

I. Opening – July 20, 2024

A. Call to order at 3:00 pm
 D.CCFAA Preamble read by - Alexander G.

B. Open with Serenity Prayer
 E. 7th Tradition - Laura B.

C. 12 Traditions read by - Renee M.
 F. Delegate Check-in/Group Announcements

II. Preliminary Business:

Delegate Check-in: Total Delegates=

Quorum met: YES

GROUP NAME	FIRST	LAST	LAST ATTENDED	GROUP NAME	FIRST	LAST	LAST ATTENDED	GROUP NAME	FIRST	LAST	LAST ATTENDED
11th Step Meditation Group	Mary	F.	7/20/2024	Fireside Book Study	Mark	B.	7/20/2024	Recovery at Noon Group	Caroline	S.	6/15/2024
12 & 12 Touchstone Group	Kayla	H.	1/20/2024	Folsom Big Book	Whitnee	Mc	4/20/2024	Reflections in Pajamas	Heidi	N.	9/16/2023
12th Tradition Big Book Grp	Ryan	O.	7/20/2024	Folsom Saturday Morning Group	Stacy	F.	1/20/2024	Rio Linda Fellowship	Colleen	B.	7/20/2024
A Way Out Men's Group	Mike	M.	6/15/2024	Folsom Way of Life	Dartmore	H.	7/20/2024	River City Speakers	Matt	C.	4/20/2024
AA Morning Coffee	Bernard	E.	7/20/2024	Freedom Group	Max	C.	7/20/2024	Rocklin Fellowship	Bill	T.	6/15/2024
AA Unity Group	Joyce	W.	7/20/2024	Friday Night Unity Group	Gerrie	G.	7/20/2024	Rocklin Racetrack	Sue	B.	7/20/2024
Acceptance is the Answer	Deenise	K.	7/15/2023	Gift of Laughter Women's Campout	Jessica	H.	7/20/2024	Roseville 5th Street Fellowship	Willie	D.	6/15/2024
Alano American River Big Book	Christie	O.	7/15/2023	Girls Night Out	Bonnie	A.	7/20/2024	Roseville Tuesday Nights Group	Ashley	M.	3/16/2024
AIR. Artists in Recovery	Anu	A.	12/16/2023	Good For Nothing	Kellen	W.	4/20/2024	Rule 62 - Loomis	Alie	T.	6/15/2024
Arcade Mens Group	Justin	B.	7/20/2024	Grace Abounds	Kristina	A.	8/19/2023	Saturday Morning Women's Reflections	Kasha	RG	7/20/2024
Attitude Adjustment Group Davis	Barry	M.	7/20/2024	Granite Bay Lakeside Group	Tom	M.	12/16/2023	Serenity Book & Step Study Group	Kathryn	M.	7/20/2024
Auburn Fellowship	Anna	C.	7/20/2024	Greenhaven Group	Fred	G.	6/15/2024	Sharing And Caring Group	Michelle	W.	7/20/2024
Auburn LGBTQ+ Tuesdays	Andy	B.	7/20/2024	Group None	Peter	R.	6/15/2024	Sigue Viviendo	Willy	P.	5/18/2024
Babes in Recovery	Marsha	G.	1/20/2024	Group One	Jennifer	F.	7/20/2024	Sisters in Sobriety Orangevale	Kathy	J.	7/20/2024
Bent Nickel Group	Doug	Z.	3/16/2024	Group Three	Melissa	P.	6/15/2024	Sisters in Solution	Mari	S.	7/20/2024
Capital City Men's Grp	David	B.	7/20/2024	Happy Hour Rancho	Wendy	M.	7/20/2024	Sixty Minute Solution	Renee	M.	7/20/2024
Cathedral Group	Scott	C.	7/20/2024	High Flyers	Margie	J.	6/15/2024	Step 2 Men's Group	Mark	Q.	4/20/2024
Citrus Heights Group	Steve	R.	7/20/2024	In the Solution	Jessica	B.	10/21/2023	Step Sisters	Dannin	C.	10/21/2023
Cordova Lunch Bunch	Kevin	W.	7/20/2024	Into Action	Al	Y.	7/20/2024	Sunset Happy Hour	Diane	R.	7/20/2024
Courage to Change	Richard	M.	9/16/2023	Jaywalkers	Regina	N.	7/20/2024	The Best is Yet to Come	Jay	D.	7/20/2024
Courage to Change Women's Meeting	Teres	L.	10/21/2023	Lavender Heights Y.P.	Ryan	R.	7/20/2024	The Hope and Serenity Meeting	Jim	S.	10/21/2023
Daily Attitude Adjustment	Moe	W.	7/20/2024	Midtown Solutions	Kate	D.	11/18/2023	The How and the Why of it Men's Group	Greg	B.	6/15/2024
Daily Direction AA Group	Gilda	O.	7/20/2024	Monday Night Big Book Study	Angela	M.	9/16/2023	The Way Out Women	Marissa	S.	7/20/2024
Davis Hope Group	Cherie	V.	7/20/2024	Namaste AA	Cheryl	W.	1/20/2024	Thursday Night Men's Group	David	B.	7/20/2024
Davis Young People's	Lindsay	G.	1/20/2024	New Hope	Tim	H.	6/15/2024	Traditional Group	Julie	W.	7/20/2024
Declare Yourself In	Kari	S.	7/20/2024	New Light Fellowship	Tre	R.	7/20/2024	Tuesday Night Beginners	Anthony	G.	6/15/2024
Destiny Group	Barbara	S.	2/17/2024	North Auburn Group	Anna	C.	1/20/2024	We Care	John	D.	3/16/2024
Dixon No Name Group	Scot	B.	5/18/2024	North Hall Group	Roger	J.	7/20/2024	We Do Recover	Leslie	M.	12/16/2023
Downtown Young Peoples	Dan	F.	3/16/2024	Number One Offenders	Sandy	W.	7/20/2024	We Surrender Men's Group	Jacob	O.	7/20/2024
Drunk Squad	Stacy	K.	7/20/2024	Oak Park Fellowship	Andy	S.	11/18/2023	Welcome Group	Kevin	H.	8/19/2023
Early Birds Group	Gary	H.	2/17/2024	Oak Tree Fellowship	Teri	H.	7/20/2024	What A Way to Start a Weekend Women's Grp	Debra	F.	6/15/2024
East Yolo Fellowship	Debbie	M.	7/20/2024	Orangevale Big Book	Kasha	RG	7/20/2024	White Flag Men's Group	Ryan	O.	7/20/2024
El Dorado Hills Group	Jim	C.	7/20/2024	Original Gold Quartz Group	Rita	B.	10/21/2023	Willing Women	Karina	K	12/16/2023
Elk Grove Fellowship	Markus	V.	7/20/2024	Perinatal Recovery Group	Kellie	E.	4/20/2024	Women for Women	Nancy	F.	7/20/2024
Emotional Sobriety	M'Liss	K.	9/16/2023	Primary Purpose Big Book Study-Fair Oaks	Brier	R.	4/20/2024	Woodland Online Group	Leslie	Mc.	12/16/2023
Fair Oaks Beginners	Lauren	K.	7/20/2024	Primordial Ooze Men's Book Study	Nick	G.	7/20/2024	Yuba City 329	Jessica	H.	7/20/2024
Fair Oaks Village	Mike	K.	7/20/2024	Rancho Murieta Group	Jeff	M.	2/17/2024				
Fe Y Esperanza	Rogelio	P.	1/20/2024								

Board of Directors:

Position	Name	Attendance
Delegate Chair	Laura B.	Present
Assistant Chair/Area Liaison	Patricia C.	Present
Treasurer	Greg B.	Present
Recording Secretary	Stefanie A.	Present
Board Chair	Tim H.	Present
Director At Large	Russ H.	Present
Director At Large	Elaine A.	Present
Director At Large	Dartmore H.	Present
Teleservice Chair	Dawn D.	Present

Position	Name	Attendance
BLOPS Chair	Jim C.	Present
Birthday/Faithful Fiver Chair	Michelle W.	Present
PICPC Chair	Sigi G.	Absent
Picnic Chair	Stacy K.	Present
Special Events Chair	Nicole C.	Present
NCCAA Delegate Liaison	Mary F.	Present
H & I Liaison	Jennifer F.	Present
Office Manager	Robin T.	Absent
WebMaster	Teague S.	Present

New Delegates:

Group Name	Delegate	
Group X	Eric C.	
Monday Morning Serenity	Kim W.	
Del Paso AA Group	Alphonso C.	
What a Wednesday	Pat B.	
The Best is Yet to Come	Nicole M.	New delegate
Davis Hope Group	Cherie V.	New delegate
60 Minute Solution	Renee M.	New delegate

Welcome new delegates!!

Sobriety Birthdays - A total of 138 years! HAPPY BIRTHDAY!

III. Approval of Minutes

June 15, 2024 minutes reviewed by Laura B. (Delegate Chair), motion introduced by Michelle W., Alexander (2nd the motion) - passed unanimously.

IV. TRUSTED SERVANT REPORTS:

☐ Delegate Chair Report – Laura B.

☐ No report this month, did not attend the Board meeting.

☐ Assistant Chair Report/CNIA Liaison - Patricia C.

NEW GROUPS:

- ☐ Del Paso AA - unanimously approved
- ☐ Monday Morning Serenity - unanimously approved
- ☐ Group X - unanimously approved

☐ Board Chair Report – Tim H.

- ☐ Attended Board meeting on Tuesday, motion to accept minutes from June Board meeting.
- ☐ Thank you Robin, her staff, and the volunteers for their hard work.
- ☐ Motion to approve bringing the changes to the Bylaws to the Delegates was passed unanimously.
- ☐ CCFAA office closure flier - closed due to new carpet installation. Volunteers are needed for this project.

☐ Treasurer Report – Greg B.

Please see the Statement of Activity Actual vs. Budget June 2024 included in the attachments. **Highlighted** items reflect information in this report.

Thank you to **our volunteers, special workers, Office Manager Robin, and staff.**

1. Literature sales were off for the month at \$5,689 vs. the budget of \$7,083. [line 4020]
2. Medallion sales were good at \$4,196 compared to a \$3,125 budget [line 4035].
3. Group Contributions were down, \$5,572 vs. a budget of \$12,000 [line 4100]. Year-to-date Group Contributions are behind budget by (\$1,230). Thanks to all the groups for the contributions to keep the office going for our fellowship.
4. Birthday contributions were off at \$82 vs. the budget of \$125 [line 4120]. **Get the word out and HAPPY BIRTHDAY!**
5. Faithful Fivers income was below budget, \$748 vs. the budget of \$917. Year-to-date Faithful Fiver income exceeds budget by \$124 [line 4130]. **This is a great way for us, as individuals, to directly support CCFAA each month. Sign up today at www.aasacramento.org click on DONATE then FAITHFUL FIVER.**
6. Total Income was down for June at \$17,788 on a budget of \$25,894. [Total Income line]. Year to-date Total Income is \$12,102 over budget.
7. Cost-of-Goods-Sold was below budget, \$8,006 vs. \$8,225 [Total COGS]. Lower literature and medallion sales account for the variance.
8. Payroll Expense at \$10,384 was in line with the budget amount of \$10,998 due full staffing. [Total Payroll Expenses]. Year-to-date Payroll Expense is \$6,434 below budget.
9. Total Expenditures were \$15,537 compared to the \$17,852 budget. The year-to-date total is \$99,054, which is below the \$108,065 budget by \$9,011. [Total Expenditures].
10. June's Net Loss was \$5,755 versus a budgeted loss of \$183. Year-to-date Net Revenue is \$15,854 which is \$18,004 ahead of budget [Net Revenue]. The decline in Group Contributions was the main reason for the loss this month.
11. Since it is a quarter end, the Statement of Financial Position is presented.
 - a. Cash on June 30th was \$163,334. Our prudent reserve of \$101,066 is fully funded. The balance in the checking account is more than one month's expenses. We will be paying for the new carpeting in the office this month, which will reduce the balance. Total assets are \$204,911.
 - b. Total liabilities are \$22,158 consisting of accounts payable (\$7,260), payroll liabilities (\$2,318), Accrued Paid Time Off (\$9,660), and sales taxes payable (\$2,920). CCFAA's Unrestricted Fund Balance (equity) is \$182,753.

In conclusion, CCFAA remains in a strong financial position as of June 30, 2024.

We, as members of Alcoholics Anonymous, are helping to make great investments in the future of our Central Office. Thanks to you and your groups for that.

Thank you ALL for your support and involvement with CCFAA. Bring a friend.

*Please take the following back to your groups -

a) **Supporting CCFAA helps bring service to our AA groups and meetings with Literature, Hot Line, Special Events, By The Way Newsletter, Sobriety Chips, and so much more.**

b) The **NEWLY REMODELED** store is open (**Open Mon-Fri 9-5 and Saturdays 10-2**) c) Contributions can also be made anytime by Venmo, PayPal, Check, or Cash.



venmo



Business Office Manager Report – Robin T.

Our Twelve Steps- (Members share experience, strength and hope as they work the AA program)

- **Special Sale Price \$12.25 (\$2 OFF)** A brand-new collection of stories from AA members about the joys and challenges of working the program’s Twelve Steps of Recovery. Each chapter illuminates a different Step through the experiences of a wide variety of AA members. This volume features all-new, up-to-date stories from the pages of Grapevine, the International Journal of Alcoholics Anonymous. Great for sponsees and AA Step meetings.

2024 Picnic Raffle Tickets on Sale NOW!!!!- Central Office has your 2024 CCFAA Picnic Raffle Tickets on Sale, \$1.00 each or 7 for \$5.00. Also, at CCFAA, you can pick up an envelope of tickets to sell at your Homegroup. Remember, winners need not be present to WIN!!!

- Available at the office....empty baskets for groups to choose from to create a donation prize for the raffle. Come on by, select a basket, and pick up your envelope of tickets to support the 2024 Raffle!!

2024 Picnic Payment Types- CCFAA Annual Picnic Sunday, August 18th. Elk Grove Park 9am-4pm

- **Ticket Booth-** Cash & Venmo
- **Raffle-** Cash & Venmo
- **Books-** Cash & Venmo
- **Plants-** Cash & Venmo
- **White Elephant-** Cash & Venmo
- **CCFAA-** Cash, Venmo, Credit Card
- **Pastries & Coffee-** Contributions
- **Cake Walk-** Tickets
- **Kid Games-** Tickets
- **Food, Drinks, Popcorn, Snow Cones-** Tickets

Office Closure- Central Office will be closed for Carpet Installation Thursday, July 18th – Monday, July 22nd

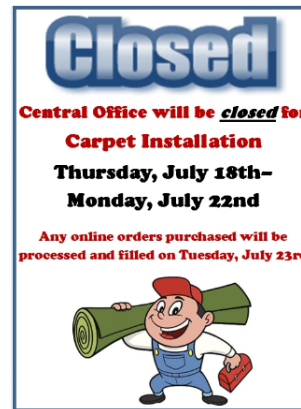
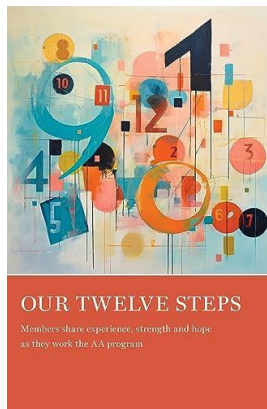
- Any online orders purchased will be processed and filled on Tuesday, July 23rd

2025 Annual Budget- It is almost that time again, time to begin the writing of our annual budget. If any Committee member or Delegate has a question or would like to submit a suggestion for the 2025 budget, please email Robin at officemanager@aasacramento.org by August 12, 2024.

CCFAA Mailing Address

- We have updated our mailing address for all office correspondence. If you are sending in your Faithful Fiver Contribution, Group Contribution, Insurance Application, or invoice payment by USPS mail, please our new business mailing address below.

CCFAA
 3609 Bradshaw Rd. Ste. H
 PMB 176
 Sacramento, CA 95827-3275



Always working together.

☐ Teleservice Chair Report – Dawn D.



Website: <http://aasacramento.org/service-opportunities/teleservice/>

Shift Call Numbers: June 2024

12 Step = 23/ YTD 146

Vonage Call Report

Inbound Calls	Outbound Calls	Missed Calls	Answered Calls	Voicemail Calls
366	68	70	322	54

“The majority of the inbound and missed calls are from shift volunteers calling the hotline to ensure the next volunteer is logged onto the app to take calls during their shift.” We also received a lot of robo calls in the month of June.

New Business:

- We are working on providing a workshop in Sept 2024 – stay tuned for firm date (s)

Next CCFAA Holiday Office Closures - Teleservice will cover these day (s):

- Monday August 19th, day after the Picnic

Thank you for letting the Teleservice Team be of service!

Dawn D./408.250.2887

☐ **Webmaster Report – Teague S.**

- ☐ Has been supporting Steve Y. doing a web redesign. He is hoping to finish within the next month.
- ☐ When the servers were updated, it caused an increased load and had to upgrade it but well within the server budget.

☐ **PI/CPC Chair Report – Sigi G. (No report submitted)**

☐ **By Laws & Procedures (BLOPS) Chair Report – Jim C.**

Proposed changes to the CCF Bylaw (July 2024)

Proposed change to: [CCF Bylaws](#)

Section: 5.3 Vacancies

Subsection: (c) (ii)

Submitted by: CCF Bylaws and Operating Procedures Committee

Prepared by: CCF Bylaws and Operating Procedures Committee

CCF Bylaws and Operating Procedures Committee approval date: 4/27/2024 CCF Board of

Directors approval date:

CCF Delegates approval date:

CCF Bylaws Article 12.1 – Amendment Bylaws:

Subject to any provisions of law applicable to the amendment of bylaws of nonprofit public benefit corporations, these Bylaws, or any of them, may be altered, amended, or repealed and new Bylaws adopted by approval of the voting members in good standing of the Corporation, at a meeting of the members, in accordance with the provisions of Section 4.7 of these Bylaws.

Current language for Article 5, Subsection 3: Directors - Vacancies

5.3 (c) (ii) The Director has failed to attend three (3) Board meetings and/or three (3) Delegates meetings in a calendar year at which Director attendance is required without good cause, unless: (a) the Director requests a leave of absence for a limited time and the leave of absence is approved by the Board of Directors and Delegates at duly authorized meetings; or (b) the Director suffers from an illness or disability that prevents them from attending meetings and the Board of Directors, by resolution, waives the automatic removal procedure of this subsection. Director attendance is required at all Delegate Meetings, Election Meetings and Special Meetings of members, and all meetings of the Board of Directors. **Proposed language for Article 5, Subsection 3: Directors - Vacancies**

5.3 (c) (ii) The Director has failed to attend three (3) Board meetings or three (3) Delegates meetings in a calendar year at which Director attendance is required without good cause, unless: (a) the Director requests a leave of absence for a limited time and the leave of absence is approved by the Board of Directors and Delegates at duly authorized meetings; or (b) the Director suffers from an illness or disability that prevents them from attending meetings and the Board of Directors, by resolution, waives the automatic removal procedure of this subsection. Director attendance is required at all Delegate Meetings, Election Meetings and Special Meetings of members, and all meetings of the Board of Directors.

Other Provisions affected by This Change:

ByLaws: Article 7.3 (c) (ii) – Officers – Vacancies – Removal - has the same language of “and or,” to be replaced by “or” and would also be changed.

Rationale for proposed change:

Changing “and/or” to simply “or” removes ambiguity from the term and reinforces the obligation of a Director to attend all meetings, unless there is good cause for an absence.

Proposed changes to the CCF Operating Procedures (July 2024)

Proposed change to: [CCF Operating Procedures](#)

Section: 7.2 Election Committee

Subsection: Various

Submitted by: CCF Bylaws and Operating Procedures Committee

Prepared by: CCF Bylaws and Operating Procedures Committee

CCF Bylaws and Operating Procedures Committee approval date:

CCF Board of Directors approval date:

CCF Delegates approval date:

CCF Operating Procedures Section 20.1-20.2 Amendment of the Operating Procedures: Section 20.1 states that the Operating Procedures may be amended by a simple majority of the Delegates present at a Delegate Meeting.

Section 20.2 states that proposed amendments must be submitted in writing in the form of a motion to the Board Chair, the Delegate Chair, or the Bylaws and Operating Procedures Committee Chair, and shall specify the existing article, paragraph and sub-paragraph to be amended, and the reason for the amendment.

Current language for Section 17, Subsection 2: Election Committee

17.2.1 ELECTION CHAIR:

17.2.1.1 The Delegate Chair has the option of serving as the Election Chair or selecting another person with experience with Third Legacy procedures to act as Election Chair.

17.2.2 ELIGIBILITY FOR ELECTION:

17.2.2.1 All individuals present are eligible for election to any position for which they are qualified on the date of taking office. The qualifications are set out separately for each elected position.

17.2.2.2 Candidates normally must be present to be eligible for election. However, the Delegates, by a majority vote, may allow an absent candidate to be considered for election in unusual circumstances such as a family or employment emergency

17.2.2.3 Prior to the election, candidates will be asked to prepare a brief resume detailing their home group, sobriety date, and their service experience in Alcoholics Anonymous.

17.2.3 PROCEDURE:

17.2.3.1 All elections at the November meeting shall model the Third Legacy procedures outlined in the By-laws.

17.2.3.2 A 15 minute break shall be called by the Election Chair prior to the election to allow for the preparation of a resume.

17.2.3.3 Each candidate’s name (suggest full names be used) is written on a list in front of the room.

17.2.3.4 The Election Chair then polls each candidate to determine whether they are available for the position being elected. The names of the unavailable candidates shall be erased from the list. Preceding the balloting, candidates shall stand and present their resumes.

17.2.3.5 Paper and pencils are distributed for written ballots.

17.2.3.6 The voting members are the Delegates. The Secretary calls the roll of the Delegates present to determine the total number of eligible voters-

17.2.3.7 Two non-voting individuals are selected as tellers, two non-voting individuals are selected as collectors of ballots, and one non-voting person is selected to record the tallied votes on the blackboard. These people must not be standing for office or serving in any CCFAA elected position.

17.2.3.8 The Delegates present in the room cast written ballots and the ballots are collected and given to the tellers to count. Votes will be written on the blackboard alongside the names of the candidates.

17.2.3.9 The Office Manager publishes the election results in the December By The Way

17.2.4 ORDER OF ELECTIONS: It is recommended that the Order of Election of the Officers and the Committee Chairs be as follows

- 17.2.4.1.1 Board of Directors
 - o 17.2.4.1.1.1 Delegate Chair
 - o 17.2.4.1.1.2 Assistant Delegate Chair/Area Liaison
 - o 17.2.4.1.1.3 Treasurer
 - o 17.2.4.1.1.4 Recording Secretary
 - o 17.2.4.1.1.5 Two Directors at Large
- 17.2.4.1.2 Committee Chairs
 - o 17.2.4.1.2.1 Teleservice/Special Needs Chair
 - o 17.2.4.1.2.2 Bylaws and Operating Procedures Committee Chair
 - o 17.2.4.1.2.3 Birthday Club and Faithful Fivers Committee Chair
 - o 17.2.4.1.2.4 PI/CPC. Committee Chair
 - o 17.2.4.1.2.5 Northern California Council of Alcoholics Anonymous Delegate Liaison (odd numbered years)
 - o 17.2.4.1.2.6 Picnic Chair
 - o 17.2.4.1.2.7 Special Events Chairman

Proposed language for Section 17, Subsection 2: Election Committee

17.2.1 ELECTION CHAIR:

17.2.1.1 Announcement of Elections, the offices to be filled, and the requirements for each office, shall be made known at the October meeting, by including the relevant information in the package of materials sent to delegates before the October meeting.

17.2.1.2 The Delegate Chair has the option of serving as the Election Chair or selecting another person with experience with Third Legacy procedures to act as Election Chair.

17.2.2 ELIGIBILITY FOR ELECTION:

17.2.2.1 All individuals present are eligible for election to any position for which they are qualified on the date of taking office. The qualifications are set out separately for each elected position.

17.2.2.2 Candidates normally must be present to be eligible for election. However, the Delegates, by a majority vote, may allow an absent candidate to be considered for election in unusual circumstances such as a family or employment emergency. If delegates are interested in serving but will not be able to attend the November meeting, they can make their interest known in writing to the Delegate Chair and/or Secretary before the November meeting. Candidates should state how they meet the eligibility requirements and what relevant experience they have to perform the duties of the office.

17.2.3 PROCEDURE:

17.2.3.1 All elections at the November meeting shall model the Third Legacy procedures outlined in the By-laws.

17.2.3.2 Candidates may propose themselves for an office or be nominated by another delegate.

17.2.3.3 Each candidate's name (suggest full names be used) is written on a list in front of the room.

17.2.3.4 The Election Chair then polls each candidate to determine whether they are available for the position being elected, asking each candidate if he/she willing to serve, meets the eligibility requirements, and what experience each has that suits him/her to perform the duties of the office.

17.2.3.5 Paper and pencils are distributed for written ballots in the room.

17.2.3.6 The voting members are the Delegates. The total number of eligible voters is determined from having called the roll of Delegates at the beginning of the meeting.

17.2.3.7 Two non-voting individuals are selected as tellers in the room, two non-voting individuals are selected as collectors of ballots, and one non-voting person is selected to record the tallied votes on the blackboard. These people must not be standing for office or serving in any CCFAA elected position.

17.2.3.8 The Delegates present in the room cast written ballots and the ballots are collected and given to the tellers to count. Delegates attending via video conferencing platform will cast ballots using the video conferencing platform polling application as prepared by the meeting Secretary. The total number of votes will be written on the blackboard alongside the names of the candidates.

17.2.3.9 The Office Manager publishes the election results in the December By The Way

17.2.4 ORDER OF ELECTIONS: It is recommended that the Order of Election of the Officers and the Committee Chairs be as follows

- 17.2.4.1.1 Board of Directors
 - o 17.2.4.1.1.1 Delegate Chair
 - o 17.2.4.1.1.2 Assistant Delegate Chair/Area Liaison
 - o 17.2.4.1.1.3 Treasurer
 - o 17.2.4.1.1.4 Recording Secretary
 - o 17.2.4.1.1.5 Two Directors at Large
- 17.2.4.1.2 Committee Chairs
 - o 17.2.4.1.2.1 Teleservice/Special Needs Chair
 - o 17.2.4.1.2.2 Bylaws and Operating Procedures Committee Chair
 - o 17.2.4.1.2.3 Birthday Club and Faithful Fivers Committee Chair
 - o 17.2.4.1.2.4 PI/CPC. Committee Chair
 - o 17.2.4.1.2.5 Northern California Council of Alcoholics Anonymous Delegate Liaison (odd numbered years) 3
 - o 17.2.4.1.2.6 Picnic Chair
 - o 17.2.4.1.2.7 Special Events Chairman

Rationale for proposed change:

The current procedures are based on the presumption that all delegates will be attending the meeting in person, but we now have a hybrid format where delegates may attend meetings in person or virtually, and we need to accommodate the new format. We also believe that if delegates are made aware of the available offices and requirements before election, then they can make known their openness to election beforehand. Finally, we think there is no need to present candidate speeches, but only to ascertain if nominees are willing and capable of serving in a particular office and meet the requirements for a particular office.

Redline Comparison of the texts:

17.2.1 ELECTION CHAIR:

17.2.1.1 **Announcement of Elections, the offices to be filled, and the requirements for each office, shall be made known at the October meeting, by including the relevant information in the package of materials sent to delegates before the October meeting.**

17.2.1.2 The Delegate Chair has the option of serving as the Election Chair or selecting another person with experience with Third Legacy procedures to act as Election Chair.

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17.2.2.1 All individuals present are eligible for election to any position for which they are qualified on the date of taking office. The qualifications are set out separately for each elected position.

17.2.2.2 Candidates normally must be present to be eligible for election. However, the Delegates, by a majority vote, may allow an absent candidate to be considered for election in unusual circumstances such as a family or employment emergency. **If delegates are interested in serving, but will not be able to attend the November meeting, they can make their interest known in writing to the Delegate Chair and/or Secretary before the November meeting. Candidates should state how they meet the eligibility requirements and what relevant experience they have to perform the duties of the office.**

~~17.2.2.3 Prior to the election, candidates will be asked to prepare a brief resume detailing their home group, sobriety date, and their service experience in Alcoholics Anonymous.~~

17.2.3 PROCEDURE:

17.2.3.1 All elections at the November meeting shall model the Third Legacy procedures outlined in the By-laws.

- **Candidates may propose themselves for an office or be nominated by another delegate.**

~~17.2.3.2 A 15 minute break shall be called by the Election Chair prior to the election to allow for the preparation of a resume. We do not think a resume is needed, so no break to prepare resumes.~~

17.2.3.3 Each candidate's name (suggest full names be used) is written on a list in front of the room.

17.2.3.4 The Election Chair then polls each candidate to determine whether they are available for the position being elected, asking **each candidate if he/she is willing to serve, meets the eligibility requirements, and what experience each has that suits him/her to perform the duties of the office.** ~~The names of the unavailable candidates shall be erased from the list. Preceding the balloting, candidates shall stand and present their resumes.~~

17.2.3.5 Paper and pencils are distributed for written ballots **in the room.**

17.2.3.6 The voting members are the Delegates. ~~The Secretary calls the roll of the Delegates present to determine the total number of eligible voters. The total number of eligible voters is determined from having called the roll of Delegates at the beginning of the meeting.~~

17.2.3.7 Two non-voting individuals are selected as tellers **in the room**, two non-voting individuals are selected as collectors of ballots, and one non-voting person is selected to record the tallied votes on the blackboard. These people must not be standing for office or serving in any CCFAA elected position.

17.2.3.8 The Delegates present in the room cast written ballots and the ballots are collected and given to the tellers to count. **Delegates attending via video conferencing platform will cast ballots using the video conferencing platform polling application as prepared by the meeting Secretary. The total number of votes will be written on the blackboard alongside the names of the candidates.**

17.2.3.9 The Office Manager publishes the election results in the December By The Way

17.2.4 ORDER OF ELECTIONS: It is recommended that the Order of Election of the Officers and the Committee Chairs be as follows

- 17.2.4.1.1 Board of Directors
 - 17.2.4.1.1.1 Delegate Chair
 - 17.2.4.1.1.2 Assistant Delegate Chair/Area Liaison
 - 17.2.4.1.1.3 Treasurer
 - 17.2.4.1.1.4 Recording Secretary
 - 17.2.4.1.1.5 Two Directors at Large
- 17.2.4.1.2 Committee Chairs
 - 17.2.4.1.2.1 Teleservice/Special Needs Chair
 - 17.2.4.1.2.2 Bylaws and Operating Procedures Committee Chair
 - 17.2.4.1.2.3 Birthday Club and Faithful Fivers Committee Chair
 - 17.2.4.1.2.4 PI/CPC. Committee Chair
 - 17.2.4.1.2.5 Northern California Council of Alcoholics Anonymous Delegate Liaison (odd numbered years)
 - 17.2.4.1.2.6 Picnic Chair
 - 17.2.4.1.2.7 Special Events Chairman

V. Reports – Special Committees, Delegates, Liaisons & Invited Guests

📄 Hospitals & Institutions Liaison Report – Jennifer F.

- 📄 Multiple positions available, contact Jennifer
- 📄 Monthly meeting - 3rd Tuesday Denny's College Town at the corner of Howe

📄 NCCAA Delegate Liaison Report – Mary F.

- 📄 I am honored to be your NCCAA Delegate Liaison. My responsibility is to act as a Liaison to the NCCAA, attend all conferences, and related functions.
- 📄 NCCAA stands for Northern California Council of Alcoholics Anonymous. In 2024 the NCCAA is celebrating its 75th Anniversary. NCCAA was founded on the idea by Bill W. in 1945 to bring conferences to Northern California. Conferences are held for one purpose. To carry the message. We believe that those who attend and participate in our conferences have a more positive attitude toward their solution to their problem with alcoholism and are aided in acquiring the knowledge needed to arrest this devastating disease. Each year we have a Spring and a Fall Conference.
- 📄 Mark your calendar for the **Tacos and A Speaker** event on Saturday August 17th at 6pm. Come enjoy the fun and fellowship at this outreach event for the upcoming NCCAA Fall Conference in Sacramento.
- 📄 Event details:
 - Location: Sierra Vista Community Church 890 Morse Ave, Sac. 95864 • Taco Dinner at 6pm
 - Speaker is Rick B. at 7pm
 - \$10 for Taco Dinner includes Rice and Beans
 - \$5 for Tacos if you register at the event for the October Conference • 50/50 Drawing
 - Free Drawing Prizes
- 📄 The Fall Conference will be held in Sacramento on October 4th, 5th, and 6th, 2024 at the lovely Wyndham Sacramento Hotel off Madison and Hwy 80. Program highlights include a long timer's and H & I panel meetings. Also, meditation and marathon meetings. Al-Anon and Spanish Speaker meetings as well. Pre Registration and Hotel Booking is available now at the NCCAA Website; www.norcalaa.org Pre-registration is \$30 per person and \$35 at the conference. Special Hotel rates are \$129 to \$149.
- 📄 Volunteers are needed for the Fall Conference in Sacramento. Please come and join our next planning meeting on Sunday July 21st. All are welcome! • Time: 12pm
- 📄 **Northern California Council of Alcoholics Anonymous (NCCAA) Delegate Liaison July 2024**

- Location: Hybrid at Group Three Hall, 9940 Business Park Drive #110, Sacramento 95827 and online via Zoom ID: 845-0473-0296 Passcode: NCCAASac
- Next Sunday Planning Meeting Date:
 - o July 21st
 - o August 4th
 - o August 18th
 - o September 15th
 - o September 29th

Thank you for allowing me to be of service, Mary Fields

📧 **Birthday Club/Faithful Fivers Chair Report – Michelle W.**

Hello CCFAA Delegates and Board Members,

- 📧 Since we last met, I have visited four additional area fellowships to inform them on the CCFAA Birthday Club and Faithful Fivers programs as well as supply those fellowships with updated pamphlets. This brings my running total to 31 area fellowships visited since January 2024.
 - 📧 I look forward to visiting more in the coming months. I have not yet visited any groups in Folsom or Galt. These are planned to be my next stops.
 - 📧 In case you are not already familiar, the Birthday Club is an opportunity for AA members to celebrate their sobriety by donating \$1 for every year of their sobriety to CCFAA. Faithful Fivers is a convenient way to support CCFAA by pledging a monthly contribution to the Central Office in the amount of \$5 or \$10.
 - 📧 I invite you all to celebrate your sobriety by participating in these programs. The donations from both campaigns help support CCFAA's efforts to carry A.A.'s message to the alcoholic still suffering and provide vital services to all of our area's groups.
- Thank you,
Michelle W., CCFAA

📧 **Special Events Chair Report – Nicole C.**

- 📧 Looking for people for her committee to help.

📧 **Picnic Chair Report – Stacy K.**

- 📧 Raffle Prize coordination is in full stream, has your group made a donation yet?! Pre-Sale Raffle Ticket packets are available to pick up at the Central Office. You can email CCFPicnic@aaasacramento.org OR GreenhavenGroupSac@gmail.com with any questions or to coordinate your donation.
- 📧 White Elephant donations may be brought to the picnic OR you may coordinate with Lynette via TEXT at 916.826.7033. Please do NOT just drop off at Lynette's, TEXT her first.
- 📧 There are still a couple of openings for the Softball Tournament. Contact the Central Office or email CCFPicnic@aaasacramento.org with any questions!
- 📧 The Children's area will be lead by Char and is sure to be FUN and a huge success! Anyone that wants to play should contact her at charlene.jaron@yahoo.com or reach out to CCFPicnic@aaasacramento.org.
- 📧 There are a few groups that could use some volunteers for 2-3 hour shifts throughout the day. Please email ccfpicnic@aaasacramento.org or call 858.883.1238. GREAT opportunity for a newcomer and/or short commitment!
- 📧 Congratulations to Molly Scott on the winning Picnic Logo for 2024! T-shirts have been ordered. We are down to logistics, supplies and budget now.
- 📧 July call canceled with 2 zoom calls in August.

VI. Old Business:

- None

VII. New Business:

- Bylaws Motion section 5.c.3 and Operation Procedure Motion section 7.2.
 - o Take this back to your business meeting for your groups. Get questions and bring those back to the next Delegate's meeting.

VIII. Closing

Invitation to close the meeting - motion to close by Jessica, Michelle (2nd motion).

The next meeting will be on Saturday August 17, 2024, and will start at 3:00pm on Zoom, Meeting ID: 929 9218 9084 – Passcode: 912051. The meeting closed at 4:40pm with the "Responsibility Pledge".

**Respectfully submitted by Stefanie A., CCFAA Recording Secretary

***Present issues to Laura B. at ccfchair@aaasacramento.org Issues will be presented to the Board of Directors for review; however, it may have been covered in past meetings or may not be an issue for the Delegate Meeting. The chairperson will add them to the next Delegate Meeting Agenda when appropriate. Thank you.*