

I. Opening – April 15, 2023

A. Call to order at 3:00 pm

D. CFAA Preamble read by: Andrew S.

B. Open with Serenity Prayer

E. 7th Tradition - Laura B.

C. 12 Traditions read by: Diane A.

F. Delegate Check-in/Group Announcements

II. Preliminary Business:

A. Delegate Check-in: Total Delegates = 43

B. Quorum met – Yes

GROUP NAME	FIRST	LAST	LAST ATTENDED
1111 Knuckleheads	Nigel	S.	7/16/2022
11th Step Meditation Meeting	Mary	F.	4/15/2023
12th Tradition Big Book Grp	Toni	S.	4/15/2023
6:30AM Daily Reflections	Dale	M.	4/15/2023
A Way Out Men's Group	Paul	G.	3/18/2023
AA Unity Group	Shelby	G.	4/15/2023
AIR, Artists in Recovery	Anu	A.	1/21/2023
Attitude Adjustment Group Davis	Barry	M.	3/18/2023
Auburn Fellowship	Loki	P.	4/15/2023
Babes in Recovery	Rosa	A.	11/19/2022
Bad Brains	Jamie	W.	4/16/2022
Best is Yet to Come	Maria	C.	3/18/2023
BIPOC Service Committee	Emiliano	L.	4/16/2022
By The Grace	Sasha	A.	1/21/2023
Capital City Men's Grp	David	B.	3/18/2023
Cathedral Group	Scott	C.	4/15/2023
Citrus Heights Group	Michael	P.	3/18/2023
Colfax Fellowship	Brian	R.	1/21/2023
Cordova Lunch Bunch	Brian	O.	1/21/2023
Cordova Serenity Seekers	Bob	H.	11/19/2022
Courage to Change Women's Meeting	Nancy	W.	7/16/2022
Daily Attitude Adjustment	Linda	J.	3/18/2023
Daily Direction AA Group	Annie	R.	3/18/2023
Davis Hope	Terri	T.	1/21/2023
Davis Young People's	Chris	L.	2/19/2022
Destiny Group	Shari	P.	9/17/2022
Dixon No Name Group	Scot	B.	2/18/2023
Downtown Young Peoples	Dan	F.	10/15/2022
Drunk Squad	Darren	E.	4/16/2022
East Yolo Fellowship	Anthony	A.	4/15/2023
El Dorado Hills Group	Jim	C.	4/15/2023
Elephant Squad	Katie	A.	2/19/2022
Elk Grove Fellowship	Alyse	R.	2/18/2023
Esparto Fellowship	Rae	D.	10/15/2022
Fair Oaks Beginners	Russ	H.	4/15/2023
Fair Oaks Village	Mike	K.	4/15/2023
Fireside Book Study	Mark	B.	3/18/2023
Folsom Big Book	Whitnee	Mc	4/15/2023
Folsom Friday Night	Eric	S.	2/18/2023

GROUP NAME	FIRST	LAST	LAST ATTENDED
Folsom Saturday Morning Group	Jan	P.	3/18/2023
Folsom Way of Life	Dartmore	H.	4/15/2023
Folsom Wednesday Night	Amy	T.	7/16/2022
Foresthill Primary Purpose Group	Paul	H.	2/19/2022
Found in the Big Book	Regina	N.	2/18/2023
Freedom Group	Paul	E.	4/15/2023
Friday Night Unity Group	Gerrie	G.	4/15/2023
Gold Country Irregulars	Kit	W.	2/18/2023
Greenhaven Group	Chris	G.	4/15/2023
Group None	Peter	R.	4/15/2023
Group One	Ryan	M.	4/15/2023
Group Three	David	G.	4/15/2023
Grow Or Die	Lisette	S.	7/16/2022
Happy Hour Rancho	Elaine	A.	4/15/2023
Jaywalkers	Oscar	G.	11/19/2022
KISS, As Bill Sees it - Womens Group	Garnet	H.	2/18/2023
Lavender Heights Y.P.	Madison	C.	4/15/2023
Midtown Solutions	Kate	D.	4/15/2023
Monday Night Big Book Study	Angela	M.	3/18/2023
Natomas Group	Marissa	R.	4/16/2022
Newcastle Big Book Group	Morgan	H.	12/17/2022
North Hall Group	Lauri	S.	4/15/2023
Number One Offenders	Sandy	W.	4/15/2023
Oak Park Fellowship	Andy	S.	4/15/2023
Oak Tree Fellowship	Casey	T.	4/15/2023
Orangevale Thursday Night Mens 12x12	Horst	K.	2/18/2023
Precisely, How we have Recovered	Jimmie	S.	10/15/2022
Primary Purpose 2020	Rachel	T.	4/15/2023
Primordial Ooze Men's Book Study	Nick	G.	4/15/2023
Promise Seekers	Deb	C.	3/19/2022
Rancho Murieta Book Study	Marilynn	M.	6/18/2022
Reflections in Pajamas	Heidi	N.	4/15/2023
Rescue Women's Meeting	Cinda	W.	2/18/2023
Rio Linda Fellowship	Michelle	K.	3/18/2023
River City Speakers	Austin	F.	4/15/2023
Rocklin Fellowship	Bill	T.	4/15/2023
Rocklin Racetrack	John	D.	4/15/2023
Roseville 5th Street Fellowship	Laura	B.	4/15/2023
Roseville Tuesday Nights Group	Claire	D.	8/20/2022

GROUP NAME	FIRST	LAST	LAST ATTENDED
Rule 62 Roseville	Tony	H.	8/20/2022
SACYPAA	Tanner	E.	4/15/2023
Saturday Morning Women's Reflections	Susan	I	4/15/2023
Saved & Sober AA	Denise	W	12/17/2022
Serenity Book & Step Study Group	Diane	A.	4/15/2023
Serenity in the Book	Salvador	R	2/18/2023
Serenity Now Saturday Women's Meeting	Julie	S	8/20/2022
Sharing And Caring Group	Michelle	W.	4/15/2023
Sisters in Sobriety Orangevale	Kathy	J.	4/15/2023
Sisters in Solution	Sara	B.	3/18/2023
Sixty Minute Solution	Melissa	F.	4/15/2023
Sober Breathe Group	Karlos	A.	1/21/2023
Sober Shots	Alex	C.	6/18/2022
Sobriety Rocks	Bobby	H.	3/18/2023
Speakeasy Group	Natalie	M.	3/19/2022
Spiritual Sunday	Steve	K.	3/18/2023
Step 2 Men's Group	Mark	Q.	2/18/2023
Sunlight of the Spirit - 11th Step Meditation	Julie	Z.	8/20/2022
Sunrivers Park Meeting	Jim	D.	4/16/2022
Tahoe Park Group	Ted	M.	1/21/2023
The Best is Yet to Come	Maria	C.	3/18/2023
The How and the Why of it Men's Group	Greg	B.	4/15/2023
The Only Requirement	Paul	F.	3/19/2022
Thursday Night Men's Group	David	B.	3/18/2023
Traditional Group	Rod	F.	4/15/2023
Tuesday Cordova KISS Group	Sheila	S.	2/18/2023
Tuesday Night Beginners	Lauren (LB)	B.	7/16/2022
We Do Recover	Yvonne	U.	3/18/2023
We Surrender Men's Group	Luke	M.	4/15/2023
Welcome Group	Kevin	H.	3/18/2023
West Roseville AA Group	John	I.	1/21/2023
What A Way to Start a Weekend Women's Grp	Sharon	H.	4/15/2023
What A Way Wednesday	Sharon	H.	1/21/2023
White Flag Men's Group	Brian	B.	1/21/2023
Willing Women	Karina	K	3/18/2023
Wisdom to Know	Cyndi	W.	3/18/2023
Women for Women	Tamara	M.	1/21/2023
Woodland Group	Donald	M.	3/18/2023
Woodland Online Group	Leslie	Mc.	4/15/2023
Yuba City 329	Michelle		2/18/2023

C. Attending Elected Positions

Position	Name	Attendance
Delegate Chair	Laura B.	Present
Assistant Chair/Area Liaison	OPEN	
Treasurer	Al E.	Absent
Recording Secretary	Stefanie A.	Absent
Board Chair	Jason S.	Present
Director At Large	Brian R.	Absent
Director At Large	Dartmore H.	Present
Director At Large	Betty K.	Present
Teleservice Chair	Dawn D.	Absent

Position	Name	Attendance
BLOPS Chair	Greg B.	Present
Birthday/Faithful Fiver Chair	Kate D.	Present
PICPC Chair	Annie R.	Absent
Picnic Chair	Paul G.	Absent
Special Events Chair	Nicole F.	Present
NCCAA Delegate Liaison	Robert F.	Present
H & I Liaison	Leslie M.	Present
Office Manager	Robin T.	Present
WebMaster	Teague S.	Present

D. New Delegates - No New Delegates

E. Visitors - No visitors

III. Sobriety Birthdays - Total of 58 years for April Birthdays!

IV. Approval of Minutes

March 18, 2023 minutes reviewed by Laura B. (Delegate Chair), Motion introduced by Teague S. Seconded by Greg B. ~ Motion passed unanimously.

V. Trusted Servant Reports

☐ Delegate Chair's Report – Laura B.

Good afternoon, Delegates! We are four months into the new year, and Spring has arrived! I want to take this opportunity to welcome all new and returning Delegates, and I thank each and every one of you for volunteering to serve as Delegates for your Home Groups.

Everyone here at CFAA extends a huge exclamation in gratitude to the Spring Fling, 2023 for the amazing contributions of \$8,578. Our very Special Thank you to the Spring Fling committee and all who attended!

Each and every Delegate is encouraged to become even more actively engaged in the fullness of your Delegate service position. Please seize every opportunity to take on expanded roles by joining committees and considering volunteering for additional trusted servant positions.

We have a few trusted servant and committee membership vacancies which might be the service positions you might be called to fill.

This month we have an Assistant Delegate Chairperson commitment open.

Next month we will be calling for two additional committee members to serve on the CCFAA PI/CPC Committee. For more information on a PICPC representative position, please email: ccfpicpc@aaasacramento.org for job description.

Thank you, Delegates, for your continued commitment in active representation roles for your groups.

Thank you ALL for your support and involvement with CCFAA. Respectfully submitted - Laura B. ccfchair@aaasacramento.org

☑ Assistant Chair/CNIA Liaison's Report – Open Position - No Report

☑ Board Chair's Report – Jason S.

The Board met April 11, 2023 at 6:00pm- Roll Call was taken and a Quorum was established. Only one Board Member was not in attendance. I reported to the Board about the required Procedural Audit that was conducted.

According to OPS 15.9.14 “The Board conducts an annual procedural audit of record keeping and all general and financial procedures of the Central Office, Office Manager, and staff. The findings will then be given at the Delegates Meeting.” On April 4, 2023, Dartmore H. (Director at Large) and I completed the procedural audit of 2022. Of the 104 questions, there were only a couple items to address:

1. OPS 9.9.2 – “Ads are to be considered at the August Delegates' Meeting” - Did not occur in 2022.
 - a. Resolution – Office Manager has added it to Master Schedule to ensure it will be addressed in the future.
2. OPS 9.11.10 – “The editor of the By the Way publishes the minutes of the Board of Directors, the regular Delegates' and any other special meetings as submitted by the Recording Secretary” - The Board Minutes are only included superficially in the BOD Chair report in the Delegate minutes.
 - a. Resolution - BOD Minutes, once approved will be published on the website at the following link: <https://aaasacramento.org/ccf-delegates-information/> and 2022 at: <https://aaasacramento.org/ccf-delegates-agendas-minutes/>

Additional Item for Consideration

3. OPS 15.9.12 “The Board engages, or causes to be engaged, an independent outside accountant to review the annual financial report. The accountant may or may not be a member of the AA Fellowship.” - In 2022 the Board did not require an outside review. - Suggest the BOD consider a motion to allow for this possibility
 - a. Resolution – Will submit a motion for consideration to better reflect actual needs and what is actually practiced.

I would like to thank Dartmore for his service in helping to complete this important function. As well, thank Robin, and her staff for all their hard work, keeping the office running effective and efficiently.

Reports were given by the Office Manager, Treasurer, and By Laws Chair. Each of these Trusted Servants will be presenting their reports to you today. Meeting Closed at 7:53pm

- I'm sorry to report, due to health reasons; our Asst. Delegate Chair Mary F. has resigned. Pursuant to By-Laws section 7.3.(e) BOD can fill the vacancy, subject to Delegate Body approval. Or if the BOD is unable to fill the position an election can be held at the Delegates Meeting.
- If any qualified members would like to make themselves available please email the Board at centraloffice@aaasacramento.org by May 12th. At the May Delegates' Meeting we will either vote to confirm a member or hold an election.
 - o **Qualifications and Job Descriptions**
 - 5 years Sobriety & have served as a Delegate or Group Secretary, and shall relinquish Delegate Status
 - Presides over the New Delegates Meeting immediately prior to the beginning of each monthly Delegates meeting.
 - May act as Delegate Chair of the Delegates Meeting in the absence of the Delegate Chair or may act as Chair of the Board meetings in the absence of both the Board Chair and Delegate Chair.
 - Required to attend Board of Directors meetings.
 - Acts as Liaison with California Northern Interior Area Committee (CNIA). Reports to the delegates any CNIA action that may affect or be of interest to the CCF.
 - Complete list of Duties see By-Laws Section 7.5

Humbly Submitted, Jason S. – Board Chair

☑ Treasurer's Report – Al E.

Please reference the Profit and Loss YTD Comparison March 2023 included in the attachments. **Highlighted** items reflect information in this report.

Our office is in great shape. **Thanks to our office manager Robin, Staff, and Volunteers.** March deposits, expenses, payables, and bank reconciliation have been audited. Everything checks out and signed copies are on file at the CCFAA office.

1. Literature sales were great for the month at \$8,286 on a budget of \$6,000. [line 4020]
2. Medallion sales were great at \$3,047 with a \$2917 budget [line 4035]. All Kinds of new custom medallions and styles are available at the CCFAA store. They make great gifts.
3. Group Contribution were amazing at \$19,633 as we budgeted of \$10,750 [line 4100]. Special Thank you to the Spring Fling contributions of \$8,578. Without this contribution we would be about our budget number. Special thanks to the Spring Fling committee and all who attended.
4. Birthday contributions were \$114 on a budget of \$167. **Tell a Friend, celebrate what one has so gratefully received.** [line 4120]. **Join the Birthday Club - Thank you AA for my sobriety!!!!**
5. Faithful Fivers income was good at \$1,339 as we budgeted \$1,250 [line4130]. **(Great way for us, as individuals, to monthly support CCFAA directly.)**
6. Total Income was great for March with \$37,746 on a budget of \$24,268. Our fellowship is amazing. [Total Income line]

7. Cost of Goods were up a bit at \$9,888 with our budget of \$7,481. [Total COGS]. The office has increased inventory of books to take advantage of the price increase that occurred April 3rd in order that we can pass that saving on to our fellowship.
8. Expenses Down (down is good here) slightly \$14,484 as our budget is \$16,787. [Total Expenses].
9. March net income was low at \$13,373. Remember last months Net was -\$73. **THANK YOU AA**

Prudent Reserve – Is currently \$101,025 which is 6 months of operating expenses for that rainy day.

We, as members of Alcoholics Anonymous are helping to make great investments into the future of our Central Office. Thanks to each and every one and the groups all for that. Thank you ALL for your support and involvement with CCFAA.

*Please take the following back to your groups -

- a) Newcomer Packets are available at the office for \$1. Help welcome new comers to AA.
- b) **Support your local Central Office for your literature and medallions.**
- c) The store is open for literature sales and medallions. (Open Mon-Fri 9-5 and **Saturdays 10-2**)
- d) Contributions can also be made by Venmo, Paypal, Check, or Cash

Any question can be directed to my contact information below. Regards, Al E. cfo@aaasacramento.org



📄 **Business Office Manager's Report – Robin T.**

1. Are you looking to be of service? Central Office is always looking for volunteers!!! There are many ways to be of service at the main office or even from the comfort of your home. Service opportunities such as; BTW newsletter, answering phones, volunteering in the bookstore, and 12-step call work. If you are interested in getting more information about these and other service positions, please give us a call at 916-454-1771.
2. May Special of the Month – Alcoholics Anonymous on Sale \$9.50 – Known as the "Big Book," the basic text of Alcoholics Anonymous has helped millions of people recover from alcoholism since the first edition appeared in 1939. Chapters describing the A.A. recovery program — the original Twelve Steps — and the personal histories of A.A.'s co-founders remain unchanged since the original, while new stories have been added to the personal histories with each edition. Now available Jacketless. 60 ct. limit/purchase
3. AAWS Price Increase – On April 3rd prices on AAWS literature increased by 20% on all books and 30% on all pamphlets. In anticipation of this and help ease the impact on our membership the Central Office bought a large supply of Big Books and 12x12s in advance. Because of this, we are able to extend an offer to purchase Big Books and 12x12s at 2022 prices till inventory runs out. We are offering these core items in all formats, stop by and get your copy today while supplies last.
4. Payroll and Sales tax deposits and returns will be filed by the April 28th deadline.
5. Help me welcome Tracey S. to our AA Central Office family. Tracey is our new Office Assistant and will be working Monday thru Thursday. If you need to update group information, have a submission for the newsletter, need to order literature, or have a question about CCFAA please contact Tracey at centraloffice@aaasacramento.org or call 916-454-1771.

📄 **Teleservice Chair's Report – Dawn D. - Read by Pete B.**

Date submitted: 4/12/23
 Submitted by: Dawn D. - TeleService Chair & Rick S. - TeleService Asst. Chair
 Website: <http://aaasacramento.org/service-opportunities/teleservice/>

Shift Calls 2023 (as of 4/12/23)		
Teleservice	March	YTD
12 Step	43	139
Meeting/Info	154	470
Totals	197	609

- New Business:
- Workshop tentatively scheduled for Saturday June 6, 2023 @ 3:30 - 5:30PM hosted by Group . Flyers out for print before May 10th.
 - Sent out Winter 2023 Teleservice Survey Expect wrapup report in May Delegates Meeting (44) 12 steppers + (7) Shift Coordinators + (75) Subs + (30) Volunteers = 156 as of 4/12/23 56/156 = 36% response.
- Old Business: ● Continue working with Teleservice Orientation Coordinator Jordan A. on revised Teleservice Guidelines.

Next CCFAA Holiday Office Closures - Teleservice will cover these days: ● Memorial Day, Monday, 5/28/23 - 0 of 2 shifts covered

📄 **Webmaster's Report –Teague S.**

New Business: No new Business **Old (Open) Business:**

- Teague & Pete, working with Jason & Robin @ CCF: aaasacramento.org site redesign.
- Open Web Priorities:
 1. Backup/Restore on Test Site << Complete
 2. Backup/Restore on Prod Site << Complete Thanks Teague!
 3. Redo PHP back end - Teague
 4. Redo back end Admin Tool(s) - Teague
 5. Reskin Site - Pete

☑ **By Laws & Procedures Chair's Report – Greg B.**

1. The Committee members are Rod F. from the Traditional Group, Don M. from the Woodland Group, Shelby G. from the AA Unity Group, Sara P. from the Sisters in Solution Group, and Greg B. from The How and The Why of It Men's Group.
2. The Committee met twice since the last Delegate Meeting, March 19 and March 26, 2023.
 - a. Minutes from those meetings accompany this report.
3. The Committee is drafting recommendations for updates and corrections to the Bylaws and Operating Procedures.
 - a. A table of recommendations and corrections has been created to help present the suggested changes.
 - b. Substantive changes will be presented individually.
 - c. Spelling, grammatical, and punctuation corrections will be presented in a single motion.
 - d. One goal will be to use nomenclature from the Bylaws consistently throughout both documents.
4. Once recommendations for the Bylaws and the Operating Procedures have been presented to the BOD, the Committee will begin updating the Delegate Handbook.
5. Our next Committee meeting will be Sunday, April 16, 2023 at 4 p.m.
6. Input from the Board, Officers, and Delegates is appreciated. Please contact Greg B. at ccfblops@aaasacramento.org

☑ **PI/CPC Chair's – Annie R.**

CCFPI/CPC will have an information booth at the Woman-to-Woman Conference, 4/14-4/16. Our attendance at the convention is to:

- raise awareness of the Public Information and Cooperating with Professionals Committee.
- our mandate to practice A.A.'s 12th Step of trying to carry the A.A. message to the still-suffering alcoholic in our Home Group communities.
- to encourage each Home Group to elect a representative for the Committee.

At the conference, we will be registering members who would like to represent their Home Group on the PICPC Committee.

"If our friends don't know who we are, they cannot recommend us" - Dr. Bob - Thank you for letting me be of service.

☑ **Birthday Club/Faithful Fivers Chair's Report – Kate D.** - nothing to report

☑ **Special Events Chair's Report – Nicole F.**

Suggesting an event October 2023, will reach out to St. Mark's Church. There are people willing to be on the committee, more info to follow on budget and specifics. Contact Nicole at cfspecialevnts@aaasacramento.org

☑ **Picnic Chair's Report – Paul G.** - (not in attendance)

VI. Reports – Special Committees, Delegates, Liaisons & Invited Guests

☑ **Hospitals & Institutions Liaison's Report – Leslie Mc.**

47th ANNUAL NORTHERN CALIFORNIA HOSPITAL AND INSTITUTION CONFERENCE
"BRINGING HOPE WHERE THERE IS NO HOPE" May 19th & 20th, 2023
Wyndham Sacramento, 5321 Date Avenue, Sacramento, CA, 95481
<https://aaasacramento.org/event/area-42-h-and-i-conference/>

☑ **Northern California Council of AA (NCCAA) Delegate Liaison's Report – Robert F.**

- Fresno Conference October 13, 14, & 15. Flyer Available soon.
- Accepting Bids for Spring and Fall Conferences 2024.
- Steering Committee Meeting April 23 @ 1315.
 - o In Person at the Manteca Fellowship, 332 E Yosemite Ave.
 - o Zoom: 884 3873 4023, PW 585647

Thank You for being of service! - Robert F.

VII. Old Business - No new business

VIII. New Business - No new business

IX. Closing

Invitation to close the meeting - Motion to close introduced by Laura B. (CCF Delegate Chair), Made by Kathy J, Seconded by Mike K. ~ Passed unanimously

The next meeting will start at 3:00pm and will be held on Zoom, Meeting ID: 929 9218 9084 – Passcode: 912051 on Saturday, May 20, 2023. The meeting closed at 4:10p with the "Responsibility Pledge".

Respectfully submitted by Pete B. (Temp. Asst. to) Stefanie A., CFAA Recording Secretary