

## **CCF Board of Directors Meeting**

Meeting started: 10/17/2023 @6:06p - Recorded.

### **Open with Serenity Prayer**

**Roll Call** - Jason S., Al E., Betty K., Laura B., Robin T., Stefanie A., Diane U., Dartmore H., Russ H.  
Greg B. - Excused Absence

Roll Call and Confirmation of a Quorum: 9

**Birthdays:** Russ H. has a belly button Birthday Oct. 2nd!

**September BOD meeting minutes:** Motion to accept made by Laura B., Al E. (2nd the motion)

### **BOARD REPORTS:**

Board of Directors' Chair (Jason) **\*\*reports were provided to each Director\*\***

- Bylaws still need to be signed, please stop by the Central Office to sign.
- Motions to vote are ready for Saturday's meeting.
- Annual Elections next month - please announce at your meetings. Starting at 2pm, no new groups in November will be introduced.
- Special Events Dessert Potluck November 5th and flyers will go out to delegates. Doors open at 1:30 and starts at 2pm. Lots of raffle items left from the picnic.

Delegate Chair Report (Laura) **\*\*No report as of this date\*\***

Assistant Delegate Chair (Diane) **\*\*No report as of this date\*\***

Office Managers Report (Robin) **\*\*reports were provided to each Director\*\***

- Capital Expenditure proposal document - not part of the budget, needs to be approved separately. Laura B. feels there should be a committee from the delegate body. We will be asking the delegates to set aside \$5,500 for the website redesign. Laura made a motion to table this until next month. Motion passes.
- Phone/Internet - 36 month contract, budget for the next 3 years. Al E. motion to go with Robin's proposal, Laura B. (second), motion passes.
- AAWS having Flash Sale until Nov 3rd, B-70 & B-0 for \$3.00 will be buying some and passing on savings to Fellowship
- Grapevine having a holiday special - free shipping and 20% off all Grapevine Books
  - Would like to see if PI/CPC would like to purchase AA in the Military to take to Mather Veterans.

Treasurer's report (Al E) **\*\*reports were provided to each Director\*\***

- Total Income was off by \$4,000 but groups are sending contributions out at the end of the quarter, and would like them to come in sooner.

BLOPS Report (Greg B.) **\*\*verbal report\*\***

- Committee on hiatus since last month. Plan to present handbook updates next month.

- Board should review the Accounts Receivable Aging Report - voting on operating procedures change this month and we hope it to be approved.
  - Betty - Drunk Squad has outstanding invoicing and keeps ordering but not paying. No current policy about this but the new policy will be 90 days or \$500. Laura B. will reach out to the Drunk Squad Treasurer.

**OLD BUSINESS:**

- Employee Retention Credit (ERC) - Jason - Update
  - The Delegate Body voted not to move forward. Robin communicated to the accountant that we will not move forward. He has not responded.
  - Do not need to tell the Delegate Body, they are aware of the payment mistake. Also need to pursue with Greg B. to not pay it. Laura B. will let the Delegate Body know. Betty felt we should notify the Delegate Body that we made a mistake. Laura B. motioned that we present it to them.

**NEW BUSINESS:**

- Al and Greg are still looking at the Increase in Approval changes document.
- Robin was excused and the Board discussed the Ops Manager Review.

**ACTION ITEMS:**

- None

Motion to close made by Al E., Laura B. (2<sup>nd</sup> the motion).

Closed at 7:14pm with the responsibility pledge