

**I. Opening – April 20, 2024**

A. Call to order at 3:00 pm  
D.CCFAA Preamble read by - Jessica

B. Open with Serenity Prayer  
E. 7<sup>th</sup> Tradition - Laura B.

C. 12 Traditions read by - Diane  
F. Delegate Check-in/Group Announcements

**II. Preliminary Business:**

**Delegate Check-in:** Total Delegates= 48

Quorum met: YES

GROUP NAME	FIRST	LAST	LAST ATTENDED	GROUP NAME	FIRST	LAST	LAST ATTENDED	GROUP NAME	FIRST	LAST	LAST ATTENDED
11th Step Meditation Group	Mary	F.	4/20/2024	Fireside Book Study	Mark	B.	3/16/2024	River City Speakers	Matt	C.	4/20/2024
12 & 12 Touchstone Group	Kayla	H.		Folsom Big Book	Whitnee	Mc	4/20/2024	Rocklin Fellowship	Bill	T.	4/20/2024
12th Tradition Big Book Grp	Ryan	O.	4/20/2024	Folsom Saturday Morning Group	Stacy	F.	1/20/2024	Rocklin Racetrack	Sue	B.	4/20/2024
A Way Out Men's Group	Cameron	M.	4/20/2024	Folsom Way of Life	Dartmore	H.	4/20/2024	Roseville 5th Street Fellowship	Laura	B.	11/18/2023
AA Morning Coffee	Bernard	E.	3/16/2024	Freedom Group	Max	C.	4/20/2024	Roseville Tuesday Nights Group	Ashley	M.	3/16/2024
AA Unity Group	Shelby	G.	4/20/2024	Friday Night Unity Group	Gerrie	G.	4/20/2024	Rule 62 - Roseville	Alie	T.	3/16/2024
Acceptance is the Answer	Deenise	K.	7/15/2023	Gibbons Noon Group	Lauren	R.	6/17/2023	Sac Town Coffee House	Noa	E.	5/20/2023
Alano American River Big Book	Christie	O.	7/15/2023	Girls Night Out	Bonnie	A.	12/16/2023	Saturday Morning Women's Reflections	Susan	I	10/21/2023
AIR. Artists in Recovery	Rod	F.	12/16/2023	Good For Nothing	Kellen	W.	4/20/2024	Serenity Book & Step Study Group	Kathryn	M.	4/20/2024
Arcade Mens Group	Kevin	C.	4/20/2024	Grace Abounds	Kristina	A.	8/19/2023	Sharing And Caring Group	Michelle	W.	4/20/2024
Attitude Adjustment Group Davis	Barry	M.	3/16/2024	Granite Bay Lakeside Group	Tom	M.	12/16/2023	Sigue Viviendo	Willy	P.	4/20/2024
Auburn Fellowship	Anna	C.	4/20/2024	Greenhaven Group	Chris	G.	4/20/2024	Sisters in Sobriety Orangevale	Kathy	J.	4/20/2024
Babes in Recovery	Marsha	G.	1/20/2024	Group None	Peter	R.	4/20/2024	Sisters in Solution	Mari	S.	4/20/2024
Back to Basics Orangevale	Alison	F.	5/20/2023	Group One	Monica	P.	4/20/2024	Sixty Minute Solution	Melissa	F	9/16/2023
Bent Nickel Group	Doug	Z.	3/16/2024	Group Three	Melissa	P.	4/20/2024	Sobriety Rocks	Bobby	H.	5/20/2023
Capital City Men's Grp	David	B.	2/17/2024	Happy Hour Rancho	Elaine	A.	4/20/2024	Step 2 Men's Group	Mark	Q.	4/20/2024
Cathedral Group	Scott	C.	4/20/2024	In the Solution	Jessica	B.	10/21/2023	Step Sisters	Dannin	C.	10/21/2023
Citrus Heights Group	Steve	R.	4/20/2024	Into Action	Al	Y.	4/20/2024	Sunset Happy Hour	Diane	R.	4/20/2024
Cordova Lunch Bunch	Kevin	W.	3/16/2024	Jaywalkers	Regina	N.	2/17/2024	The Best is Yet to Come	Jake	F.	4/20/2024
Courage to Change	Richard	M.	9/16/2023	Lavender Heights Y.P.	Ryan	R.	4/20/2024	The Hope and Serenity Meeting	Jim	S.	10/21/2023
Courage to Change Women's Meeting	Teres	L.	10/21/2023	Midtown Solutions	Kate	D.	11/18/2023	The How and the Why of it Men's Group	Greg	B.	4/20/2024
Daily Attitude Adjustment	Moe	W.	4/20/2024	Monday Night Big Book Study	Angela	M.	9/16/2023	The Way Out Women	Sarah	K.	4/20/2024
Daily Direction AA Group	Gilda	O.	3/16/2024	Namaste AA	Cheryl	W.	1/20/2024	Thursday Night Men's Group	David	B.	2/17/2024
Davis Young People's	Lindsay	G.	1/20/2024	New Hope	Tim	H.	4/20/2024	Traditional Group	Rod	F.	4/20/2024
Destiny Group	Barbara	S.	2/17/2024	North Auburn Group	Anna	C.	1/20/2024	Tuesday Night Beginners	Anthony	G.	4/20/2024
Dixon No Name Group	Scot	B.	2/17/2024	North Hall Group	Jose	S.	4/20/2024	We Care	John	D.	3/16/2024
Downtown Young Peoples	Dan	F.	3/16/2024	Number One Offenders	Sandy	W.	3/16/2024	We Do Recover	Leslie	M.	12/16/2023
Drunk Squad	Stacy	K.	4/20/2024	Oak Park Fellowship	Andy	S.	11/18/2023	We Surrender Men's Group	Luke	M.	4/20/2024
Early Birds Group	Gary	H.	2/17/2024	Oak Tree Fellowship	Teri	H.	4/20/2024	Welcome Group	Kevin	H.	8/19/2023
East Yolo Fellowship	Debbie	M.	3/16/2024	Original Gold Quartz Group	Rita	B.	10/21/2023	What A Way to Start a Weekend Women's Grp	Debra	F.	3/16/2024
El Dorado Hills Group	Jim	C.	4/20/2024	Primordial Ooze Men's Book Study	Nick	G.	4/20/2024	White Flag Men's Group	Ryan	O.	4/20/2024
Elk Grove Fellowship	Alyse	R.	3/16/2024	Rancho Murieta Group	Jeff	M.	2/17/2024	Willing Women	Karina	K	12/16/2023
Fair Oaks Beginners	Lauren	K.	2/17/2024	Recovery at Noon Group	Stephanie	N.	4/20/2024	Women for Women	Nancy	F.	4/20/2024
Fair Oaks Village	Mike	K.	4/20/2024	Reflections in Pajamas	Heidi	N.	9/16/2023	Woodland Online Group	Leslie	Mc.	12/16/2023
Fe Y Esperanza	Vikki	C.	1/20/2024	Rio Linda Fellowship	Colleen	B.	3/16/2024	Yuba City 329	Jessica	H.	4/20/2024

**Board of Directors:**

Position	Name	Attendance
Delegate Chair	Laura B.	Present
Assistant Chair/Area Liaison	Patricia C.	Present
Treasurer	Greg B.	Present
Recording Secretary	Stefanie A.	Present
Board Chair	Tim H.	Present
Director At Large	Russ H.	Absent
Director At Large	Elaine A.	Present
Director At Large	Dartmore H.	Present
Teleservice Chair	Dawn D.	Absent

Position	Name	Attendance
BLOPS Chair	Jim C.	Present
Birthday/Faithful Fiver Chair	Michelle W.	Present
PICPC Chair	Sigi G.	Present
Picnic Chair	Stacy K.	Present
Special Events Chair	Nicole C.	Present
NCCAA Delegate Liaison	Mary F.	Present
H & I Liaison	Jennifer F.	Present
Office Manager	Robin T.	Present
WebMaster	Teague S.	Present

**New Delegates:**

Group Name	Delegate	
Jessica H.	Gift of Laughter AA Women's Campout	Event
Kellie and Emily	Perinatal Recovery Sgroup	New group
Gavin W.	Folsom YPAA	New group
Brier R.	Primarily Purpose Big Book Study	New group
Margie J.	High Flyers	New delegate
Jay D.	The Best is yet to Come	New delegate
Kristina G.	Declare Yourself In	New group

**Welcome new delegates!!**

**Sobriety Birthdays - A total of 90 years! HAPPY BIRTHDAY!**

**III. Approval of Minutes**

March 16, 2024 minutes reviewed by Laura B. (Delegate Chair), motion introduced by Jennifer Q., Stacy K. (2nd the motion) - passed unanimously.

#### IV. **TRUSTED SERVANT REPORTS:**

##### **Delegate Chair Report – Laura B.**

- Greetings Delegate Body! I have a very special announcement for our delegates this month. The Spring Fling Committee hand delivered their contribution of over \$12,000 to the Central Office this month! We all extend our deep and heartfelt gratitude for the generosity of everyone who attended Spring Fling this year and encourage everyone who did not attend to make sure you do not miss it, next year.
- I attended the Board of Directors meeting on April 16<sup>th</sup>. Many areas of interest and importance were discussed and will be presented this afternoon. In this meeting we will be hearing from our Business Manager, Robin T., about the details of a capital expenditure of urgent importance for our Delegate Body to take back to their groups for discussion and approval. She will also discuss the masterpiece Annual Report for 2023, which will be made available on our website.
- For old business this month, we will be discussing any questions the Delegate Body is bringing up from their groups, concerning our computer purchase capital expenditure presented in the March Delegate Meeting. We will be voting on this expenditure next month.
- Thank you to every Delegate member for your continued service. CCFAA is YOU. It is all of us. It is every group that has stepped forward to be part of this intergroup effort. Supporting CCFAA is not simply supporting some other organization or office. We are actively affirming our own capacity to collectively carry the message.
- Hybrid Meeting will start next month - meeting at Daily Attitude Adjustment, 8137 Sunset Ave. Ste. 150 Fair Oaks, CA 2:30p new delegates, 3:00pm for everyone else.  
*Laura Bishop*  
[ccfchair@aasacramento.org](mailto:ccfchair@aasacramento.org)  
<https://aasacramento.org/>

##### **Assistant Chair Report - Patricia C.**

###### NEW GROUPS:

- Gift of Laughter AA Women's Campout** (Open, Women) WHEN: Yearly Last Weekend in July 8PM-10PM WHERE: Lake Almanor South Campground.
- Primary Purpose Big Book Study** (Open, Hour, BB Study) WHEN: Wed 7:30 pm WHERE: CSTL, 8942 Madison Ave, Fair Oaks. Garage MTG Room
- Declare Yourself** (Open, Hour, Wheelchair Access) WHEN: Thurs 7:15 pm WHERE: Kaiser AMRS, 2829 Watt Ave. #150 RM #1, Sacramento
- Early Birds Group Marysville** (Open, Hour) WHEN: Mon – Fri Thurs 7:30 am WHERE: Hub Alano, 518 12<sup>th</sup> St., Marysville
- Perinatal Recovery Group** (Open, Hour)
- Name Change
- Lighthouse Fellowship**(Open, Hour, BB, Wheelchair Access) WHEN: Wed 6:00 pm WHERE: First Lutheran Church, 1200 Pinecrest Ct, Placerville
- No CNIA update.
- Events can be considered registered groups such as Spring Fling. This allows the group hosting the event to use CCFAA for flyers etc.

##### **Board Chair Report – Tim H.**

- The Board meeting was started at 6:05 by Tim H. Board Chair.
  - Roll call was taken and a quorum was established with all board members present.
  - Motion to accept the minutes for the March 2024 board meeting minutes was made and accepted.
  - Minutes for this meeting will be posted on the CCFAA website in the coming weeks.
  - I want to start off by thanking our Office Manager Robin for all of the tireless work she does for CCFAA. Over the last couple of months, she has gotten several bids for new computers and carpet for the office. This month her big project was getting the annual report done. It looks great and represents CCFAA well.
  - In this meeting it was voted on and approved by the board and to be presented to the delegate body to get new carpet for the office.
  - It was also voted on and approved to hold both the Board Meeting and Delegate meeting Hybrid at the Daily Attitude meeting location in Fair Oaks.
  - More Updates to come.
- Thank you for allowing me to be of service,

Tim H.

☐ **Treasurer Report – Greg B.**

For March 2024 Statements of Activity and Financial Position. Please reference the Statement of Activity Actual vs. Budget March 2024 included in the attachments. Highlighted items reflect information in this report.

☐ Thank you to our volunteers, special workers, Office Manager Robin, and staff.

- ☐ Literature sales were soft for the month at \$6,586 on a budget of \$7,083. [line 4020]
- ☐ Medallion sales were good at \$4,014 compared to a \$3,125 budget [line 4035].
- ☐ Group Contributions were outstanding, \$20,940 vs. a budget of \$12,000 [line 4100]. Year-to-date Group Contributions remain ahead of budget by \$11,401. Thanks to all the groups for the contributions to keep the office going for our fellowship.
- ☐ Birthday contributions were good at \$268 on a budget of \$125 [line 4120]. Get the word out and HAPPY BIRTHDAY!
- ☐ Faithful Fivers income was off slightly at \$720, as we budgeted \$917 [line 4130]. This is a great way for us, as individuals, to directly support CCFAA each month. Sign up today at [www.aasacramento.org](http://www.aasacramento.org) click on DONATE then FAITHFUL FIVER.
- ☐ The Insurance Program revenue was \$1,720 versus a budgeted amount of \$792 [line 4127]. Group renewals were due by March 31st, so revenue is seasonal. This variance should decrease as the year progresses. Total Income was up for March at \$35,692 on a budget of \$26,894. [Total Income line]. Year-to-date Total Income is \$21,883 over budget.
- ☐ Cost-of-Goods-Sold was above budget, \$9,003 vs. \$8,225 [Total COGS]. Strong medallion sales may account for part of the variance.
- ☐ Payroll Expense was \$9,688, below the budget amount of \$10,998 due to the departure of a staff member. [Total Payroll Expenses].
- ☐ Utilities expense decreased to \$1,029 versus the \$1,304 budget [Total Utilities]. The year-to-date over budget variance is down to \$495.
- ☐ Total Expenditures were \$14,254 compared to the \$17,852 budget. The year-to-date total is \$49,697, which is below the \$54,508 budget by \$4,811. [Total Expenditures].
- ☐ March's Net Revenue was \$12,435 versus a budgeted loss of \$183. Year-to-date Net Revenue is \$23,684, which is \$25,184 ahead of budget [Net Revenue].
- ☐ Since it is a quarter end, the Statement of Financial Position is presented.
  - a. Total cash on March 31st was \$180,479. Our prudent reserve of \$101,066 is fully funded. We have more than one month's expenses in the checking account, some of which will be expended for previously approved web site upgrade and computer replacements. Total assets were \$215,568.
  - b. Total liabilities, consisting of accounts payable (\$10,007), payroll liabilities (\$2,276), accrued paid time off (\$9,660), and sales taxes payable (\$3,141) are \$25,084.
  - c. CCFAA's Unrestricted Fund Balance (equity) was \$190,483, including the year-to-date net revenue of \$23,684.
- ☐ In conclusion, CCFAA is in a strong financial position as of March 31, 2024.

**We, as members of Alcoholics Anonymous, are helping to make great investments in the future of our Central Office. Thanks to you and your groups for that.**

Thank you ALL for your support and involvement with CCFAA. Bring a friend.

\*Please take the following back to your groups -

- a) **Supporting CCFAA helps bring service to our AA groups and meetings with Literature, Hot Line, Special Events, By The Way Newsletter, Sobriety Chips, and so much more.**
- b) The NEWLY REMODELED store is open (**Open Mon-Fri 9-5 and Saturdays 10-2**)
- c) Contributions can also be made anytime by **Venmo, PayPal, Check, or Cash.**

Any question can be directed to my contact information below.

Regards, Greg B. [cfo@aasacramento.org](mailto:cfo@aasacramento.org)



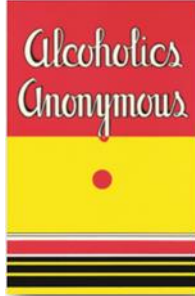
☐ **Business Office Manager Report – Robin T.**

☐ **Group copy of the newsletter By The Way-** Per the Operation Procedures I would like to clarify some misconceptions about who receives the newsletter for the registered groups.

- 9.11.4 A copy of the "By The Way" is mailed to each registered group at no charge. Any group wishing to receive more than one copy may subscribe for additional copies at the individual subscription rate.
- 9.11.8 No complimentary copies are mailed to any CCFAA Officer, Delegate, or Committee member
- To clarify...Each registered meeting/group/fellowship decides for themselves how they will receive their copy of the newsletter and monthly flyers. Some groups have a permanent location, address, or PO Box where they wish all of their correspondence from CCFAA to be mailed year to year so that they do not have to update information annually.

Other groups do not have this option and have their trusted servant's name and address on file for the different communication avenues for mailing such as the Delegates information listed to receive the newsletter and flyer mailings. In these cases, when a trusted servant rotates out of their position the Central Office, not the CCFAA recording secretary, will update the information in the mailing database.

Because there is a misunderstanding of these two factors (1) all Delegates receive the newsletter and (2) all Delegates are mailed their group's newsletter and flyers, there is a lot of frustration and confusion. If your group is not receiving the monthly newsletter or flier mailing, call the CCFAA office to find out more information about your group's mailing address on file.



- CCFAA New Mailing Address- We have a new mailing address. Please update your records, bill pay accounts, and address all further correspondence to the below address. If you have any questions, feel free to give us a call at 916-454-1771.  
**3609 Bradshaw Rd. Ste. ,**  
**PMB 176**  
**Sacramento, CA 95827-3275**
  - Are you looking to be of service? Central Office is always looking for volunteers!!! There are many ways to be of service at the main office or even from the comfort of your home. Service opportunities such as; By the Way newsletter, answering phones, volunteering in the bookstore, and 12-step call work. If you are interested in getting more information about these and other service positions, please give us a call at 916-454-1771.
  - Payroll and Sales tax deposits and returns will be filed by the April 30th deadline.
  - Blowout sale for t-shirts/tank tops for previous years CCFAA Summer Picnics - \$5.00 in store only!
- Always working together. [Robin T. - CCF - Office Manager](#)



☐ Teleservice Chair Report – Dawn D.



Website: <http://aasacramento.org/service-opportunities/teleservice/>

Shift Call Numbers: March 2024

12 Step = 12/ YTD 79

Info = 179/ YTD 468

Total = 193/YTD 547

- New Business:

- We have 2 Shift Coordinator positions open currently and are looking to fill these positions ASAP.
- Virtual Workshop for Teleservice Volunteers.
  - Wednesday, April 24<sup>th</sup>, 2024, 6-8 PM
  - Please encourage any who are interested and are already a volunteer to join. This is a great opportunity to learn about the new system, hear about the updates to our guidelines, and be a part of an amazing team.

**Central California Fellowship of AA Virtual  
TELESERVICE ^ WORKSHOP**

- New Vonage Phone System • How to download and work the Vonage App on your smartphone • Process - New Volunteer to Placement
- Spirit of Rotation
- Checks and Balances
- What to Do with Scenarios • Communication Commitment • Great way to Give Back to AA • Always Looking for Teleservice



Teleservice Zoom ID: 844 2868 1354 Passcode: TS2024  
Wednesday, April 24, 2024, 6:00 PM – 7:30 PM

Thank you for letting the Teleservice Team be of service!  
Dawn D. hotlinehelpers@gmail.com

□ **Webmaster Report – Teague S.**

- **New Business:**
  - • Google Analytics website statistics (page views, visits and sessions) are no longer being collected the way they were before. Some metrics such as unique pageviews and average time on page are either no longer available or do not have the same meaning they used to. I have begun collecting usage data from Cloudflare for now while I research options for more stable reporting in the future. At this time I have not found a way to reconcile our historical numbers with the newer Google Analytics 4 reporting system.
  - Planned website maintenance for this Sunday, 4/21 beginning at 11pm and ending at 4am. The WooCommerce store will be unavailable for part of this window, during which a maintenance notice will be up. The rest of the site will remain accessible for all but a few minutes of the maintenance window.
  - **Old (Open) Business:**
  - Open Web Priorities:
    1. Linode, intermediate site upgrade before final migration to new server
    2. Redo PHP back end - Amazon Web Services in progress
    3. Reskin Site
    4. Form tech committee

Questions, please send to [webmaster@aasacramento.org](mailto:webmaster@aasacramento.org)

□ **PI/CPC Chair Report – Sigi G.**

- Had elections at last month's business meeting, still a lot of opportunities for service.

□ **By Laws & Procedures (BLOPS) Chair Report – Jim C.**

- Attending – Jim C (El Dorado Hills Tuesday Night Group), Chair; Melissa P (Group 3)
- Jim presented an outline of things we might focus on for the coming meetings. Jim spoke to Greg B, previous committee chair, who outlined several items that last year's committee had been charged to review, but were unable to complete.
- Regarding the removal of Board members, Bylaws Article 5.3(c)(ii) says that a director can be removed if, "The Director has failed to attend three (3) Board meetings and/or three (3) Delegate Meetings in a calendar year...". Does that mean the director can be removed if they miss 3 board meetings and 3 delegate meetings, or just 3 delegate meetings? What happens if a Director misses 3 Board meetings and 1 or 2 Delegate Meetings? Is the intent to encourage directors to attend both Board and Delegate Meetings? The last sentence of the paragraph states, Director attendance is required at all Delegate Meetings, Election Meetings and Special Meetings of members, and all meetings of the Board of Directors. In light of that sentence, maybe the and/or should just or?

- Operating Procedures (OP) Section 15.7 addresses the hiring of the Office Manager (OM). Section 15.8 addresses dismissal of the OM. Last year's BLOPS Committee started to review these, identified some areas of concern, then stopped realizing that employment law issues were involved and recommended that the Board consult legal counsel. That's where the matter was left. This is now beginning to move forward.
- OP Section 17.2 addresses the election committee and process (17.2.3). The section assumes an in-person Election Meeting (e.g. 17.2.3.8 requires casting written ballots which are given to the teller to count). Perhaps there should be a provision allowing online participation in Election Meetings and the modification of procedures to accommodate that mode of participation. That is how they have been held for the last 4 years.
- Review of Employee Handbook. This was not started, so we would begin from scratch. Any work done here might require consulting a legal advisor. Also to be considered: The Operating Procedures, Section 20.8, specifies that only 6 amendments can be considered at a time; that does not mean in total, but then there is a limit by the calendar in putting things through, in the form of our Delegate's meeting voting structure – Present to Delegates, Hear back concerns from individual meetings, Vote on the third month.  
Jim will send copies of all three documents to the committee members. We will be meeting again on 4th Saturday of April 2024 – (April 27, 2024) @ 4:00 PM.

#### V. Reports – Special Committees, Delegates, Liaisons & Invited Guests

##### □ Hospitals & Institutions Liaison Report – Jennifer F.

- Area 42 H&I is doing well.
- We have multiple positions to fill for Facility Coordinators and Secretaries.
- Please contact me if you are interested in volunteering for H&I or come to the H&I monthly meeting on the third Tuesday of every month at 6:00 at Denny's 7900 College Town Drive at the corner of Howe Avenue.
- There are no H&I Workshops scheduled but if you would like to bring a workshop to your meeting I can put you in touch with the Workshop Facilitator.
- NorCal and SoCal H&I are having a joint conference May 3-5th in Bakersfield. I have a flier for anyone who is interested.  
Thank you for allowing me to be of service  
Jennifer F.

##### □ NCCAA Delegate Liaison Report – Mary F.

- I am honored to be your NCCAA Delegate Liaison. The job description is to act as a Liaison to NCCAA, attend all conferences and related functions.
- NCCAA stands for Northern California Council of Alcoholics Anonymous. The NCCAA is celebrating its 75th Anniversary. NCCAA was founded on the idea by Bill W. in 1945 to bring conferences to Northern California. Conferences are held for one purpose. To carry the message. We believe that those who attend and participate in our conferences have a more positive attitude toward their solution to their problem with alcoholism and are aided in acquiring the knowledge needed to arrest this devastating disease. Each year we have a Spring and a Fall Conference.
- As your NCCAA Delegate Liaison I attended the Spring Conference held last month in San Jose on March 16th, 17th, and 18th. The conference was well attended by both AA and Al-Anon participation. Highlights were inspirational speakers, fellowshiping, and volunteering at the pre-registration table for the Fall Conference.
- The Fall Conference will be held in Sacramento on October 4th, 5th, and 6th, 2024 at the lovely Wyndham Sacramento Hotel off Madison and Hwy 80. Program highlights include a long timer's and H & I panel meetings. Also, meditation and marathon meetings. Al-Anon and Spanish Speaker meetings as well. Pre-Registration and Hotel Booking is available now at the NCCAA Website; [www.norcalaa.org](http://www.norcalaa.org) Pre-registration is \$30 per person and \$35 at the conference.
- Special Hotel rates are \$129 to \$149.
- NCCAA Host Committee positions and volunteers are needed for the Fall Conference in Sacramento. Please come and join our next planning meeting. All are welcome!
  - Time: 12 – 2pm
  - Location: Hybrid at Group Three Hall, 9940 Business Park Drive #110, Sacramento 95827 and online via Zoom ID: 845-0473-0296
  - Passcode: NCCAASac
  - Sunday Meeting Dates:
    - o April 21st
    - o May 5th
    - o June 30th
    - o July 21st
    - o August 4th
    - o August 18th
    - o September 15th

o September 29th

Thank you for allowing me to be of service, Mary Fields

□ **Birthday Club/Faithful Fivers Chair Report – Michelle W.**

- Central Office was able to create new pamphlets for both the Birthday Club and Faithful Fivers programs. These new pamphlets reflect Central Office's updated mailing address.
- So far, I have visited 15 different fellowships to remove the outdated pamphlets and replace them with the updated materials.
- A special thanks goes out to Robin, the Central Office staff, and their volunteers for all of the efforts in getting the new pamphlets made.
- I plan to continue visiting area fellowships with the new pamphlets and spread the word about the Birthday Club and Faithful Fivers programs as great ways for us to celebrate our sobriety and support the Central Office.

In gratitude,  
Michelle W.

□ **Special Events Chair Report – Nicole C.**

- Plans to do another event in November “gratitude” similar to last year.

□ **Picnic Chair Report – Stacy K.**

- First kick-off meeting was held. We will be increasing food by 10% this year. White Elephant and Raffle prizes can be dropped off at the Central Office. Pre-Sale Raffle Tickets are also available to pick up at Central Office. We are fortunate that we have seasoned Picnic Professionals to help!
- The Softball Tournament will be in a Round Robin format with an entry of \$125.00 and a prize of \$150.00 to the winning team. A lead person or Group is needed for:
  - Raffle
  - Children’s area
- Working on fliers to be out before the EOM. There will be a future physical CCF Storage day in the near future.
- Please pass on to your groups that we would love to have their help organizing the event. They can reach me at [ccfpicnic@aasacramento.org](mailto:ccfpicnic@aasacramento.org)
- It would be FANTASTIC if every group could donate a basket!

**VI. Old Business:**

- Office Computer Expenditure discussion
  - No training money allotted for this.
  - Microsoft licenses include lifetime updates, that is the reason they are high.

**VII. New Business:**

- Office flooring capital expenditures
  - Cost - \$11,081.43 but asking for \$13,000 for unforeseen expenses once work begins.
  - Do not want to take responsibility to remove printers and are checking with the company we lease them from.
  - Have been in this location since 2008, 15 years and will be at this location for another 5 years with our recent lease extension.
  - Did we budget for extra tiles in case we need to replace some and should add this to the budget request.
  - We pay for the carpet as a result of our lease. Anything on the inside of our unit is our responsibility including HVAC.
  - **\*\*GO TALK TO YOUR GROUPS ABOUT THIS PROPOSAL, GATHER QUESTIONS FOR NEXT MONTH!**
- Other capital expenses this year?
  - None on the horizon
  - \$79,000 in excess at this time

**VIII. Closing**

Invitation to close the meeting - motion to close by Tim H., Greg B. (2nd the motion).

The next meeting will be on Saturday May 18, 2024, and will start at 3:00pm on Zoom, Meeting ID: 929 9218 9084 – Passcode: 912051. The meeting closed at **5:00pm** with the “Responsibility Pledge”.

**\*\*Respectfully submitted by Stefanie A., CCFAA Recording Secretary**

**\*\*Present issues to Laura B. at [ccfchair@aaasacramento.org](mailto:ccfchair@aaasacramento.org) Issues will be presented to the Board of Directors for review; however, it may have been covered in past meetings or may not be an issue for the Delegate Meeting. The chairperson will add them to the next Delegate Meeting Agenda when appropriate. Thank you.**