

BOARD MEETING MINUTES

02/ 15/2022

START TIME 6:00

ATTENDEES:

BETTY K- BOARD CHAIR

DELEGATE CHAIR- VERONICA R

RECORDING SECRETARY- PETE B

TREASURER- AL E

BYLAWS CHAIR- MIKE K

OFFICE MANAGER- ROBIN

ABSENT- ASSISTANCE DELEGATE CHAIR – JOANNE T

QUORUM ESTABLISHED – YES

REPORTS GIVEN BY:

OFFICE MANAGER- ROBIN

TREASURER-AL

BYLAWS/PROCEDURES -MIKE

DELEGATE CHAIR- VERONICA

BOARD CHAIR-BETTY

ITEMS DISCUSSED-

YEARLY PROCEDURES REQUIRED BY OFFICE MANAGER TO COMPLETE ANNUALLY

NEED FOR ANNUAL REVIEW OF BYLAWS/PROCEDURES WITH STAFF AT CENTRAL OFFICE

AUDIT COMMITTEE BEING FORMED AND AD HOC COMMITTEE

PERSONNEL HANDBOOK BEING REVIEWED

REVIEW OF BYLAWS AND NEED TO SUBMIT TO STATE

NEED TO COMPLETE RRF-1

QUESTIONS CONCERNING CERTAIN ITEMS IN BYLAWS AND PROCEDURE (BOARD MEMBERS
ATTENDANCE AND BOARD CHAIRS'S REPLACEMENT WHEN ABSENT)

BETTY KEMMER

BOARD CHAIR