21/2021
PLAYPAA	MaryJane P.	9/19/2020
Precisely How we have Recovered	Jimmie S.	8/21/2021
Primary Purpose 2020	Alice A.	8/21/2021
Primary Purpose Group - Nevada City	Lisette S.	3/20/2021
Primordial Ooze Men's Book Study	Robert F.	8/21/2021
Reflections In Pajamas	Katie R.	8/21/2021
Rescue Men's Stag	Tom A.	1/16/2021
Rio Linda Fellowship	Wendy J.	8/21/2021
Rocklin Fellowship	Dawn C.	7/17/2021
Rocklin Racetrack	Daniel	10/17/2021
Roseville Eastside	Matt B.	7/17/2021
Roseville Fifth Street Fellowship	Mary J.	8/21/2021
Roseville Tuesday Night Group	Steve B.	1/16/2021
SACYPAA	Al E.	2/20/2021
Sacramento Steppers	Raquel D.	8/21/2021
Saturday at the Park	Lee S.	3/20/2021
Saturday Morning Womens Reflections	Tracie D.	8/21/2021
Serenity Book and Study Group	Alane H.	8/21/2021
Serenity In the Book	Allcia C.	1/8/1900
Sharing and Caring Group	Hannah P.	8/21/2021
Sisters In Sobriety Orangvale	Kathy J.	8/21/2021
Sisters In Solution	Sonia N.	8/21/2021
Sixty Minute Solution	Matt F.	8/21/2021
Southport Serenity	Diana L.	8/21/2021
Speakeasy	Troy H.	1/16/2021
Sunriver Park Meeting	Jim D.	3/20/2021
Sunset Happy Hour Women's Group	Nancy V.	3/20/2021
Sunset Saturday	Michele V.	1/16/2021
Tahoe Park Group	Ted M.	7/17/2021
The Best Is Yet to Come	James W.	8/21/2021
The How and the Why of It Men's Group	David S.	4/17/2021
The Get Down	Kyle C.	2/20/2021
Thursday Night Men's Group	David B.	8/21/2021
Traditional Group	Doug W.	8/21/2021
Triangle Group	Kevin H.	2/20/2021
Tuesday Cordova KISS Group	Shella S.	8/21/2021
Tuesday Midtown	Juniper	10/17/2020
Tuesday Night Beginners	Dean B.	8/21/2021
We Care	Michelle V.	1/16/2021
We Do Recover	Shellie W.	8/21/2021
What a Concept!	Holly J.	8/15/2020
What a Way to Start a Weekend	Valery P.	8/21/2021
White Flag Men's Group	Tony T.	8/21/2021
Wholesale Miracles	Katie	10/17/2020
Willing Women	Joyce M.	8/21/2021
Women for Women	Linda J.	7/17/2021
Women's Saturday 3pm	Sarah W.	12/19/2021
Woodland Group		2/20/2021
Woodland Online Group	Renee C.	8/21/2021
Woodland Traditional Group		10/17/2020
Young People of Color In AA	Kim W.	8/21/2021

C. Attending Elected Positions

Position	Name	Attendance
Delegate Chair	John E.	Present
Assistant Chair/Area Liaison	Veronica R.	Present
Treasurer	Pat Y.	Present
Recording Secretary	Jason S.	Present
Board Chair	Russ H.	Present
Director At Large	Steve R.	Present
Director At Large	Mary J.	Present
Director At Large	Diana L.	Present
Teleservice Chair	Evan C.	Absent

Position	Name	Attendance
BLOPS Chair	Mike K.	Present
Birthday/Faithful Fiver Chair	Kimberly W.	Present
PICPC Chair	Courbet A.	Present
Picnic Chair	Betty K.	Present
Special Events Chair	Robert F.	Present
NCCAA Delegate Liaison	Catherine T.	Absent
H & I Liaison	Paul G.	Present
Office Manager	Robin T	Absent
WebMaster	Teague S.	Present

D. New Delegates

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Group Name	Delegate
Group Three	Erinn M.
Downtown Young People's	Lauren C.

Group Name	Delegate
Mnnyyaa	Alex B.
Serenity in the Book	Alicia C.

E. Visitors

Rae D. – District 17 rep, Kim M. – District 24 rep

III. Approval of Minutes

Motion to Accept Minutes from July 2021 - Approved

IV. Trusted Servant Reports

• Delegate Chair's Report – John E.

- I attended the OOC Meeting Tuesday evening, August 17, 2021. All members were present and a quorum was determined. Russ H was elected as the new Board Of Directors Chair and will begin his duties in September, and continue them for the rest of this year. As the Delegate Chair, and per CCFAA By Laws & Operating Procedures, I created the Agenda and conducted the Board of Directors meeting as the interim Director. Since I would be reading not only my report but also the Office Manager's report and the Board of Directors report, I will include all of that in this one report.
- Office Manager's Report (Robin T) CCFAA Business Office Bookstore will open Saturdays 9am-1pm, starting September 11th; "Book Of The Month" Big Book pocket edition-\$5; Update group information for correct listings; Thank you for contributions (payment portals listed); July 24th picnic supplies moved to a storage facility, thanks to Ralph and other volunteers;

Operational Items: Picnic items and items from office storeroom moved into storage and inventoried; January 2022 BTW Newsletter available as an Electronic Subscription to any AA member with suggested donation of \$7 per year; printed copy price will increase to \$15 year; Cost to groups to print flyers will increase by \$5 on color copies; question on whether or not a District qualifies for Event insurance, are they considered a registered group?, can they register as a group?-policy research and call to insurance company needs to occur to answer the questions. QuickBooks did an update and we went to new Payroll System with a three month discount, but will probably see an increase of potentially \$21 from prior cost; John Ellis as acting Director of the Board provided Robin Thompson a photo I.D. and a signed letter authorizing Robin Thompson to submit necessary paperwork to QuickBooks 2016 Edition to become the registered Primary Administrator for our CCFAA account with them. Robin will be on vacation August 26th and 27th.

- Our Prudent Reserve is on track to be back to a four month Reserve by the end of the year, and today we will take a poll under Old Business to approve the transfer of \$9,000 from the Operating Account to the Prudent Reserve account. I want to thank all of the Delegates and their Groups for the generous contributions and purchases of supplies, chips, and books.
 - The position, duties and responsibilities of Webmaster is being defined and language is being drafted so that it will become part of our Policy Manual. The Tech Committee proposal is being tabled for the time being.
 - The 2022 Budget is being drafted by our Treasurer and Office Manager for presentation to the Delegates at the September Delegates meeting. Any committee chairs that want to have input on their committee's budget for next year needs to get that information to Central Office as soon as possible.
 - Everyone should have been sent a copy of the CCFAA Flyer Policy with this week's packet of reports. In the flyer, it states who can send a flyer, what can the flyers contain, requirements and costs of reproducing the flyers for distribution. A recent flyer went out that had the word Bible included in a Spiritual Principles Step Study causing a reaction and questioning if we were promoting an outside enterprise per Tradition Six. The flyer clearly stated that this was not a church 12 step program. And as I understand it, an entity would be a group or an organization, not a text, therefore, one could argue that the Bible is not an entity, it is a book along with many other spiritual books that our members use in their spiritual study pursuits as encouraged in many places throughout the Big Book. The content of the flyers is reviewed by our Office Manager or her designated person, and from now on, if there is any question as to the content, she will bring it to the attention of the Board of Directors and approval or suggestions for change will be granted by the Board with a notice at the bottom of the flyer that it has been approved by the Board. I know that there are lots of opinions in AA, but please do not take any opinions or complaints to the Office Manager, direct your inquiries to the Board through me at the contact information given to you at the bottom of the Agenda.
- **Assistant Chair/CNIA Liaison's Report – Veronica R.**
 - **New Groups**
 - **Woman's 12x12 Study Group** – Lincoln – Zoom Meeting. Meeting ID: 89351668350
 - Thursday, 7:00 pm, Women only, 1 hour, Closed.

CNIA 07 News

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The California Northern Interior Area (CNIA) Archives will be holding a grand re-opening on September 4, 2021, 11:00 am-3:00 pm. The address is 1807 Navy Drive, Suite #11, Stockton, CA 95555. Refreshments will be provided. The Archives Committee is also willing to bring an archives display to your group's or district's special event.

Just a reminder – All CNIA events will be held on Zoom for the rest of this panel (to the end of 2021). That includes the monthly Area Committee Meetings and the Election Assembly (November 12-14). All are welcome to attend.

For more events and other CNIA information, visit the CNIA website <https://cni.org/> or ask me.

- **Board Chair's Report – Russ H. presented by John E.**

Please see Delegate Chair's Report

- **Business Office Manager's Report – Robin T. presented by John E.**

Please see Delegate Chair's Report

- **Webmaster's Report – Pete B./Teague S.**

New Business:

- **CCF Tech Committee** - Tabling for inclusion in CCF Operating Procedures for another time
- **CCF Webmaster** - Pete and Robin will work this thru for inclusion in the CCF Policy Manual.
- CCF is an InterGroup (Area) website = aasacramento.org. CCF is working closely with Michael (Webmaster) from Dist 21 = aaplacer.org & Lara (Webmaster) from Dist 17 = aadavis.org to ensure that meeting data on CCF is correct. We met on 8/9/21 6p to discuss our ability to update District meetings on CCF site.
- Based on several months of collaboration between Teague & Pete, Teague & Pete will share CCF Webmaster duties in the following manner: Teague will focus on Back End (infrastructure) and Pete Front End (editing, updates & look and feel).

Old Business:

- Twelve Step Meeting Guide (TSML) (Web) + Meeting Guide (Phone) is currently enabled for Meeting/Group "contribution platforms" (to accept 7th Trad online such as Venmo, Square, PayPal). Some CCF area meetings have 7th Tradition online and communicate this during Zoom meetings. CCF should have a process in place soon to accommodate Meeting/Group Contribution Platforms within aasacramento.org (TSML and Meeting Guide).
- Open Web Priorities:
 - 1) Backup/Restore on Test Site
 - 2) Backup/Restore on Prod Site
 - 3) Reskin Site

Questions please send to webmaster@aasacramento.org

- **Treasurer's Report – Pat Y.**

Financial Statement Commentary & Analysis

- Sales of AAWS literature, in house publications, and medallions are budgeted for the month of July to be \$9,125, the actual sales of these items was \$9,306. 102% of Budget.
- Group contributions were budgeted at \$10,000. The actual contributions were \$12,287. \$2,287 above budget for the month of July 2021.
- Other sources of revenue - Birthday contributions, Office services revenue and faithful fivers and special events were budgeted at \$2,635 and the actual was \$4,327 – 163.8% of budget.
- July operating expenses were \$12,287 and below budget guideline by \$1,584.
- July 2021 Net Income is \$7,292.

CASH ACCOUNT BALANCES Per Bank Statement

NAME OF ACCOUNT	BALANCE July 1, 2021	July ADDITIONS/ DEPOSITS	July Transfers	July CHECKS/ CHARGES	BALANCE July 31, 2021
SAVINGS ACCOUNT (1)	\$46,775.49	\$1.19	\$0.00	\$0.00	\$46,776.68
CHECKING ACCOUNT (2)	\$17,034.76	\$25,248.16	\$0.00	\$18,468.60	\$23,814.32
TOTAL	\$63,810.25	\$25,249.35	\$0.00	\$18,468.60	\$70,591.00

(1) Savings Account contains the Prudent Reserve Funds (4 months @ \$15,247=\$60,988).

Currently, CCFA has 3.07 months Prudent Reserve in our Savings Account

(2) Checking Account is the Operating Account (General Fund)

Per operating procedure 8.7.4 *One month's expenses should be maintained in the operations checkbook.* For 2021 this amount is \$13,741. As of July 31 there is overage \$9,059.

Transfer of funds to the saving account (Prudent Reserve) for \$9,000 is requested. If this transfer is approved there will be 3.66 months in the Prudent Reserve - \$55,777

My heartfelt gratitude to our groups. Your continued support is most appreciated.

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- **Teleservice Chair's Report – Evan C. presented by Clare H.**
 Website: <http://aasacramento.org/service-opportunities/teleservice/>
 Shift Call Numbers: July (as of 7/30/21) - still need to update numbers

Shift Calls July(as of 7/30/21)		
Teleservice	Jul-21	YTD
12 Step	35	483
Meeting/Info	146	1,984
Totals	181	2,467

New Business:

- We are in need of Bi Lingual Teleservice Volunteers
- Central Office has resumed the coverage of 9 AM - 5 PM shifts as of June 1st, 2021

Old Business:

- Always in need dedicated volunteers to provide 12 Step Work
- Continuing to work with Special Needs (take a meeting to Home and Hospital) to increase volunteer base

Next CCFAA Holiday Closure. Teleservice will cover these days:

N/A at this time

Regular Business:

- Current Teleservice Potential Volunteer Count = 80
- Current Teleservice Volunteer Count = 42
- Break out (30) Shift + (7) Shift Coord + (1) Orientation + (1) Co Chair + (1) Chair + (1) 12 Step Coordinator + (1) Special Needs Coordinator*
- Current Teleservice Substitute Count = 82
- Current Teleservice 12 Step Count = 133

Volunteer Position # = 337

We send updates bi-weekly on Sunday: These bi-weekly updates include Updated Teleservice (TS) Flyer, Shift, Sub and 12 Step Lists. CCFAA Teleservice Web page is updated with open shifts.

Weekly Meetings with Chair + Co Chair as check in and review

Monthly Meetings with Chair, Co-Chair, 12th Step Coordinator & Orientation Coordinator

- **By Laws & Procedures Chair's Report – Mike K.**
 No business conducted, thus nothing to Report
- **PI/CPC Chair's – Courbet A. presented by John E.**
 - PICPC developed an informational card with a QR code to place at coffee shops, restaurants, laundromats, in newspapers and on the radio.
 - PICPC would like to get literature into Libraries, Police Stations, Doctors Offices, Senior Centers, Lawyers offices, High Schools, Universities, Hotels and Restaurants. We need more volunteers and more literature to do so.
 - Two new members attended the monthly PICPC meeting. Both members are interested in taking literature into their community. The PICPC committee mailed them books and trifolds.
 - PICPC discussed the option of giving educational workshops for Professionals in our area which would require a venue, literature and refreshments. PICPC meets First Wednesday 6 pm Zoom ID - 920-7882-8921 Passcode - 013192
- **Birthday Club/Faithful Fivers Chair's Report – Kimberly W.**
 Nothing to Report
- **Special Events Chair's Report – Robert F.**
 - Our Next Speaker Meeting is coming up August 28th 7pm. Come join us on Zoom to hear Ora A. from El Dorado Hills and Don L. from Bellingham, WA share on the Importance of a Home Group. Please see the included Flyer for Zoom information
 - Thank you to Roseville 5th Street for being of service as readers and in closing the meeting
 - We haven't had the attendance we would have like to seen at the past meetings so I have not requested to have us Central Office pay the additional \$50 for +100 participants.
 - After expenses we have brought in contributions of \$110 thus far.
 - I hope to see you all there at this final Speaker Meeting of our Summer Series
- **Picnic Chair's Report – Betty K.**
 Nothing to Report

V. Reports – Special Committees, Delegates, Liaisons & Invited Guests

- **Hospitals & Institutions Liaison's Report – Paul G.**
 - The Monthly H & I Committee meeting has returned to meeting on Zoom only. 3rd Thursday of each month at 6pm. Meeting ID: 943 591 4009 No passcode.

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- Many locations are in need of Contact Chairs. Here is a list of locations currently open: Alpha Oaks, Cornerstone, Diamond Oaks Detox, Options for Recovery, River City Recover, River City in South Harold, Sierra Vista Hosp., St John's Women's program for change, CCTRP, Veterans Center Florin & Mather, Well Space Health, CSP @ Mule Creek, Lone, RCCC, and Sac County Main Jail
 - If you need more information, please reach out to me, your group H & I rep, Ashley S. the Area 42 Chairman at area42handi@gmail.com, or attend the next H & I Committee Meeting
- **NCCAA Delegate Liaison's Report – Catherine T.**
No report

VI. Old Business

- Prudent Reserve – Majority Vote for approval to move \$9,000 to Prudent Reserve Account – Approved
 - a. Yes – 43, No – 0, Abstain - 4

VII. New Business

None

VIII. Closing

The next meeting will start at 3:00pm and will be held on Zoom, Meeting ID: 929 9218 9084 – Passcode: 912051 on Saturday September 18, 2021. The meeting closed at 4:22pm with the "I am Responsible" Declaration.
Respectfully submitted by Jason S., CCFAA Recording Secretary