

CCF Board of Directors Meeting

Meeting started: 7/11/2023 @6:00p - Recorded.

Open with Serenity Prayer

Roll Call - Jason S., Al E., Betty K., Laura B., Robin T., Stefanie A., Diane U., Greg B.
Dartmore H., Brian R.

Roll Call and Confirmation of a Quorum: 10

Birthdays: Greg B. 31 years!

June BOD meeting minutes: Motion to accept made by Laura B., Al E. (2nd the motion)

BOARD REPORTS:

Board of Directors' Chair (Jason)

- I'll be attending Auburn Fellowship Unity Day on 7-15-23. CCFAA will have an information table there. Teleservice Chair Dawn D, Pi/CPC Chair Annie R. and several volunteers will help staff the table.

Delegate Chair Report (Laura) ****No report****

Assistant Delegate Chair (Diane) ****No report****

Office Managers Report (Robin) ****reports were provided to each Director****

- Webinars - Alliance Member Services (Insurance), offering training, Robin attended:
 - Worker's Compensation course
 - Premium Audit Process
 - Adv. Premium Audit Topics
 - CA Meal and Rest Break
 - Risk Management for Volunteer Programs
- Betty asked about employee reviews and budget. Reviews are due in December & budgeted as a proposed dollar amount each year. Not noted in By Laws, located in the Personnel Handbook. Central Office has 4 employees

Treasurer's report (Al E) ****reports were provided to each Director****

BLOPS Report (Greg B.) ****reports were provided to each Director****

- Robin to contact Workers Comp. person to inquire about possible discriminatory verbiage in ByLaws re: "Office Manager must be an AA member"
- Motions are ready to go. Wait until Delegates decide on ByLaw changes
 - This Saturday - no votes this meeting
 - ByLaws - August
 - Ops - presenting in August
 - Ops - vote Oct.
 - 6 polls for ByLaws

OLD BUSINESS:

- Employee Retention Tax Credit (ERC) Jason:
 - Jason created an outline for this Delegate Meeting for the Delegates to take back to their groups and discuss
- Credit/Invoicing Policy - Robin
 - Motion is to codify existing policy by Laura B.; Greg B. (2nd the motion)

NEW BUSINESS:

- Directors/Board Attendance Policy
 - Stefanie to note in the Delegates Roster (Board Roster) about “good cause” reasons for meeting absences by the Board
 - Absences shall be emailed to Board Chair in advance

Motion to close made by Al E.; Greg B. (2nd the motion)

Closed at 7:50 p.m. with the responsibility pledge