

## CCF Board of Directors Meeting

Meeting started: 6/13/2023 @6:00p - Recorded.

### Open with Serenity Prayer

**Roll Call** - Jason S., Al E., Betty K., Laura B., Robin T., Stefanie A., Diane U., Greg B.

Absent: Dartmore H., Brian R.

Roll Call and Confirmation of a Quorum: 7

**Birthdays:** None

**MAY BOD meeting minutes:** Motion to accept made by Laura B., Greg B. (2nd the motion)

### BOARD REPORTS:

Board of Directors Chair (Jason) **\*\*reports were provided to each Director\*\***

- Thank you Laura for covering last month!
- Introduction of Diane U. as our Assistant Delegate Chair

Delegate Chair Report (Laura) **\*\*reports were provided to each Director\*\***

- Office is performing accounting duties, error in A/P Audit Report will be written up and given to the Board to review

Assistant Delegate chair (Open position last month) **\*\*No report\*\***

Office Managers Report (Robin) **\*\*reports were provided to each Director\*\***

- A/P update - went through at length to 2019 due to discrepancy, found the errors in the journal entries, Greg will assist in correcting Quickbooks for the error
- Thank you to the Audit Committee!

Treasurer's report (Al E) **\*\*reports were provided to each Director\*\***

BLOPS Report (Greg B.) **\*\*reports were provided to each Director\*\***

- Motion to approve all of the By Law Amendments except for clean-up - Laura B., Al E. (2nd the motion)
- Move BLOPS Attendance requirements (Sect. 7.3(c)(ii) New business for July

PICPC Report (Annie) **\*\*No report\*\***

### OLD BUSINESS:

1. Follow up/Discussions - Employee Retention Tax Credit - Jason S.
  - Move forward to present this at the July Delegates Meeting, motion to confirm Al E., Laura B. (2nd the motion), 5 yes, 1 abstain
  - Jason will present at the Delegates' Meeting about the \$2,500 already spent on accountant as well as the additional \$2,500 still owed to accountant

**NEW BUSINESS:**

- Zoom Accounts for Groups – Al E.
  - Betty - suggested smaller groups share a Zoom account
  - \$140 a year, only one meeting active per license
  - Jason will add it to his report to recommend Opportunity to assist smaller groups to hold meetings on Zoom

Motion to dismiss BOD made by Betty K., Al E. (2nd the motion)

*CLOSED with responsibility statement @7:49pm*