

**I. Opening – July 15, 2023**

A. Call to order at 3:00 pm  
 D. AA Preamble read by - Diane A.  
 CCFAA Preamble read by – Jason S.

B. Open with Serenity Prayer  
 E. 7<sup>th</sup> Tradition - Laura B.

C. 12 Traditions read by - Maddy R.  
 F. Delegate Check-in/Group Announcements

G. A total of 67 years for July Birthdays!

**II. Preliminary Business:**

A. Delegate Check-in: Total Delegates = 41

B. Quorum met – Yes

GROUP NAME	FIRST	LAST	LAST ATTENDED	GROUP NAME	FIRST	LAST	LAST ATTENDED	GROUP NAME	FIRST	LAST	LAST ATTENDED
1111 Knuckleheads	Nigel	S.	7/16/2022	Folsom Saturday Morning Group	Jan	P.	3/18/2023	Rule 62 Roseville	Tony	H.	8/20/2022
11th Step Meditation Meeting	Mary	F.	6/17/2023	Folsom Way of Life	Dartmore	H.	7/15/2023	SACYPAA	Tanner	E.	4/15/2023
12th Tradition Big Book Grp	Toni	S.	4/15/2023	Folsom Wednesday Night	Amy	T.	7/16/2022	Sac Town Coffee House	Noa	E.	5/20/2023
6:30AM Daily Reflections	Dale	M.	4/15/2023	Foresthill Primary Purpose Group	Paul	H.	2/19/2022	Saturday Morning Women's Reflections	Susan	J.	7/15/2023
A Way Out Men's Group	Paul	G.	5/20/2023	Found in the Big Book	Regina	N.	2/18/2023	Saved & Sober AA	Denise	W.	12/17/2022
AA Unity Group	Shelby	G.	7/15/2023	Freedom Group	Paul	E.	5/20/2023	Serenity Book & Step Study Group	Diane	A.	7/15/2023
Acceptance is the Answer	Deenise	K.	7/15/2023	Friday Night Unity Group	Gerrie	G.	4/15/2023	Serenity in the Book	Salvador	R.	2/18/2023
Alano American River Big Book	Christie	O.	7/15/2023	Gibbons Noon Group	Lauren	R.	6/17/2023	Serenity Now Saturday Women's Meeting	Julie	S.	8/20/2022
AIR. Artists in Recovery	Rod	F.	7/15/2023	Gold Country Irregulars	Kit	W.	2/18/2023	Sharing And Caring Group	Michelle	W.	7/15/2023
Attitude Adjustment Group Davis	Barry	M.	7/15/2023	Greenhaven Group	Chris	G.	6/17/2023	Sisters in Sobriety Orangevale	Kathy	J.	7/15/2023
Auburn Fellowship	Loki	P.	7/15/2023	Group None	Peter	R.	7/15/2023	Sisters in Solution	Sara	B.	6/17/2023
Babes in Recovery	Rosa		11/19/2022	Group One	Ryan	M.	7/15/2023	Sixty Minute Solution	Melissa	F.	4/15/2023
Back to Basics Orangevale	Alison	F.	5/20/2023	Group Three	David	G.	7/15/2023	Sober Breathe Group	Karlos	A.	1/21/2023
Best is Yet to Come	Maria	C.	7/15/2023	Grow Or Die	Lisette	S.	7/16/2022	Sober Shots	Alex	C.	6/18/2022
By The Grace	Sasha		1/21/2023	Happy Hour Rancho	Elaine	A.	7/15/2023	Sobriety Rocks	Bobby	H.	5/20/2023
Capital City Men's Grp	David	B.	5/20/2023	Jaywalkers	Oscar	G.	11/19/2022	Spiritual Sunday	Steve	K.	3/18/2023
Cathedral Group	Scott	C.	7/15/2023	KISS, As Bill Sees it - Womens Group	Garnet	H.	2/18/2023	Step 2 Men's Group	Mark	Q.	2/18/2023
Citrus Heights Group	Michael	P.	3/18/2023	Into Action	Al	Y.	7/15/2023	Sunlight of the Spirit - 11th Step Meditation	Julie	Z.	8/20/2022
Colfax Fellowship	Brian	R.	1/21/2023	Lavender Heights Y.P.	Madison	C.	4/15/2023	Tahoe Park Group	Ted	M.	1/21/2023
Cordova Lunch Bunch	Kevin	W.	7/15/2023	Midtown Solutions	Kate	D.	4/15/2023	The Best is Yet to Come	Maria	C.	7/15/2023
Cordova Serenity Seekers	Bob	H.	11/19/2022	Monday Night Big Book Study	Angela	M.	7/15/2023	The How and the Why of it Men's Group	Greg	B.	7/15/2023
Courage to Change Women's Meeting	Nancy	W.	7/16/2022	Newcastle Big Book Group	Morgan	H.	12/17/2022	Thursday Night Men's Group	David	B.	6/17/2023
Daily Attitude Adjustment	Linda	J.	7/15/2023	New Hope	Tim	H.	6/17/2023	Traditional Group	Rod	F.	7/15/2023
Daily Direction AA Group	Shannon	R.	7/15/2023	North Hall Group	Lauri	S.	7/15/2023	Tuesday Cordova KISS Group	Sheila	S.	2/18/2023
Davis Hope	Terri	T.	1/21/2023	Number One Offenders	Sandy	W.	6/17/2023	Tuesday Night Beginners	Anthony	G.	7/15/2023
Davis Young People's	Lindsay	G.	7/15/2023	Oak Park Fellowship	Andy	S.	7/15/2023	We Care	Tami	N.	7/15/2023
Destiny Group	Shari	P.	9/17/2022	Oak Tree Fellowship	Casey	T.	7/15/2023	We Do Recover	Yvonne	U.	6/17/2023
Dixon No Name Group	Scot	B.	5/20/2023	Orangevale Thursday Night Mens 12x12	Horst	K.	2/18/2023	We Surrender Men's Group	Luke	M.	7/15/2023
Downtown Young Peoples	Dan	F.	5/20/2023	Precisely, How we have Recovered	Jimmie	S.	10/15/2022	Welcome Group	Kevin	H.	3/18/2023
East Yolo Fellowship	Anthony	A.	7/15/2023	Primary Purpose 2020	Rachel	T.	4/15/2023	West Roseville AA Group	John	I.	1/21/2023
El Dorado Hills Group	Jim	C.	7/15/2023	Primordial Ooze Men's Book Study	Nick	G.	7/15/2023	What A Way to Start a Weekend Women's Grp	Sharon	H.	7/15/2023
Elk Grove Fellowship	Alyse	R.	2/18/2023	Reflections in Pajamas	Heidi	N.	7/15/2023	What A Way Wednesday	Sharon	H.	7/15/2023
Esparto Fellowship	Rae	D.	10/15/2022	Rescue Women's Meeting	Cinda	W.	2/18/2023	White Flag Men's Group	Brian	B.	7/15/2023
Fair Oaks Beginners	Russ	H.	7/15/2023	Rio Linda Fellowship	Michelle	K.	6/17/2023	Willing Women	Karina	K.	3/18/2023
Fair Oaks Village	Mike	K.	6/17/2023	River City Speakers	Austin	F.	7/15/2023	Wisdom to Know	Cyndi	W.	3/18/2023
Fireside Book Study	Mark	B.	3/18/2023	Rocklin Fellowship	Bill	T.	7/15/2023	Women for Women	Nancy	F.	7/15/2023
Folsom Big Book	Whitnee	Mc	6/17/2023	Rocklin Racetrack	John	D.	4/15/2023	Woodland Group	Donald	M.	3/18/2023
Folsom Friday Night	Eric	S.	2/18/2023	Roseville 5th Street Fellowship	Laura	B.	4/15/2023	Woodland Online Group	Leslie	Mc	6/17/2023
				Roseville Tuesday Nights Group	Claire	D.	8/20/2022	Yuba City 329	Michelle	M.	6/17/2023

**C. Attending Elected Positions:**

Position	Name	Attendance
Delegate Chair	Laura B.	Present
Assistant Chair/Area Liaison	Diane U.	Present
Treasurer	Al E.	Present
Recording Secretary	Stefanie A.	Present
Board Chair	Jason S.	Present
Director At Large	Brian R.	Absent
Director At Large	Dartmore H.	Present
Director At Large	Betty K.	Present
Teleservice Chair	Dawn D.	Absent

Position	Name	Attendance
BLOPS Chair	Greg B.	Present
Birthday/Faithful Fiver Chair	Kate D.	Absent
PICPC Chair	Annie R.	Absent
Picnic Chair	Paul G.	Present
Special Events Chair	Nicole F.	Absent
NCCAA Delegate Liaison	Robert F.	Present
H & I Liaison	Leslie M.	Absent
Office Manager	Robin T.	Present
WebMaster	Teague S.	Present

**D. New Delegates:**

We Care Group	Tami N.
Acceptance is the Answer	Deenise K.
Davis Young People's Group	Lindsay G.
Daily Direction Group - Orangevale	Maddy R.
Cordova Lunch Bunch	Kevin W.
Tuesday Night Beginners	Anthony G.
Alano American River Big Book - Orangevale	Christie O.
Into Action	Al Y.

Welcome new delegates!!

E. Visitors: Kim M. - District 24

**III. Approval of Minutes**

June 17, 2023 minutes reviewed by Laura B. (Delegate Chair), Motion introduced by Paul G., seconded by Teague W. ~

*Motion passed unanimously.*

#### **IV. Trusted Servant Reports**

##### **☐ Delegate Chair's Report – Laura B.**

I attended the Board of Directors meeting on July 12, 2023. Several topics of importance were discussed, including matters of proposed amendments to operating procedures which will be presented to the delegate body next month and the matter of the Employee Retention Credit, which will be discussed new business, later in this meeting. These considerations are vitally important. An informed group conscience will be arrived at concerning these matters in the next couple of months.

Thank you to our Board Chairperson, Jason S., for your extensive research into the matter of eligibility for the Employee Retention Credit and your succinct presentation of the facts to the Delegate Body, forthcoming in new business. Thank you to Greg B., and all the members of the BLOPS committee, for the amazing and intensive work you all did to bring well-informed and congruent revisions before the Delegate body. Thank you to our Central Office Manager, Robin T., for all your hard work and devoted attention to making improvements in the office procedures for efficient viability.

I would like to take this opportunity to review the essential next steps each Delegate will need to take over the course of the following two months. Please refer to the Delegates Handbook for an explanation of the Delegate responsibilities. Feel free to ask for clarification.

“The delegate’s job is to carry the informed group conscience from his/her group to the Delegates Meeting where a collective group conscience is taken. The delegate gives a thorough and accurate report of the issues raised at the CCFAA Delegates Meeting at his/her group’s business meeting. The issues are discussed, votes taken, and the group conscience carried back to the next Delegates Meeting. It is also within the spirit of the Twelve Concepts that delegates should be able to make decisions based on additional information that was not available when the group conscience was taken or if an emergency situation arises.” (CCFAA, 2017, p.7).

Delegates, please plan to attend your group’s next business meeting, and present these matters to your group. If you cannot attend, please have the Alternate Delegate for your group attend. If neither of you can attend the next business meeting, please consult with your group’s General Secretary to find another alternative. Please take a vote of your group’s conscience and plan to bring that information to the Delegates Meeting in September.

Thank you, Delegates, for your service. You are deeply appreciated! In love and service, Laura B.

##### **☐ Assistant Chair/CNIA Liaison's Report - Diane U.**

Acceptance is the Answer – 1100 Blue Ravine Rd, Folsom @ Oak Hills Church – Thursdays 7:30pm – Open, Women’s Meeting, 12 & 12 study

NCIA AREA 07 REPORT FOR JULY 15, 2023:

The meeting began at 10am with the Serenity Prayer. Claudio, the NCIA chair, called for a group consensus to end the meeting after group reports because of the Heat Advisory that is in effect. That was approved.

Reports were given on Tradition 7 regarding the importance of collecting and distributing monies from the groups to General Service. Then, another report was given on Concept 7 which was written by Bill W. These concepts cover the world services global aspects of Alcohol Anonymous.

The Assembly Reports followed by members reporting on the H & I Committee, Archive Committee, Young People in AA Committee, Bridging the Gap Committee, The Group Translation Committee. Three groups submitted their last contribution to the treasurer as a group and dissolved. Each group that no longer could afford to stay will attend other groups. Each month in the accents section of the CCFAA website contains the full report of the NCIA Area 7 meeting which is available to everyone.

Thank you for letting me be of service, Diane Uebelhart

##### **☐ Board Chair's Report – Jason S.**

I’ve just returned from attending the 35th Annual Auburn Fellowship Unity Day. CCFAA has an information table there today. I would like to thank our PI/CPC Chair Annie and our Teleservice Chair Dawn and the many other volunteers that were of service by helping staff our table. It was a really great event. I would like to encourage everyone to attend the many picnics, anniversaries, conferences, and other special events that occur in our region. You can find out information about these events through the flyers mailings that your groups receive, in the By the Way, and on the Events Calendar on the CCFAA website at <https://aasacramento.org/events/month/>

Attached with your reports today are copies of the flyers for the CCFAA Picnic August 20th. Please help to spread the word. I know this year’s picnic is shaping up to be another wonderful event. I hope to see you all there!

I attended the Board meeting this past Tuesday July 11th. All members were present. We reviewed reports given by our Office manager, Treasurer, and BLOPS Chair. Over the next several months there will be a lot of information for you to share with your groups to bring back your group’s conscience votes on numerous items. We appreciate your service to your groups and to CCFAA. You truly are the link connecting CCFAA and your homegroup.

My thanks to Robin, her staff, and volunteers for all they do to support our Central office, Registered Groups and our Greater Sacramento Area AA Fellowship.

□ **Treasurer's Report – Al E.**

Please reference the Profit and Loss YTD Comparison for June 2023 included in the attachments. **Highlighted** items reflect information in this report.

Our office is in great shape. **Thanks to our Volunteers, office manager Robin, and Staff.** Drop in and say thank you.

June's deposits, expenses, payables, and bank reconciliation have been audited. Everything checks out and signed copies are on file at the CCFAA office. We are halfway through the year folks.

1. Literature sales were wonderful for the month at \$7,584.94 on a budget of \$6,000. [line 4020] AA books and literature are now at the new pricing set by AAWS.
2. Medallion sales were ok at \$2,842 with a \$2917 budget [line 4035].
3. Group Contributions were down quite a bit at 8,107 as we budgeted \$10,750 [line 4100]. Second month in a row with low contribution. Hope this is not a trend. Thanks to all the groups for the contributions to keep the office going for our fellowship.
4. Birthday contributions are on target \$169 on a budget of \$167 [line 4120]. **Thank you AA for my sobriety!!!! Get the word out and celebrate what one has so gratefully received.**
5. Faithful Fivers income was off \$962 as we budgeted \$1,250 [line4130]. **(Great way for us, as individuals, to directly monthly support CCFAA.)**
6. Total Income was off for June with \$22,096 on a budget of \$24,268. Down **(-\$2,172)**. [Total Income line]
7. Cost of Goods Sold were UP as we sold MORE, \$9,229 with our budget of \$7,481. [Total COGS].
8. Expenses Down (down is good here) slightly \$16,112 as our budget is \$16,787. Thanks to our office manager [Total Expenses]. (Picnic committee [5990] has started to ramp up \$528)
9. June's net income was **(-\$3,244)**.

We had a few annual expenses hit this month, Costco, Zoom, Alliance. We also had a deposit error from the bank that was corrected in July's business.

Prudent Reserve – Is currently \$101,035 which is 6 months of operating expenses for that rainy day. We are reviewing this regularly.

**We, as members of Alcoholics Anonymous, are helping to make great investments into the future of our Central Office. Thanks to each and every one and your groups for that.**

Thank you ALL for your support and involvement with CCFAA. Bring a friend.

\*Please take the following back to your groups -

- a) **Supporting CCFAA helps bring service to our AA groups and meetings with Hot Line, Special Events, By The Way Newsletter, Sobriety Chips, and so much**
- b) The store is open (**Open Mon-Fri 9-5 and Saturdays 10-2**)
- c) Contributions can also be made by Venmo, Paypal, Check, or Cash

Any question can be directed to my contact information below.

Regards, Al Edwards [cfo@aasacramento.org](mailto:cfo@aasacramento.org) 916-622-4660



**Literature, more.**

Corrections to accounting system entries:

1. 2019 Never Cashed Check (\$60.98) - Retained earnings decrease. A check was written for \$60.98 but was never cashed. The check was voided, previous journal entry reversed. This was a result of the audit in May of this year. A CPA was consulted, and a correction has been made.
2. 2019 Correction to Mis-Posted Inventory Adjustment (-1,312.00) - An adjustment posted to Accounts Payable should have been posted to AA Literature Expense.
3. 2021 Three Entries to Advanced Payments (\$-325.23) – 3 payments to AT&T were entered into 1075 Advanced Payments and never moved to Telephone expense are now posted to Telephone expense.
4. 2022 Check Theft Accounting Correction (\$3,607.00) - In 2021 a check mailed to AAWS was stolen from the mail and fraudulently cashed. In 2022 the bank made good on the stolen check and the funds were returned. At the end of 2021 a journal entry was made to accommodate for the loss. This created an accounting error with regard to Cost of Goods. This has been corrected in both the stolen check, return of funds and the Cost of Goods.
5. 2022 Twice Paid Invoice (\$94.00) - A payment to AAWS was not posted to the invoice but was credited to contributions. CCFAA continued to receive statements of payment due. After numerous inquiries to AAWS, CCF paid the invoice again. AAWS later corrected the situation and

applied a credit of \$94. A correction to our accounting system was made moving it from Accounts Payable to AA Literature Sold. These corrections were made to their accounting periods in which the events occurred. With a net effect of \$1,936.75 to the good. These are merely accounting corrections and do not affect the funds in our bank accounts.

Special Thanks to Gregg B, and our office manager Robin for making these corrections. Additionally, thank you to the audit committee for noticing and pointing out the error.

☐ **Business Office Manager's Report – Robin T.**

- ☐ **August Special of the Month** – *Fun in Sobriety on Sale \$14.25+tax* – Features 50-plus inspiring stories by members of Alcoholics Anonymous about the many ways they've learned to have a good time after putting down the drink. Chapters include travel, outdoor activities, arts & hobbies, social entertainment, fun-filled AA activities, and sober events. The stories were previously published in Grapevine, the International Journal of Alcoholics Anonymous. Full of passion and humor, this book shows how, by working the program and developing a sober network, life can begin to take on new, exciting adventures.
- ☐ **About the By The Way....** The By The Way Committee needs YOU! If you would like to help, please join us! Feel free to call me or email [thebtw@aaasacramento.org](mailto:thebtw@aaasacramento.org). Also, we welcome contributions to *By The Way*. The theme for each month is the step, tradition, and concept for the number of each month. Articles related to that are preferred, but feel free to submit anything you think *By The Way* readers would enjoy. Please send all submissions to [centraloffice@aaasacramento.org](mailto:centraloffice@aaasacramento.org) by the 15th of each month.
- ☐ **Registration is Now Open for NAATW 2023-** (National AA Technology Workshop) This year's workshop will be held in person at Shenandoah University, Winchester, VA, and online via Zoom September 8-10, 2023. Visit <https://naatw.org/> for all the details!
- ☐ **Budget-** In August we will be starting the 2024 budget process. Any member of CCFAA that has concerns about the 2024 budget please email me at [officemanager@aaasacramento.org](mailto:officemanager@aaasacramento.org) by August 15<sup>th</sup>.
- ☐ Second Quarter Payroll and Sales tax deposits and payments will be completed by the July 29 deadline.

*Always working together, Robin T.*

☐ **Teleservice Chair's Report – Dawn D.**



Website: <http://aaasacramento.org/service-opportunities/teleservice/>

Shift Call Numbers: June (as of 7/11/23)

12 Step = 26/ YTD 209

Info = 111/ YTD 719

Total = 137/YTD 928

**New Business:**

- We will have our next workshop in Sept. 2023 hosted in Davis
- Discuss hosting Workshops via Zoom for 2024

**Old Business:**

- **35th Annual auburn Fellowship Unity Day on Saturday, July 15 2023**
  - I will be at this event with a table
- **Next CCFAA Holiday Office Closures - Teleservice will cover these day (s):**
  - Tuesday July 4th - 2 shifts covered

Thank you for letting me be of service! Dawn D. 408.250.2887

☐ **Webmaster's Report – Teague S.**

- ☐ Will be migrating to a new server and will move all data soon
- ☐ Karina reached out to helped with user interface design

☐ **By Laws & Procedures Chair's Report – Greg B.**

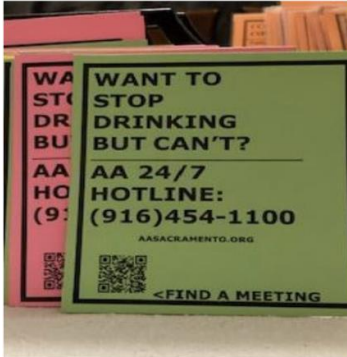
1. The Committee members are Rod F. from the Traditional Group, Shelby G. from the AA Unity Group, Sara P. from the Sisters in Solution Group, and Greg B. from The How and The Why of It Men's Group.
2. The Committee met three times since the last Delegate Meeting, June 11th, June 25th, and July 2nd. Minutes from those meetings accompany this report.

3. The Committee has drafted and approved recommendations for revisions to the Operating Procedures. A motion to adopt the substantive changes in the recommended format for presentation to the Board and the Delegates accompany this report..
  4. The next order of business for the Committee will be to finish recommendations for revisions to the Delegate Handbook, which will begin at our next meeting.
  5. Our next Committee meeting will be Monday Sunday July 9, 2023 at 4 p.m.
  6. Visit <https://aasacramento.org/about-ccfaa/motions/> for Proposed motions & Draft Bylaws
- Input from the Board, Officers, and Delegates is appreciated.

□ **PI/CPC Chair's – Annie R.**

Committee on Public Information and Cooperation with the Professional Community  
*Report to CCFAA Delegates Meeting for July 15th, 2023*

Meetings within the CCFAA area are requesting approximately 1000 PI/CPC Community Outreach Cards per month, being delivered by members to their area's free clinics, police stations, EMT's, and nearby businesses.



If your group would like PI/CPC to mail your group cards, please email us at [ccfpicpc@aasacramento.org](mailto:ccfpicpc@aasacramento.org) the name and address of your group and to whose attention we should mail them.

We have been having difficulty getting A.A. information to doctors so we have created packets containing G.S.O. pamphlets specifically published for the medical community, the "Are You an Alcoholic" questionnaire for patients, and our contact information. These packets are intended to be delivered by A.A. members to their personal physicians during scheduled appointments. Email us if they would be useful to members of your group.

We are seeking A.A. members who are regularly in contact with the still suffering alcoholic who would find A.A. Business cards are useful. The card contains our hotline number, meeting information and website.

Everyone is welcome to attend our 1-hour monthly Zoom meetings on the 1st Wednesday of the month beginning at 6:30. We encourage those new to PI/CPC to join us at 6pm to acquaint you with PI/CPC. Zoom Meeting: 920 8828 8921/Passcode: 013192

□ **Birthday Club/Faithful Fivers Chair's Report – Kate D.**

*No report/Not in attendance*

□ **Special Events Chair's Report – Nicole F.**

*No report/Not in attendance*

□ **Picnic Chair's Report – Paul G.**

The CCFAA Picnic is scheduled for - Aug 20 at Elk Grove Regional Park from 9 am to 4 pm. Our monthly organizational meeting of the picnic committee is the 2nd Thursday of every month on Zoom. The Zoom address is Meeting ID: 826 3034 4294 - Passcode: PICNIC2023.

We have lined up two speakers for this year's picnic. The speakers are Todd B. of Roseville as our local speaker and Jack G. of the band T.S.O.L. for our afternoon speaker. The baseball fee is \$200.00 dollars per team until Aug 4th. Signups from Aug 5th to Aug 11th will be \$225.00. Signups end August 11th, We are also coming up with ways to provide drink and food sales at the ballpark to help keep the games moving right along. In past years' the ball games have gone on well into the evening after the picnic had ended. By having three fields, more referees and food service we are hoping to have the games end closer to 4:00 pm when the picnic ends. This year's raffle will include a 65" TV, cash prizes totaling \$450.00, baskets from local AA groups that are donated to raise money to defray the costs of our Central Office. Keep in mind you don't have to attend to win. Winning raffle ticket numbers will be posted on the CCFAA website on Tuesday after the picnic. Prizes can be retrieved at the Central Office any time after they are posted. For more information contact Elora @ 916-549-0543.

The CCFAA Picnic will feature typical BBQ fare including Hot Dogs, Sausage, Hamburgers, Chili, Potato Salad, Cakes, Cookies, Sodas and Coffee. Additionally, it will also have Popcorn and Snow Cones. If that were not enough this event is the perfect place to renew old acquaintances and meet new people on this road of happy destiny. We have groups and program information from all around the area including information about AA programs and activities. This year we are featuring the Bill W. plant arrangement in our plant sale booth, also we will have the always

popular bird houses for sale. The picnic will feature a White Elephant sale, Cake Walk, Used Book Sales, Literature Sales, Kids Games, Adult Games (like the Cake Walk), big fun will be the order of the day, and a whole lot more.

Yours in service Paul G.

**V. Reports – Special Committees, Delegates, Liaisons & Invited Guests**

- ☐ **Hospitals & Institutions Liaison’s Report – Leslie Mc.**  
No report/Not in attendance
- ☐ **NCCAA Delegate Liaison’s Report – Robert F.**



**NCCAA**  
74th Annual  
Fall Conference

**Northern California Council of  
Alcoholics Anonymous**

*Oldest AA Conference Since 1947!*

**Fresno, CA**

**DoubleTree by Hilton**  
2233 Ventura St, Fresno, CA 93721

**October 13, 14, 15, 2023**

Friday Oct. 13, 2023	Saturday Oct. 14, 2023	Sunday Oct. 15, 2023
2:00 PM Registration Opens 5:00 PM Long Timer's Panel  8:00 PM Open Speaker Meeting	8:00 AM – Steering Committee 11:00 AM – NCCAA Delegates  8:00 PM Open Speaker Meeting	8:00 AM Meditation Meeting  10:00 AM Open Speaker Meeting
<b>Georgia B. Los Angeles, CA</b>	<b>Richie B. Los Angeles, CA YP Speaker</b>	<b>Marcelo N. Marin, CA</b>
Additional program information on back of flyer		

The following hotel is offering Conference rates for those attending the 74th Annual NCCAA Fall Conference October 13, 14, 15, 2023 in Fresno, CA. To ensure a reservation of conference rate call prior to September 28th, 2023. The phone number is listed below, mention that you are with NCCAA to obtain the conference rate. We have a strong room requirement for this Conference and per the NCCAA Steering Committee, we will only list the host hotel.

**CONFERENCE RATE FOR HOTEL CUT OFF DATE IS SEPTEMBER 28, 2023**

Host Hotel	King Bed	Double Beds	Amenities
<b>DoubleTree by Hilton</b> 2233 Ventura St. Fresno, CA 93721 Phone: 1-559-268-1000 Ask for NAA Rate <a href="https://hilton.com/3trwfmtd">https://hilton.com/3trwfmtd</a>	<b>\$159.00</b>	<b>\$159.00</b>	Outdoor/Indoor Pool, Jacuzzi Fitness Center On-site Restaurant Free for Parking Free Wi-Fi

**Program Highlights**

Visit NCCAA website for full program details

Friday	2:00 PM	Registration Opens
	3:00 PM	Marathon Meeting Begin
	5:00 PM	Long Timer's Panel
	8:00 PM Friday Night Speaker Meeting	Georgia B. from Los Angeles, CA
Saturday	9:00 AM	Registration & Marathon Meetings Resume
	11:00 AM	NCCAA Delegates Meeting
	Hospital & Institution Panel	Al-Anon Speaker Program
	Area 06 & 07 Update	Spanish Speaker
	8:00 PM Saturday Night Speaker Meeting	Richie B. from Los Angeles, CA
Sunday	8:00 AM	Meditation Meeting
	10:00 AM Sunday Morning Speaker	Marcelo N. from Marin, CA

Pre-Register for Conference online at [www.norcalaa.org/Registration](http://www.norcalaa.org/Registration)

PRE-REGISTRATION - \$20.00 (per person) - AT THE CONFERENCE - \$25.00

Please print in the form below for pre-registration. Pre-registration cutoff date is October 1, 2023

Name	AA	Al-Anon
City	State	
Home Group		
Name	AA	Al-Anon
City	State	
Home Group		

Enclose an Extra \$20.00 to "Sponsor a Newcomer"

Total Pre-Registration Included: \_\_\_\_\_

Please remit with payment to: NCCAA Treasurer, P.O. Box 3835 San Ramon, CA 94583

On-line pre-registration for conference is available at <http://www.norcalaa.org>

**Al-Anon and Spanish Speakers & Participation**

Area 06 & 07 Updates – Marathon Meetings

Saturday Night Dance – Free Drawing

Sunday Morning Meditation Meeting

Introducing New Officers at this Conference



Visit NCCAA website for more information on how to be of Service to NCCAA.

[NCCAA Website](http://www.norcalaa.org)

[norcalaa.org](http://www.norcalaa.org)

PRE-REGISTRATION CUT OFF DATE IS OCTOBER 1st, 2023

CONFERENCE RATE FOR HOTEL CUT OFF DATE IS September 28th, 2023

PRE-REGISTRATION - \$20.00 (per person) - AT THE CONFERENCE - \$25.00

VISIT OUR WEBSITE AT --<http://www.norcalaa.org>

**VI. Old Business**

Questions of proposed changes to the CCFAA Bylaws

- a. The proposed motions are located here: <https://aasacramento.org/about-cfaa/motions/>
- b. These motions will be voted on at August Delegate’s Meeting

**VII. New Business**

a. Delegate at Large Position

Russ H. volunteered - voted in by 33 delegates, 3 abstain - CONGRATULATIONS RUSS!

b. Employee Retention Credit (ERC)

- Must apply for all 6 quarters of taxes or none
- The Board is confident it has taken the appropriate steps to avoid a repeat of exceeding the \$500 spending limit in the future
- All 6 quarters of taxes have been prepared by the CPA and provided to Central Office
- In January it was reported to the Delegate Body that CCFAA was eligible for a Federal Tax refund of \$33,000. When initially approved by the Board it was understood that this credit was solely a tax credit based on Payroll Taxes paid by CCFAA. Subsequently we learned that a large portion of the refund was a federal subsidy. The Board voted to hold off on filing to learn more and be able to present it to the Delegate Body for consideration and approval.
- What is the Employee Retention Credit (ERC)?
- The ERC is a program enacted by Congress as part of the CARES Act and continued as part of the American Rescue Plan. The ERC is a refundable payroll tax credit of 50% of up to \$10,000 in wages paid by an employer whose business has been financially impacted by COVID-19. It is a credit received for wages and payroll taxes which have already been paid by the employer. More information can be found at <https://www.irs.gov/coronavirus/employee-retention-credit>

- Approximately 85-90% of credit is a federal subsidy based on the percentage of wages paid by the employer. Remaining amount is a refund of payroll taxes paid by the employer.

#### Background:

- Our Office Manager Robin learned of the program through her weekly Managers' Meeting with other Central/Intergroup Office Managers from across the nation. Many shared that their Central Offices had applied and received the ERC credit.
- Robin contacted the CPA that filed for the other Central/Intergroup offices to see if CCFAA qualified.
- Due to some miscommunications, the CPA generated all the paperwork to be filed, but has not yet filed it with the IRS.
- CCFAA then learned we are qualified for a total Credit of \$39,488 spread over 6 quarters of paid employment taxes and wages. (Q2 2020 through Q3 2021).
  - o Approx breakdown \$5,000= refund of taxes paid/\$34,488=Subsidy
  - o As part of the filing process requires CCFAA to file an amended quarterly tax return for the quarters affected.
- CPA charged \$2765 due immediately and \$2765 due upon receipt of first credit.
- The CPA, has completed the work except for filing, has invoiced and been paid \$2765.00.
  - o CCFAA Operating Procedures section 9.5 states. "...Both the Board and the CCFAA delegates must approve all commitments exceeding \$500.00 for any unusual expense."
- What has the Board done since?
  - o Spoke with the CPA
  - o Inquired about other Central/Intergroup Offices.
- Majority felt this had nothing to do with the 7th Tradition. ERC is not a contribution or gift. It's a tax refund and they were eligible businesses, not AA.
  - o Reached out GSO for Guidance
- Did not receive any response.
  - o Looked for past examples, such as:
- The "Advisory Actions of the General Service Conference of Alcoholics Anonymous 1951-2022" states about Conventions/Regional Forums. <https://www.aa.org/m-39-advisory-actions>
  - 1999 - The General Service Conference supports the General Service Board policy which states: "Whenever a discount or subsidy is that which would be offered to any other organization of similar size requiring a purchased service or product of similar character and magnitude, i.e., convention rates at hotels, it may be accepted. Whenever a discount or subsidy is partly or in total offered because we are Alcoholics Anonymous, it must be declined." ~ page75
  - 2004 - The General Service Conference support the General Service Board Policy as amended on November 2, 2003, which reads: "Whenever a discount or subsidy is that which would be offered to any other organization of similar size requiring a purchased service or product of similar character and magnitude, for example, convention rates at hotels, it may be accepted. Whenever a discount or subsidy is partly or in total offered because we are Alcoholics Anonymous, it must be declined."
  - Note: The original board policy text contained the letters "i.e." which were replaced with the words "for example." The General Service Board amended the policy because "for example" more accurately reflected the intention of the 1989 trustees' Committee on International Conventions/Regional Forums. The 1999 General Service Conference supported the Board's 1989 policy through an Advisory Action.
  - The committee noted the Additional Consideration of the 1999 Conference Committee on Finance which reads: "The committee unanimously recognizes that the acceptance of discounts or subsidies in the form of cash causes discomfort to some members of our Fellowship. The committee suggests that any future negotiations regarding International Convention discounts or subsidies be carried out with this in mind." ~ page 75

#### Points to Consider:

1. Are we receiving this credit NOT because we are AA but because we are a qualifying business that pays federal employee taxes?
2. CCFAA received a free month's rent for renewing its current lease, as would any other business, not because we are AA.
3. The GSO Guidelines on Finance and the pamphlet, F-3 Where Money & Spirituality Mix both speak to Contributions. ERC is not a contribution or gift; it is a tax refund. If accepted, it will show as "Other Income" on the Profit & Loss Statement.
4. How is ERC Different from the PPP? ERC is tax credit in the form of a refund issued by the IRS, to all eligible businesses that apply. Businesses that qualified for the PPP loan received funds from a lending institution. The loans would later be forgiven if qualifications were met.
5. This is a unique circumstance. Do any Traditions or Concepts apply?
6. Let's remember that not accepting outside contributions is to protect us from outside influences. Is the ERC a business-related tax refund issued by the IRS? Do we consider the ERC to be income? Or a contribution?
7. Are we (CCFAA) willing to participate in a subsidy for which we, along with other qualified businesses, became entitled to because we kept staff on payroll while the country was impacted by COVID.
8. If Delegates do not approve accepting the ERC, we will try to negotiate not having to make final payment to CPA.
9. The ERC must be filed before December.

#### **VIII. Closing**

Invitation to close the meeting - motion to close introduced by Dartmore H., Seconded by Teague. W. ~ Passed unanimous

The next meeting will be on Saturday August 19, 2023 and will start at 3:00pm on Zoom, Meeting ID: 929 9218 9084 – Passcode: 912051.

The meeting closed at 5:00pm with the "Responsibility Pledge".

\*\*Respectfully submitted by Stefanie A., CCFAA Recording Secretary