

CCF Board of Directors Meeting

Meeting started: 4/11/2023 @6:00p - Recorded

Open with Serenity Prayer

Roll Call - Al E., Betty K., Brian R., Greg B., Jason S., Laura B., Mary J., Robin T., Stefanie A.

Absent: Mary J.

Birthdays: Laura B. is celebrating 27 years!

March BOD meeting minutes: Motion to accept made by Laura B., Greg B. (2nd the motion)

BOARD REPORTS:

Board of Directors Chair (Jason S.)

- Next month during the meetings, Jason will be on vacation and Laura will stand in
- Board Audit - Dartmore and he met, completed audit, removed and updated checklist, 104 questions, findings:
 - Failed in August 2022 to consider/publish ads in yellow pages etc. (per Bylaws), Robin added it to master calendar to review every year (thank you Robin and staff for their organization)
 - Item 9.11.10 - Board meeting minutes are not published in their entirety at all (per Bylaws), just the BOD Chair reports in BTW. Jason and Dartmore will draft a motion for the Board on this topic for the next BOD meeting. Motion to publish Board meeting minutes on the website made by Laura B., Al (2nd the motion)
 - Item 15.9.12 - Board chose not to have the financials audited by an outside auditor last year. Greg suggested discussing this with our current outside accountant due to multiple reasons. Internal financial audit is already being reviewed by our members. Jason feels we need to adjust the language

Delegate Chair Report (Laura)

- There is a delegate financial audit that she needs to conduct. She and Al will review this action item using the questionnaire

Office Managers Report (Robin) ****reports were provided to each Director****

- Central Office Survey
 - Comment about ethnicity and lack of inclusion/racism occurring. Motion to remove comment from being published approved 5 voted, 1 abstain

Treasurer's report (Al E) ****reports were provided to each Director****

- Office Manager vacation accrual
 - Line item showing accrual dollars for vacation. Jason and Robin will review and update at next meeting

BLOPS Report (Greg B.) ****reports were provided to each Director****

PICPC Report (Annie) ****reports were provided to each Director****

OLD BUSINESS:

1. Follow up / Discussions - Employee Retention Tax Credit - Jason S.
 - Sent an email to GSO office late March, waiting to hear back
 - District 22 had a concept workshop Jason attended. Provided some language from GSO about discounts/subsidies that may cause discomfort to some of the members. Jason will continue to research for further discussion

NEW BUSINESS:

1. Review Group Invoicing Policy - table for another month, motion Betty, Laura (2nd the motion)
2. RRF1 Filings/Raffle permit - File 990 and then RRF1 (tax results have to be filed first). Robin mailed the whole packet to the IRS and all was completed. Since 2012 we have not been disclosing the raffles. We are filing the RRF1 for 2022, and will continue to do so moving forward

Motion to dismiss BOD made by Al, Greg (2nd the motion)

CLOSED with responsibility statement @7:53pm